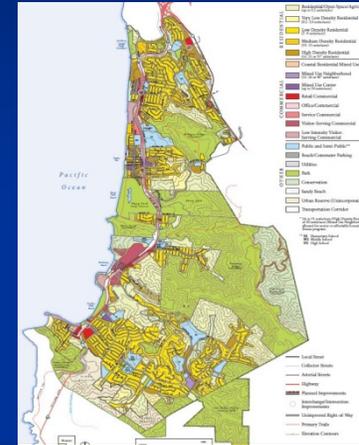




City of Pacifica

Proposed 2019-20 General Fund Budget



June 10, 2019



City of Pacifica

Proposed 2019-20 General Fund Budget

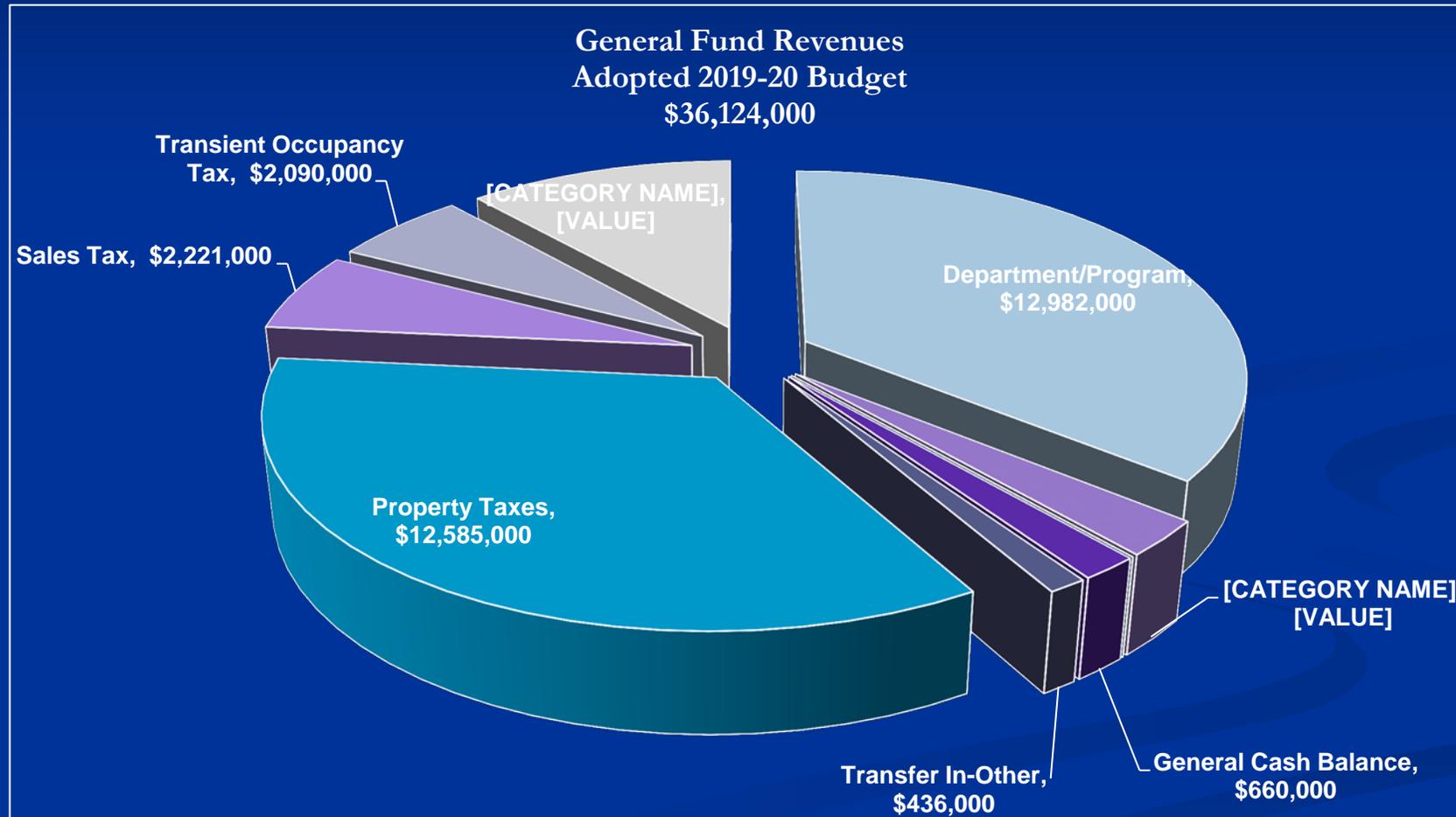
	2018-19 ADOPTED BUDGET	2018-19 MID-YEAR BUDGET	2019-20 PROPOSED BUDGET
REVENUES			
PROPERTY TAXES	\$ 12,045,000	\$ 12,241,000	\$ 12,585,000
SALES TAX	2,199,000	2,246,000	2,221,000
TRANSIENT OCCUPANCY TAX	1,731,000	1,731,000	2,090,000
OTHER TAXES	3,893,000	3,987,000	4,157,000
DEPARTMENT/PROGRAM	12,405,000	12,703,000	12,982,000
TRANSFER IN	635,000	836,000	993,000
REALLOCATED FUND BALANCE	1,146,000	1,146,000	660,000
GENERAL CASH BALANCE	514,000	514,000	-
TRANSFERS IN	-	-	436,000
TOTAL GENERAL FUND SOURCE OF FUNDS	\$ 34,568,000	\$ 35,404,000	\$ 36,124,000
GENERAL GOVT*	\$ 4,246,000	\$ 4,567,000	\$ 4,739,000
POLICE DEPARTMENT	9,986,000	9,989,000	10,204,000
FIRE DEPARTMENT	6,580,000	6,580,000	6,636,000
PLANNING & BUILDING	3,489,000	3,495,000	3,558,000
PUBLIC WORKS	4,193,000	4,351,000	3,863,000
PARKS, BEACHES & RECREATION	4,382,000	4,545,000	5,120,000
NON-DEPARTMENTAL	753,000	753,000	852,000
TRANSFERS OUT	940,000	940,000	1,153,000
TOTAL GENERAL FUND USE OF FUNDS	\$ 34,568,000	\$ 35,219,000	\$ 35,124,000
NET SURPLUS (DEFICIT)	\$ -	\$ 185,000	\$ -

*Includes City Council, City Manager/City Clerk, City Attorney, Finance, Human Resources, and Information Technology



City of Pacifica

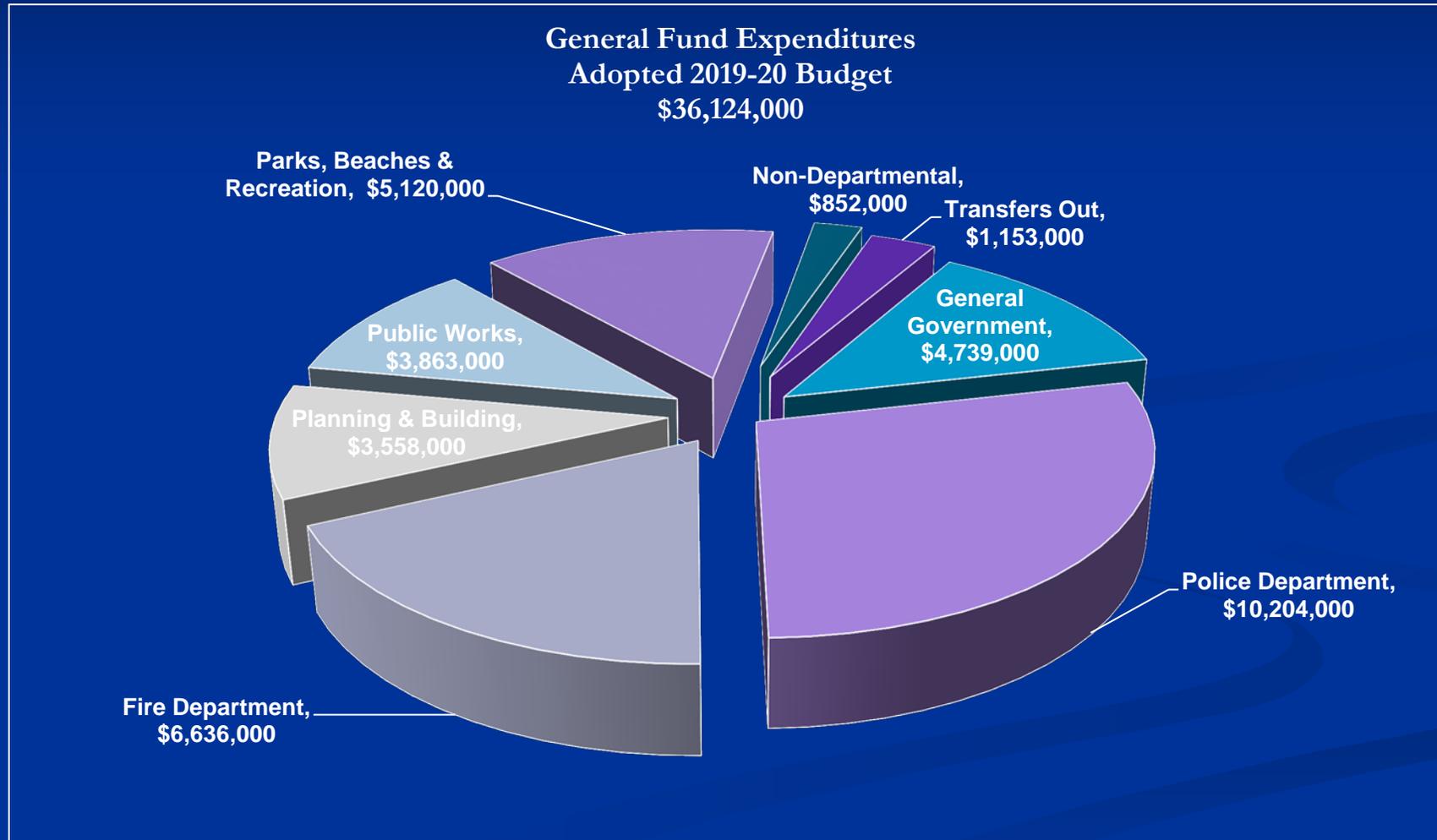
Proposed 2019-20 General Fund Budget





City of Pacifica

Proposed 2019-20 General Fund Budget





City of Pacifica

Proposed 2019-20 General Fund Budget

STATUS OF RECOMMENDED STRATEGIES					
Reserves:					
General Undesignated Fund Cash Balance:					\$ 2,544,475
General Fund Reserve - Increased by \$1,000,000					1,000,000
Compensated Absences					-
Facility Maintenance and Replacement Reserve					-
Undesignated Cash Balance					\$ 1,544,475
Educational Revenue Augmentation Allocation:					
ERAF-August 2019					\$ 1,131,000
Street Improvements				\$ 350,000	
Fire Overtime				208,000	
2019-20 Capital Projects				368,000	
Addition to Facility Maint. and Replacement Reserve				55,000	
Compensated Absences Reserve Replenishment				150,000	
ERAF-January 2020					TBD
NGO				\$ 88,000	
Streets Program				\$400,000	Placeholder for future Council consideration
Disaster Accounting Fund				Remainder	



City of Pacifica

Proposed 2019-20 General Fund Budget

STATUS OF RECOMMENDED STRATEGIES					
Streets Program					\$ 1,350,000
	Measure W Revenues			400,000	
	SB1 Revenues			600,000	
	ERAF-August 2019			350,000	
Cannabis Business Program Revenues:					\$ 125,000
	Ongoing portion is included in the General Fund Budget				
Increased TOT due to Short Term Rental Program Revenues:					\$ 350,000
	The increased revenues are included in the General Fund Budget				
General Plan Revenues within the GF Balance					\$ 660,000
	The request increase is included in the General Fund Budget				
Information Technology Improvements:					\$ 100,000
	The request increase is included in the General Fund Budget				
Use of Limited-term Staffing for Council's Major Goals					\$ 125,000
	The request increase is included in the General Fund Budget				



City of Pacifica

Proposed 2019-20 General Fund Budget

STATUS OF RECOMMENDED STRATEGIES			
Childcare Reserve			\$ 260,000
	Funding For Capital Projects		
	Funding for Council-Prioritized Projects		\$ 382,000
	The request increase is included in the General Fund Budget		
Begin funding Section 115 Trust			\$ 200,000
	Increase the Repayment Period for WWTP POB Loan		\$ 545,000
	The loan repayment will increased from two years to five years		
	saving the GF \$545,000 in Fiscal Years 2019-20 and 2020-21		
	The request increase is included in the General Fund Budget		



City of Pacifica

Proposed 2019-20 General Fund Budget

Dept.	Description	Amount	Ongoing Rev.	One-time funded w/Ongoing Rev.	One time Suppl. ERAF	Grant Funding	GF Cash Bal.
General Government	Baseline	\$ 4,167,484	\$ 4,167,484				
	IT Network Improvements	100,000	25,000	\$ 75,000			
	PBB	30,000		30,000			
	Document Mgmt. System	25,000		25,000			
	Vision 2025	100,000		100,000			
	HR - Policy Development	30,000		30,000			
	HR – Labor Legal Expense	50,000		50,000			
	Homeless Task Force (Placeholder)	15,000		15,000			
	EDC Budget	7,000		7,000			
	Add'l Election Costs	90,000		90,000			
	Limited Staffing for Sustainability	125,000		125,000			
	Convert 0.5 Admin. Assist. to full-time 1.0 Accounting Tech	-	-				
	Total	\$ 4,739,484	\$ 4,192,484				
Police Department	Baseline	\$ 10,203,511					
	Total		\$ 10,203,511				
North County Fire Auth.	Baseline	\$ 6,328,270	\$ 6,328,270				
	Temp Salaries for Academy Candidates/Over Hires	25,000	25,000				
	Small Equipment Replacement	75,000	75,000				
	OT to address WC impact on staffing (one-time)	208,000			208,000		
	Total	\$ 6,636,270	\$ 6,428,270				



City of Pacifica

Proposed 2019-20 General Fund Budget

Dept.	Description	Amount	Ongoing Rev.	One-time funded w/Ongoing Rev.	One time Suppl. ERAF	Grant Funding	GF Cash Bal.
Parks, Beaches & Recreation	Baseline	\$ 4,644,939					
			475,000				
	Total		\$ 5,119,939				
Planning	Baseline	\$ 2,568,182	\$ 2,568,182				
	Consultant Assistance with Priority Development Area Application	10,000		\$ 10,000			
	GP/LCP Update & SP Specific Plan	660,000					\$ 660,000
	SB2 Program	160,000				160,000	
	Document scan project	100,000			100,000		
	Affordable Housing Impact Fee Study	60,000			60,000		
	Total	\$ 3,558,182	\$ 2,568,182				
Public Works	Baseline	\$ 3,665,584	\$ 3,575,584		90,000		
	Flood And Sea Level Rise Resiliency Agency	40,000	40,000				
	Part Time Employees (2)	72,000	72,000				
	Dust Control, Dog Park	5,000	5,000				
	Increase in Overtime	10,200	10,200				
	Tree Maintenance	50,000			50,000		
	Increase in Contractual Services	20,000	20,000				
	Total	\$ 3,862,784	\$ 3,722,784				



City of Pacifica

Proposed 2019-20 General Fund Budget

Dept.	Description	Amount	Ongoing Rev.	One-time funded w/Ongoing Rev.	One time Suppl. ERAF	Grant Funding	GF Cash Bal.
Non-Departmental		\$ 763,000	\$763,000				
	NGO*	88,000			88,000		
	Total	\$851,000	\$763,000				
Transfers-Out		\$1,153,000	\$1,153,000				
Total GF Expenditure Appropriation			\$ 34,151,170	\$ 717,000	\$ 436,000	\$ 160,000	\$ 660,000



City of Pacifica

Proposed 2019-20 General Fund Budget

Projected Status of General Fund Reserves/Undesignated Cash Balance - June 30, 2020			
General Fund Reserve			\$ 2,726,639
Compensated Absences			150,000
Facility Maintenance and Replacement Reserve			205,000
Undesignated Cash Balance			351,118
			\$ 3,432,757



City of Pacifica

Proposed 2019-20 General Fund Budget

Other Funds



City of Pacifica

Proposed 2019-20 General Fund Budget

		Projected	Proposed
		2018-2019	2019-2020
WWTP Fund 18 Expenditures - Operations			
	Plant Operations & Maintenance	\$ 8,006,546	\$ 7,503,000
	Collection System Operations & Maintenance	3,298,654	3,310,000
	Transfer to Fund 34 for Capital Projects	13,214,250	2,609,000
	Debt Service	2,904,125	3,642,737
	WWTP Fund 18 Expenditure - Operations Total	\$ 27,423,575	\$ 17,064,737
WWTP Fund 18 Cost Recovery			
	Total Fund 18 Revenues	\$ 27,423,575	\$ 17,064,737
	WWTP Fund 18 Cost Recovery	100%	100%
		Projected	Proposed
		2018-2019	2019-2020
WWTP Fund 34 Expenditures			
	Capital Improvement Projects (CIP)		
	Plant CIP	\$ 1,468,500	\$ 893,000
	Wet Weather Equalization Basin Project	9,340,000	-
	Repair, Rehabilitation & Replacement Projects	2,255,750	1,366,000
	Capacity Improvement Projects	50,000	-
	Lateral Grant Assistance	50,000	100,000
	Other Collection System Projects	50,000	250,000
	WWTP Fund 34 Expenditures Total	\$ 13,214,250	\$ 2,609,000
WWTP Fund 34 Cost Recovery			
	Revenues		
	Transfer from Fund 18 for Capital Projects	\$ 13,214,250	\$ 2,609,000
	WWTP Fund 34 Cost Recovery	100%	100%



City of Pacifica

Proposed 2019-20 General Fund Budget

The budget is composed of the following elements:

General Fund Ongoing Expenditures/Revenues	\$ 34,151,000
General Fund One Time Revenue/Expenditures	\$ 717,000
Use of ERAF Funding Revenue/Expenditures	\$ 436,000
Anticipated Grants Revenue/Expenditures	\$ 160,000
<u>Use of One time Existing General Fund Cash Balance</u>	<u>\$ 660,000</u>
Total	\$ 36,124,000
 Remaining Funds	 \$ 32,867,000
 Total Proposed 2019-20 Budget	 \$ 68,991,000



City of Pacifica 2019-20 Proposed Budget



QUESTIONS & DISCUSSION





Public Works Department Wastewater Division 2019-20 Proposed Budget – FUND 18



	Projected 2018-2019	Proposed 2019-2020
WWTP Fund 18 Expenditures - Operations		
Plant Operations & Maintenance	\$ 8,000,959	\$ 7,495,000
Collection System Operations & Maintenance	3,298,654	3,310,000
Transfer to Fund 34 for Capital Projects	13,214,250	2,609,000
Other Expense	5,587	8,000
Debt Service		
State Revolving Loan Fund	2,065,919	2,065,919
2012 Sewer Loan & Installment	190,757	171,600
2014 Refunding Bond	359,935	337,000
2017 Rev Bond	280,896	1,061,600
Other Debt Expenses	6,618	6,618
	\$ 27,423,575	\$ 17,064,737
WWTP Fund 18 Expenditure - Operations Total		
WWTP Fund 18 Cost Recovery		
Expenditures - Operations	\$ 27,423,575	\$ 17,064,737
Revenues		
Sewer Service Charges	\$ 14,607,000	\$ 16,023,573
Repayment of General POB Fund Loan	146,817	362,000
Bond Proceeds	12,669,758	679,164
Total Fund 18 Revenues	\$ 27,423,575	\$ 17,064,737
WWTP Fund 18 Cost Recovery	100%	100%
Total Staffing for Department Division	28.5	28.5



Public Works Department Wastewater Division 2019-20 Proposed Budget – FUND 34



	Projected 2018-2019	Proposed 2019-2020
WWTP Fund 34 Expenditures		
Capital Improvement Projects (CIP)		
Plant CIPs	\$ 1,468,500	\$ 893,000
Wet Weather Equalization Basin Project	9,340,000	0
Repair, Rehabilitation & Replacement Projects	2,255,750	1,366,000
Capacity Improvement Projects	50,000	0
Lateral Grant Assistance	50,000	100,000
Other Collection System Projects	50,000	250,000
Total CIP	\$ 13,214,250	\$ 2,609,000
WWTP Fund 34 Expenditures Total	\$ 13,214,250	\$ 2,609,000
WWTP Fund 34 Revenue		
Expenditures – CIP and Other Expenditure	\$ 13,214,250	\$ 2,609,000
Revenues		
Transfer from Fund 18 for Capital Projects	13,214,250	2,609,000
	-	-
WWTP Fund 34 Cost Recovery	100%	100%