

CITY OF PACIFICA
Department of Public Works
Engineering Division
151 Milagra Drive, Pacifica, CA 94044
Phone: (650) 738-3767

TO: All Prospective Consultants

FROM: Ryan Marquez
Assistant Engineer
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PROJECT: Professional Design Services for the 400 Block Esplanade Coastal Trial

RE: **A D D E N D U M 1**

DATE: November 17, 2016

This ADDENDUM is to revise the timeline for the RFP process. The timeline can be found on page 3 of the RFP.

Due to the upcoming holidays and short staff, the City will notify the successful consultant by December 2, 2016. Then will enter into negotiation between December 2nd and December 9th. The contract will then be approved at the January 9th meeting for City Council.

Begin RFP Process	October 5, 2016
RFP Submittal Period	October 5, 2016 to November 3, 2016 at 5:00 PM
Deadline to Submit Questions Related to the RFP	October 24, 2016 at 5:00 PM
Deadline for Submittal of Proposals	November 3, 2016 at 5:00 PM
Review by City Staff and Interview Top 2 or 3 Proposers	November 3 -November 17, 2016
Notify Successful Consultant	December 2, 2016
Negotiate Contract	December 2 – December 9, 2016
City Council Approval	January 9, 2017

PLEASE CONFIRM RECEIPT OF THIS ADDENDUM THROUGH EMAIL OR WRITTEN LETTER.