

MINUTES

Beautification Advisory Committee
EOC Conference Room
2075 Coast Highway
Pacifica, CA 94044

May 6, 2015

The meeting was called to order at 6:32 PM by Chair Wendy Santiago. Members of the Beautification Advisory Committee (BAC) in attendance were, Wendy Santiago, David Martinez, Ginny Jaquith and Patricia Hontalas. Liaison Karen Ervin and Public Works Director Van Ocampo were in attendance as was Aren Clark and Carolina Cardoso from the City of Pacifica Public Works Department. Therese Dyer was in attendance as a member of the public.

Announcements:

- There were no Announcements.

Public Comment:

- Therese Dyer announced that Beta Sigma Phi would not be adopting the planting box along Crespi drive at the Crespi parking lot.

Project Updates:

- The Pacifica Gardening Club is interested in adopting one of the beds at the Crespi Parking Lot. Ginny to follow-up with volunteers on May 27th regarding sand removal, soil, card boarding, and mulch preparation. Compost to be put down, followed by mulch. Aren suggested shoveling dirt out and having DPW pick up.
- The Rockaway Beach Parking Lot Project is still on hold.
- There was no update on the PD Facelift Project as the project is on hold.
- The Greenhouse Project is also on hold. Dave Sands was contacted. Moving the greenhouse is not a possibility. Plastic as a means of keeping animals (deer) out mentioned. Lumber and irrigation supplies as well as costs and locations mentioned. Van consulted Fire Department. Theft as an issue to be considered. Soliciting donations as a means of funding for repairs discussed.
- Scotch Broom will be taken out and replaced at Marvilla Estates Park. Girl Scouts will be contacted to meet Wendy to help fill-in sparse plant groupings.
- Wendy has pricing for merchants at Oddstad/Terra Nova Medians Project. Soil can be prepped, weeds pulled, and the area mulched. Patty is the lead person on project for next fall.
- Wendy has followed up with Sam regarding planting trees along the Calera Creek. Maintenance issues were addressed. Donating native trees to the Highland Trail was

suggested. The Land Trust at Pedro Point was also recommended as a possible site for tree planting.

Continuing Business:

- New e-mail process is not user-friendly. Van to contact MIS to help members to better access their accounts. In the future, agenda and minutes will be sent via new e-mail.
- Mayor's Beautification Awards BAC Sub-Committee will need City e-mail addresses..
- Adopt a Highway-on hold

New Business:

- There was no New Business.

Report from Staff:

- Van stated that moving forward BAC meetings will be tape recorded to ensure accuracy of information.

The meeting was adjourned at 7:38 PM.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday June 3, 2015 at 6:30 PM. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway Pacifica California.