

PACIFICA GOVERNMENT

The City of Pacifica is a General Law City with a Council/Manager form of government. Under this type of government, the City Council is the policymaking body and the City Manager is responsible for carrying out Council policy.

CITY COUNCIL

The City Council consists of five members elected from the City at large. (Election for City Council seats for Districts 1 and 4 will be held in November, 2020. Election for City Council seats for Districts 2, 3 and 5 will be held in November 2022.) Councilmembers serve four-year staggered terms. Municipal (local) elections are held in November of even numbered years. The Council selects a Mayor annually, who serves as presiding officer during all City Council meetings and study sessions. Council duties include appointing a City Manager, City Attorney and members of City Committees and Commissions, adopting a yearly budget, and establishing basic policy for the City.

COUNCIL MEETINGS

The City Council meets at 7:00 p.m. the second and fourth Mondays of each month in the Council Chambers (2212 Beach Blvd.)

PUBLIC HEARINGS

The Municipal Code requires City Council to hold Public Hearings on specific issues such as zoning, annexations, appeals, assessment districts and franchises. Procedures for those hearings are generally as follows: The Mayor opens the hearing; the staff report is presented; arguments in

favor or in opposition are heard; the applicant or their agent and appellants have ten minutes for their opening presentation and three minutes for an opportunity to rebut. Members of the public are usually allowed three minutes to provide comments but that time may be less, at the Mayor's discretion. The City Council then deliberates and renders a decision.

TYPES OF COUNCIL ACTION

The Brown Act prohibits the City Council from taking action on any issue not listed on the Agenda unless an emergency threatening the health, safety or welfare of the community arises.

Official action by the City Council may take one of the following forms:

- **ORDINANCE** – a municipal law which can only be amended or repealed by adoption of another ordinance as prescribed by State law. A proposed Ordinance requires two readings, introduction and adoption, at separate Council meetings. Ordinances are effective 30 days after adoption (2nd reading) unless otherwise specified. Ordinances are codified into the Municipal Code.
- **RESOLUTION** – generally used to record specific City Council policy, direct certain administrative or legal action or embody a public Council statement. A Resolution may be introduced and adopted at the same time and may be rescinded or amended by subsequent Resolutions.

- **MOTION** – used with a vote to indicate approval or denial, adoption or direction.

PUBLIC COMMENTS

Persons interested in addressing the Council on a subject not on the agenda may fill out a yellow Public Comment Card and speak under the Oral Communications portion of the agenda. By law, Council may not take action on an item not on the agenda and those issues may be referred to staff or a committee or commission.

COUNCIL COMMUNICATIONS

At this time, individual Councilmembers bring their issues and suggestions to the full Council. They may also inform each other of items of potential interest to other Councilmembers, such as interagency meetings.

CONSENT CALENDAR

The Consent Calendar portion of the agenda contains routine business items for which no discussion or deliberation is contemplated; the Calendar is adopted in one motion. A citizen requesting Council discussion of an item on the Consent Calendar should see the City Clerk prior to the meeting. Consent items removed by Council are considered and acted upon separately.

PACIFICA CITY COUNCIL

Mayor Deirdre Martin

Mayor Pro Tem Sue Beckmeyer

Councilmember Sue Vaterlaus

Councilmember Mary Bier

Councilmember Mike O'Neill

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CITY ADMINISTRATION

Kevin Woodhouse, City Manager

Michelle Kenyon, City Attorney

Lorenzo Hines, Assist. City Manager

Dan Steidle, Police Chief

Tina Wehrmeister, Planning Director

Mike Perez, PB&R Director

Sam Bautista, Deputy Dir. of Public Works, Eng.
/ Field Svcs.

Louis Sun, Deputy Dir. of Public Works,
Wastewater Div.

Ron Myers, Fire Chief

Sarah Coffey, City Clerk



TO ADDRESS THE CITY COUNCIL

Persons wishing to speak before the City Council concerning an agenda item are requested to fill out a yellow speaker card noting their name, address (optional) and agenda item number, and submit the card to the City Clerk. The Council allocates a maximum of three minutes to each speaker.

AGENDAS AND REPORTS

The agenda is posted at the entrance to City Hall, 170 Santa Maria Avenue.

The complete City Council agenda packet is available for review by the following:

View on the Internet: follow the link to City Council Agendas, at www.cityofpacifica.org

E-mail subscription: send a request to Sarah Coffey at coffeys@ci.pacificaca.us

City Clerk's Office/City Manager's Office
City Hall, 170 Santa Maria Ave., 2nd Floor

WELCOME

TO YOUR

CITY COUNCIL

MEETING

City of Pacifica
City Hall
170 Santa Maria Avenue
Pacifica, CA 94044
(650) 738-7300