

MINUTES

City of Pacifica
Emergency Preparedness & Safety Commission
2075 Coast Highway
Pacifica, CA 94044

DATE: Wednesday, April 18, 2018

TIME: 6:30 p.m.

CALL TO ORDER: The meeting was called to order 1843 hours

ROLL CALL:

Commissioners Present: Taverna, Erbacher, Chiechi, Shaw, Blackburn,
Salisbury, Hitz, Carroll

Commissioners Absent: Johnson

Ex Officio Members Present: Council Member Martin

Ex Officio Members Absent: Hashizume, Peppers, Mahaley, Fleming

STAFF PRESENT: Captain Clements

APPROVAL

OF MINUTES: The minutes for the March 21, 2018 meeting were reviewed and approved.

APPROVAL

OF AGENDA: Agenda for the April 18, 2018 meeting was approved.

COMMISSION COMMENTS:

Commissioner Hitz wanted to address communication among commissioners between meetings, such as via email. Captain Clements pointed out a class discussing the Brown Act was being planned for the near future. This class would help answer questions about communication between members outside of scheduled public meetings.

Commissioners present voted and agreed to create a working group to review existing City emergency plans. Commissioner Blackburn, Commissioner Hitz and Commissioner Carole volunteered to be a part of this group. Captain Clements said he would be a point of contact for the requested plans.

Commissioner Shaw reported on a presentation she attended on April 3 about the San Mateo County Health Department's emergency operations plan and upcoming countywide CERT exercise "Green Dawn." She also spoke about the group for licensed medical professionals called California Disaster Health Care Volunteers group.

Commissioner Hitz and Commissioner Erbacher reported on a CERT Communications Branch exercise conducted on April 14.

Commissioner Chiechi reported on the Fireworks Task Force meeting. He reported on last year's activities and strategies as well as those planned strategies for the coming July 4 celebration. Last year 11 administrative fines were issued. Reports were that the enforcement efforts were helpful in reducing the use of illegal fireworks.

EX-OFFICIO COMMENTS: None

STAFF COMMENTS:

The following information was provided to the commission by Captain Clements

March 22- Emergency Managers Association meeting

March 26-30 - Tsunami Preparedness Week

April 3- Earthquake Preparedness (EQP 8)-PPD

April 3-Hospital Disaster Preparedness meeting- (CERT-Shaw)

April 13- CERT steering committee meeting (Green Dawn, Ex PACIII, fall class)

April 17- Emergency Management working group meeting

April 17- Surviving an Active Shooter- Pacifica Chamber of Commerce

Upcoming events-

April 19-Surviving an Active Shooter (third offering)-PPD

April 21- CERT Quarterly meeting (Hitz)- Mark Evans; Napa Valley Horsemen's Assoc.

May 9- Green Dawn Planning meeting – final

May 14- EP&SC Annual Report presentation to City Council (5:45pm)

May 22-Earthquake Preparedness (EQP9)- at EOC

June 7- Green Dawn exercise – (3) sites countywide

Captain Clements shared the identified locations for ADA curb ramps throughout the City provided by the Engineering Department. The Commission previously provided the Engineering Department with suggested locations.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

NEW BUSINESS: Commissioner Hitz discussed a letter to the Tribune from the commission in response to a published letter criticizing the City's lack of emergency preparedness. All commissioners provided input and agreed to the final draft that will be presented by Vice Chair Chiechi to the Tribune for publication.

ADJOURNMENT: 1941 hours