



AGENDA

Parks, Beaches and Recreation Commission City of Pacifica

WEDNESDAY, FEBRUARY 28, 2018
CITY COUNCIL CHAMBERS
2212 Beach Boulevard

7:00 PM REGULAR MEETING

- I PLEDGE OF ALLEGIANCE**
- II ROLL CALL**
- III APPROVAL OF MINUTES** Regular Meeting January 24, 2018
- IV ADOPTION OF AGENDA**
- V SPECIAL PRESENTATION**
None
- VI ORAL COMMUNICATIONS**
This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.
- VII ITEMS FOR CONSENT**
None
- VIII PUBLIC HEARINGS**
None
- IX ITEMS FOR CONSIDERATION**
PB&R Department reorganization update – informational item
Upcoming Special Events Report, department and permitted - informational item
- X REPORTS, ANNOUNCEMENTS AND CORRISPONDANCE FROM COMMISSIONERS**
- XI REPORTS FROM STAFF**
A) Director Perez
- XII ELECTION OF CHAIR PRO-TEM**
- XIII ADJOURNMENT**

Next Study Session: TBD

Next Regular Meeting: 3/28/18

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Minutes Parks, Beaches and Recreation Commission City of Pacifica

REGULAR MEETING – 7 PM

Wednesday, January 24, 2018
City Council Chambers
2212 Beach Blvd.
Pacifica, CA 94044

CALL TO ORDER:

Chair Bier called the meeting to order at 7:00 PM.

I PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by **Commissioner Cochran**.

II ROLL CALL:

Commissioners Present: Chair Bier, Commissioners, Murphy, Abbott, Kellogg
Cochran, and Knowles (7:05).

Commissioners Absent:

Commissioners Excused: Commissioner Yakabe

Staff Present: Director Michael Perez, Acting Supervisor Phipps

III APPROVAL OF MINUTES:

Chair Bier called for a motion to approve the minutes of the 9/27/17 meeting.

**Motion was made by Commissioner Abbott, seconded by Commissioner
Murphy, motion carried 5-0.**

IV ADOPTION OF THE AGENDA:

Chair Bier called for a motion adopting the order of the agenda. **Commissioner
Murphy made a motion to adopt the agenda, seconded by Commissioner
Abbott, motion carried 5-0.**

V SPECIAL PRESENTATION

Tracy Gilbert, Childcare Supervisor gave an update on Pacifica's childcare program.

VI ORAL COMMUNICATIONS:

Ellen Camp addressed the commission regarding an injury that her daughter sustained at the Pacifica Skate Park. She encouraged the commission to discuss safety rules either at a study session or a future Commission meeting.

VII ITEMS for CONSENT:

Chair Bier called for a motion to accept the items for consent.

**Commissioner Murphy made a motion to accept the items for consent,
seconded by Commissioner Kellogg. Motion carried 6-0.**

VIII PUBLIC HEARING:

No public hearing due to withdrawal of request for tree removal permit.

IX ITEMS FOR CONSIDERATION:

Liaison Assignments

Director Perez spoke to the commission regarding liaison assignments. He stated that the assignments had not been looked at for a while and with the appointment of new commissioners this might be a good time to take a look at them and see if there were any changes to be made.

Commissioner Abbott – gave the commission an update on the Mural Subcommittee and the Library Advisory committee.

Commissioner Knowles - only has one assignment and would be happy to take over or share an assignment

Commissioner Kellogg – is good with his assignments

Commissioner Murphy – no changes to his assignments

Commissioner Abbott – is willing to give up the Beautification Committee and the Fog Fest/Family Fun Fest, but would like to stay on the Economic Development and would like to step in as the Senior Services advisor and would also be willing to change up Council members

Commissioner Kellogg – asked for clarification of the Beautification Committee

Commissioner Abbott – gave a brief overview of the duties and responsibilities of the Beautification Committee

Commissioner Kellogg – is willing to take on the Beautification Committee

Commissioner Cochran – is good with his appointments

Chair Bier – is willing to be an alternate for Senior Services and would be willing to work on the Fog Fest/Family Fun Fest Committee

Director Perez clarified the difference between the Fog Fest and the Family Fun Fest

Commissioner Knowles – also volunteered to be on the Fog Fest and the Family Fun Fest Committee

Director Perez recapped the changes to the Liaison Assignments.

Study Session Recap

Director Perez gave a recap of the December study session and asked Commissioners to let him know if there are any topics that they would like to hear more about in special presentations from staff members.

Director Perez talked to the commissioners about the upcoming Dog Surf contest and the steps that are being taken to alleviate the impact on the roads and beach. Other topics discussed were park and beach permits, drone regulations (Director Perez is talking to the Chief of Police regarding this), and touring of the parks.

Commissioner Kellogg – No comments

Commissioner Knowles – reminded the Director about the future study session topics, such as pesticides.

Commissioner Abbott - would like to talk about the Skate Park at a future study session

Commissioner Murphy – no comments

Commissioner Cochran – would also like to discuss the Skate Park

X REPORTS FROM COMMISSIONERS:

Commissioner Kellogg – no report

Commissioner Knowles – reported that the Beach coalition is continuing their cigarette butt campaign. She would also like to see garbage cans placed in Rockaway Beach North parking lot near the Calera Creak. She also announced the movie fundraiser for Earth Day.

Commissioner Murphy – no report

Commissioner Abbott – Gave an over view of the Library Advisory Committee's report to City Council. Spoke briefly spoke on the Public Art and Mural Committee and the Sea level rise community working group. She announced that there will be a public meeting on February 13th at Council chambers to discuss this topic.

Commissioner Cochran – Passed out fliers for the fundraiser movie at the Mildred Owens Concert Hall to help with the costs of Earth Day. He also filled the Commission in on rogue surf camps operating on Linda Mar Beach.

Chair Bier – Gave an overview regarding the Youth Advisory Boards' upcoming event. The chair updated the commission on an upcoming Pacifica Partnership event, Family Summit which will be held at IBL on March 10, she will keep the Commission updated on this. She also reported that she met with some Pacifica youth who are concerned about the alcohol at the Taco Bell on the beach.

XI REPORTS FROM STAFF:

Director Perez – Elaborated on the Cities work plan and goal setting session which is set for March 3rd. He let the Commission know that the new City Manager has asked each department to put together their own work plans which will lead to a strategic plan.

The Director let the Commission know that he is part of the Sea Level Rise Technical working group and he will keep the Commission informed on this.

Director Perez updated the Commission on the process of the new use agreement regarding Pacifica State Beach. He will keep the Commission posted.

The Director reminded the Commission that the annual report to Council is coming up. Director Perez is working with the City Clerk to set a date.

The City's 60th Anniversary event went very well.

Director Perez informed the Commission he had been approached by a parent, Mr. Stack, regarding the need for a Bike Park in Pacifica.

Upcoming events:

Parents Night Out (Reoccurring)

Senior Volunteer Recognition Dinner on 4/18/18

NEXT STUDY SESSION: TBD

NEXT MEETING:

Regular Meeting – March 28, 2018

XIII ADJOURNMENT:

Chair Bier asked for a motion to adjourn the meeting. **Commissioner Abbott made the motion to adjourn, seconded by Commissioner Cochran. The motion passed 6-0** and the meeting adjourned at 8:30 pm.

Respectfully submitted,
Beth Phipps
Acting Recreation Supervisor

Parks, Beaches & Recreation Commission
Mary Bier, Chair