

**CITY OF PACIFICA
170 Santa Maria Avenue
Pacifica, CA 94044**

**ADMINISTRATIVE POLICY PER RESOLUTION NO. 02-2007
FOR FIREWORKS PERMIT**

1. Complete application and return it to the Finance Department at 170 Santa Maria Avenue **before the first Monday in February**. Your organization must meet all of the following requirements:
 - a. It must be registered with the Federal Government or State of California Attorney General's office as a charity or other public benefit organization, include the Federal or State ID number on your application;
 - b. It shall have its principal and permanent meeting place in the City of Pacifica, and the address of such meeting place must be included on the application form;
 - c. It shall have been organized and established in the City of Pacifica for a minimum of one year continuously preceding the filing of the application for the permit;
 - d. It shall be the principal local organization, i.e., auxiliaries or branches of the principal organization shall not be eligible for a permit;
 - e. It shall have a bona fide membership of at least twenty (20) members whose names should be listed on the sheet attached to the application form.
2. Fifteen (15) fireworks permits will be awarded to sell "safe and sane" fireworks, one permit for every 2,500 of City population.
3. Permits are issued with a rotation/ranking drawing, to be held February 7th, with Terra Nova High School receiving 2 permits every year and Oceana High School receiving 1 permit every year.
4. All organizations must still apply every year for the permits even though their ranked number is not up. If an organization forfeits the permit, they go to the bottom of the ranking.
5. In order to be eligible for a permit, your application must be completed, signed, and filed in person at the Finance Department.
6. Your organization should be prepared to pay the permit fee of \$787.00 upon notification that your application for a fireworks permit has been accepted. **Deadline for receipt of the \$787.00 fee is March 31**.
7. Secure your State Fire Marshal's License (which costs \$50.00) from the State Fire Marshal's Office, 1131 S Street, Sacramento, CA 94814, telephone 916-445-8373.
8. Deliver certificate of insurance to the Finance Department **no later than June 15**.

INSPECTION OF FIREWORKS STANDS

When all of the above have been complied with, the fireworks stand should be set up for inspection by the Fire Marshal in compliance with Section 4-3.209 of the Pacifica Code. **No fireworks stand shall be located or erected on property sooner than seven (7) days prior to the date of fireworks sales. No sales before 12 noon on June 28 and shall not continue after midnight on July 5.** All fireworks stands must be inspected by the Fire Prevention Services Bureau of the North County Fire Authority before the fireworks permits can be issued. Inspections will be conducted on the morning of June 28 between 8:00 a.m. and 12:00 noon. **Each organization is responsible for setting up an appointment for inspection. Please contact the Fire Department -- telephone 650-991-8138 -- when your fireworks stand is erected and in conformance with Code requirements so that the necessary inspection can be made prior to issuance of your Fireworks Stand Permit.** The State Fire Marshal's License, Temporary Sales Tax Permit from the California State Board of Equalization, Proof of Insurance and City of Pacifica Permit to Sell shall be posted when the inspection is made.

IMPORTANT: Unsold stock and litter must be removed by 12 noon, July 6. Fireworks stands must be removed by 12 noon, July 18.

Any organization that does not adhere to the removal dates stated above will not be eligible for future fireworks permits.

On or before September 1st of any year the permittee shall submit to the Finance Department a financial statement setting forth the total gross receipts from each fireworks stand, all expenses incurred and paid in connection with the purchase of fireworks and the sale thereof, and to whom and for what purpose the net proceeds were disbursed, along with the most recent report filed to the State Board of Equalization. The filing of such statement shall be a condition precedent to the granting of any subsequent permit to sell.

STATE AND LOCAL REGULATIONS PERTAINING TO THE SALE OF "SAFE AND SANE" FIREWORKS

The Pacifica City Council passed a resolution amending Article 78, Uniform Fire Code 1979 Edition, to permit the sale of Safe and Sane fireworks with certain conditions:

1. No person under the age of 18 shall be permitted to purchase fireworks. A sign with adequate size letters (minimum 1" high) on contrasting background stating "**NO PERSON UNDER THE AGE OF 18 YEARS SHALL BE PERMITTED TO PURCHASE FIREWORKS**" shall be posted on the outside of the fireworks stand in a conspicuous location (display area).
2. A sign with adequate size letters (minimum 1" high) on contrasting background stating "**NO PERSON UNDER THE AGE OF 18 YEARS SHALL SELL, OR HANDLE FOR SALE, ANY CLASSIFICATION OF FIREWORKS**" shall be posted on the inside of the fireworks stand in a conspicuous location.

CITY OF PACIFICA

APPLICATION FOR PERMIT TO SELL FIREWORKS

Name of Organization: _____

Address: _____ Telephone No.: _____

If an incorporated organization, list names of officers: (AT LEAST 2 NAMES REQUIRED)

Table with 4 columns: Name, Position, Address, Telephone. Includes four rows of blank lines for entry.

How long has the organization been located in the City of Pacifica? _____
The principal and permanent meeting place of the organization is _____
in the City of Pacifica, California.

Number of members in organization: _____ (Must have a minimum of 20 members, list on attached sheet.)

Check status of the organization and provide the Federal or State ID number on your application: _____

- Non-profit organization Yes() No()
Veterans organization Yes() No()
Patriotic organization Yes() No()
Welfare organization Yes() No()
Civic betterment organization Yes() No()
Charitable organization Yes() No()

Proposed location of fireworks sales: _____

PLEASE NOTE!
A written statement is required from the owner of record of the real property which is the proposed location of the fireworks stand, stating that the owner consents to the applicant placing a fireworks booth and conducting fireworks sales on his or her real property.

Member in charge of fireworks: _____
(Name)

(Address) _____ (Telephone No.) _____

I (We) certify that if a Permit to Sell Fireworks in the City of Pacifica is to be issued, I (we) shall deliver to the City of Pacifica a certificate evidencing a policy of insurance for public liability and property damage with a minimum of One Million and no/100ths Dollars (\$1,000,000.00) combined single limit, with a rider attached designating the City as additional insured. The certificate shall be executed by a company authorized to carry on an insurance business in the State, and financial responsibility of which company shall have been approved by the City Clerk and received no later than June 15.

I (We) also agree to comply with all provisions of the City of Pacifica Municipal Code Title 4, Chapter 3, Article 2, Fireworks, and with all other applicable City and State laws, ordinances, and regulations governing the handling and sale of fireworks, including the attached cleanup agreement.

THIS APPLICATION MUST BE RETURNED BEFORE THE FIRST MONDAY OF FEBRUARY, WHICH IS FEBRUARY 3, 2020. ANY APPLICATIONS RECEIVED ON OR AFTER THE FIRST MONDAY OF FEBRUARY WILL BE AUTOMATICALLY REJECTED.

(Signature) _____ (Date) _____ (Signature) _____ (Date) _____

FOR SCOUT TROOPS ONLY: _____
(Signature of Registered Scouting Coordinator) _____ (Date) _____

*** For Office Use Only ***

APPROVED

City Manager: _____ (Signature) _____ (Date)
Police Chief: _____ (Signature) _____ (Date)
Fire Chief: _____ (Signature) _____ (Date)

Stamp Date Received Here



Scenic Pacifica
Incorporated Nov. 22, 1957

CITY OF PACIFICA

170 Santa Maria Avenue • Pacifica, California 94044-2506
www.cityofpacifica.org

MAYOR
Sue Vaterlaus

MAYOR PRO TEM
Deidre Martin

COUNCIL
Sue Beckmeyer
Mary Bier
Mike O'Neill

City of Pacifica

Permit to Sell Fireworks – Additional Clean-up Efforts Attachment

Name of Organization: _____

Address: _____

Contact Person: _____ Telephone Number: _____

I (We) agree as a condition to receiving a permit to sell fireworks in the City of Pacifica to provide (10) ten hours of clean-up efforts in addition to the time spent on July 5th. Additional clean-up efforts need to be completed no later than August 31st and will be coordinated through the police department, department of public works and the Pacifica Beach Coalition.

I (We) recognize that Safe and Sane Fireworks are utilized throughout the Pacifica community and not only at the beaches. I (We) agree that the (10) ten additional hours may be scheduled at other locations within the City of Pacifica other than the beaches.

I (We) agree that failure to complete the mandated (10) ten hours of clean-up may result in the loss of our ability to obtain a permit in the future.

(Name)

(Signature)

(Date)

FIREWORKS STAND REQUIREMENTS CHECKLIST FOR THE CITY OF PACIFICA

Instructions: Verify that all items are complete and check them off prior to inspection

Call the Fire Department at 650-991-8138 to schedule an inspection 72 hours prior to opening day.

PLEASE NOTE: THE HIGHLIGHTED ITEMS BELOW ARE FREQUENTLY OVERLOOKED. PLEASE MAKE SURE THAT THAT THESE AND ALL OTHER ITEMS ARE COMPLETED TO PREVENT DELAY IN OPENING OF YOUR BOOTH. WATER EXTINGUISHERS ARE NOT PERMITTED.

Stands shall not exceed 750 square feet
Stands exceeding 24 feet require at least 3 exits
Exits shall be spaced approximately equally apart and shall not exceed 24 feet between them
Exit doors shall swing in the direction of exit travel
The front of stands shall be completely enclosed from counter to roof with hardwire cloth
The hardwire cloth mesh openings shall not exceed ¼ inch in size. Plexiglas is also acceptable
Openings for delivery of merchandize need not have mesh and shall not exceed 12 X18 inches
Provide AND MOUNT two 2A-10:BC fire extinguishers serviced within the last year
If extinguishers are recently purchased, tape receipts to extinguishers
Post Sign: No smoking signs on exterior of the stands
Post Sign: No person shall sell fireworks to any person under age 18
Stands must be 50 feet or more away from gasoline dispensers or storage tanks
The following documents are required and copies must be available AND POSTED to the fire inspector for review: <ul style="list-style-type: none"> • State Fire Marshal's License • Temporary Sales Tax Permit from the California state Board of Equalization • Proof of Insurance • City of Pacifica Permit to Sell Note: All of the above must be posted within the booth prior to inspection
Weeds, if near the stand, must be cut back to a distance of 20 feet
Hours of sale are limited to the following times and shall be posted at the stand exterior: <ul style="list-style-type: none"> • June 28: 12:00 to 10:00 P.M. • June 29th –July 4th: 9:00 A.M. to 10:00 P.M.