



BEAUTIFICATION ADVISORY COMMITTEE

**CITY OF PACIFICA
Public Works Department
151 Milagra Drive
Pacifica, CA, 94044
Phone: (650) 738-3767
Fax: (650) 738-3003**

APPLICATION AND AGREEMENT FOR BAC PROJECT SPONSORSHIP

Date: _____

Organization or Individual Name (Sponsor): _____

Contact Name: _____

Address: _____

City, State, Zip Code: _____

Phone: _____

E-mail: _____

Project Site: _____

Scope of Work ("Activities"): _____

KEEP PACIFICA BEAUTIFUL SPONSORSHIP MISSION:

Through volunteer efforts beautify and unify Pacifica, especially those main thoroughfares, entrances to the city and high profile areas that improve the overall community environment.

SPONSORSHIP RESPONSIBILITIES:

The KPB sponsoring organization shall agree to the following:

- ✓ work with the BAC to identify a specific site for sponsorship/adoption
- ✓ work with the BAC to design, prepare, plant and install irrigation in accordance with the KPB plan and approved design plan
- ✓ cover the cost of landscape, irrigation materials and sponsorship sign
- ✓ utilize environmentally sound landscape practices as identified by the BAC
- ✓ agree to maintain the site for two years

The BAC agrees to the following:

- ✓ provide sponsor with site design and development
- ✓ assist in the coordination of project scheduling and implementation, including safety measures
- ✓ assist with training of volunteers in environmentally sound landscape practices and safety practices
- ✓ assist in purchasing plant and irrigation materials
- ✓ install sponsorship sign

TERMS AND CONDITIONS

The Sponsor agrees:

- Sponsor shall work with the BAC Liaison to approve project site design, irrigation plan, plant list and implementation schedule including work dates and specific work activities.
- Each sponsor participant shall sign the City's Volunteer Agreement and Liability Waiver prior to undertaking any activities.
- Sponsor shall designate one contact person for all dealings with the BAC and the City of Pacifica.
- Sponsors shall follow all City guidelines regarding activities on public property and shall comply with all federal, state and local laws while on City property.
- Sponsor shall ensure that all participants are familiar with and follow the Safety Procedures (see attached guidelines).
- BAC and City may photograph or videotape Sponsor and/or participants during activities for purpose of promoting the BAC and City and its programs without compensation.
- No salary or other financial compensation shall be paid to Sponsor or participants by City.
- Sponsor and participants shall perform activities at no cost to City.
- Sponsor shall provide the BAC with a list of equipment and materials to be used in advance of work for City approval

The BAC and Public Works Department agree to:

- Review and approve the activities, plans, and schedules.
- Assist in providing participants with orange safety vests if required.
- Assist in the development of a traffic control plan for the project work days if needed.
- Assist with equipment and materials if needed without added cost to City.
- Review proposed improvements and inspect finished projects
- Post signage after completion of project.

The City reserves the right to terminate this Agreement at any time. Subject to City's right to terminate at any time, this Agreement shall remain in effect for two years beginning:

_____.

Lisa Petersen
Public Works Director

Chair, BAC

Sponsor Representative

Name, as Sponsor wishes it to be printed on the sign (please print clearly)
