THIS IS A PERMIT APPLICATION ONLY AND DOES NOT GIVE PERMISSION TO BEGIN WORK

CITY OF PACIFICA

ENGINEERING PERMIT APPLICATION

APPLICANT TO COMPLETE THIS SECTION (and sign below)

LOCATION OF WORK: _____

DESCRIPTION OF WORK: _____

_____

PROPERTY OWNER(S): _____

PERMITTEE: _____

If other than property owner, statement of authorization to act as agent of property owner must be attached.

Address: _____

Phone: _____

Contractor: _____ License #: _____ Class: _____

Pacifica Business License #: _____

Is the work to be performed within the dripline of a Heritage Tree or within 50' of a Protected Tree as defined under Pacifica Municipal Code Title 4 Chapter 12? ☐ **YES** ☐ **NO** If yes, a separate tree encroachment permit will be needed. This application can be found here: https://www.cityofpacifica.org/departments/public-works/field-services/trees/tree-ordinances-permits

PLANS FOR THIS PERMIT ARE ATTACHED AND TITLED: _____

By: _____ Dated: _____

Permittee hereby agrees to the following conditions of said encroachment permit:

1. Permittee shall perform all work in accordance with the standard specifications of the City of Pacifica and/or in accordance with the requirements of the City Engineer.
2. Permittee shall allow the City Engineer and/or his authorized representatives access to inspect all work performed under this permit.
3. Permittee shall pay all expenses incurred by the City in inspecting the work and enforcing the requirements herein.
4. The City Engineer may require either a Faithful Performance Bond and/or Maintenance Bond, or a cash deposit, in an amount not to exceed the estimated cost of the proposed work hereunder, which shall be paid in advance.
5. Permittee shall notify the City Engineer and/or his representative at 650 738-3767 **at least 24 hours prior to performing any work.** *All Engineering inspections require 24-hour advance notice.*
6. All work shall be complete on or before _____. Encroachment permit may be revoked at any time if deemed necessary by the City Engineer.
7. Comply with all applicable requirements of the Pacifica Municipal Code, Administrative Policies and State and Federal laws.
8. **This permit is not a substitute for a tree permit. It does not allow the substantial trimming, cutting of roots or any activity that would harm or damage a heritage or protected tree as defined under Pacifica Municipal Code Title 4 Chapter 12.**

SPECIAL CONDITIONS:

- Call Engineering 24 hours prior to placing within public right-of-way or easement: ① **ANY BACKFILL** ② base rock ③ forms or reinforcing ④ concrete ⑤ asphalt
- Use General Construction Best Management Practices (BMPs) as outlined by San Mateo County SWPPP guidelines.
- _____
- _____

The permittee and/or property owner by acceptance of this permit, agrees to indemnify, defend and hold harmless the City of Pacifica from and against any and all claims, demands and legal actions for injuries or damages to persons or property resulting from operations or maintenance under this permit, regardless of passive negligence of the City of Pacifica, its officers, employees, consultants and agents, and agrees to compensate the City in full for all damages to property of the City or to public property under its jurisdiction resulting from operations or maintenance under this permit.

This encroachment permit is revocable and may be revoked or modified by the City at any time upon ten days' written notice to the permittee. Upon revocation of the permit, the permittee shall, at no expense to the City, remove all improvements, obstructions and plantings placed within the permit area and restore the permit area to the conditions that existed prior to the issuance of this permit to the satisfaction of the City Engineer.

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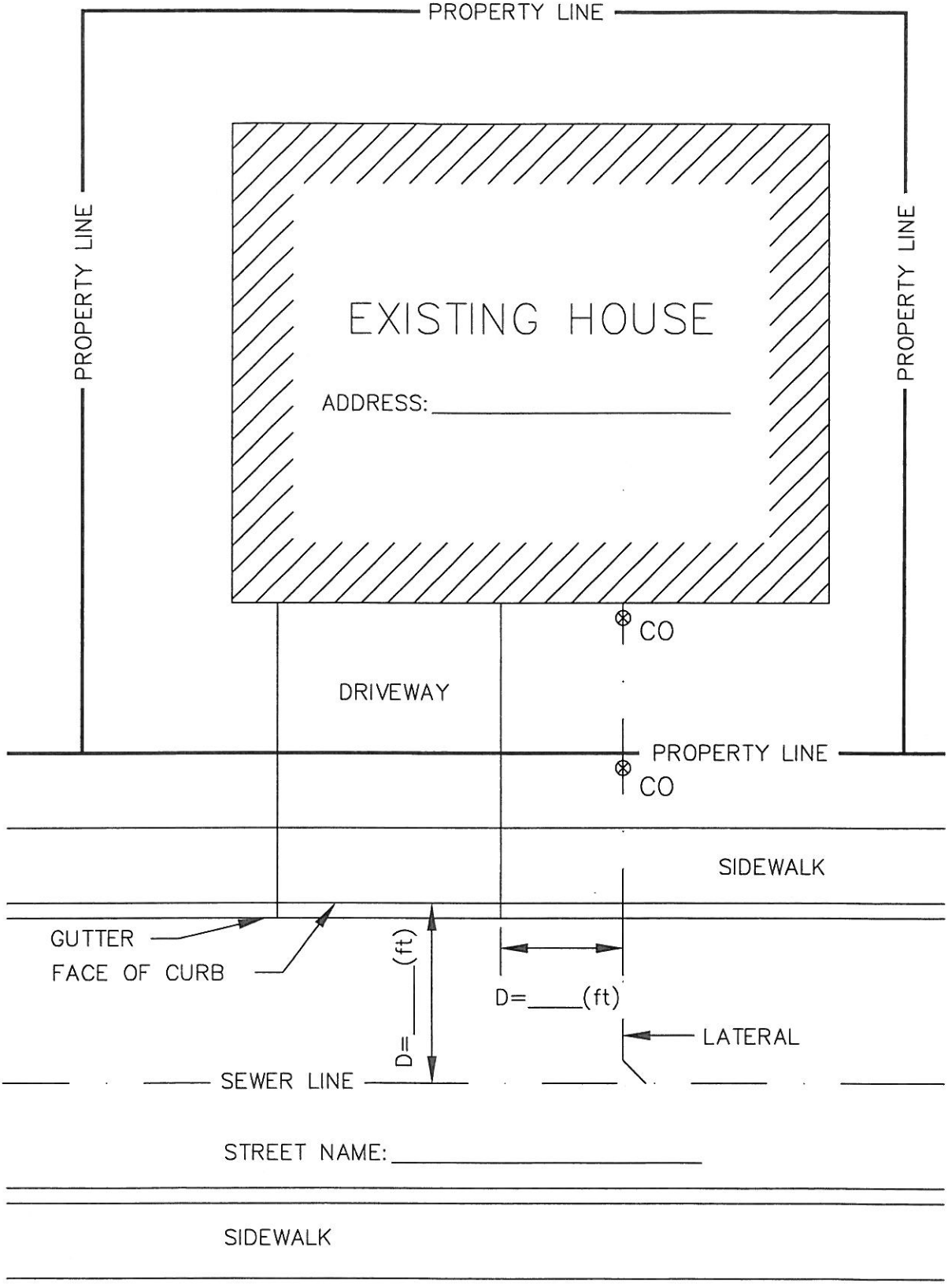
PERMITTEE

By _____

Authorized agent

Fees **(to be assessed by City Engineer):**

Application Fee	$ _____
Engineering Inspection Fee	$ _____
Utility Pavement Cut Fee	$ _____
Bond	$ _____



NOTE:
1. INDICATE LOCATION OF DRIVEWAY
2. PROVIDE ALL NECESSARY DIMENSIONS

CITY OF PACIFICA PUBLIC WORKS / ENGINEERING DIVISION DESIGNED BY: ____ DATE: ____ DRAWN BY: ____ ____ CHK'D BY: ____ ____ APPROVED BY: ____ ____	**ENCROACHMENT PERMIT WORK FOR:** **ADDRESS:** _____ **NATURE OF WORK:** _____	**GENERAL SITE PLAN** SCALE: NO SCALE PLAN NO.