



Minutes Parks, Beaches and Recreation Commission City of Pacifica

REGULAR MEETING – 7 PM

Wednesday, January 22, 2014
City Council Chambers
2212 Beach Blvd.
Pacifica, CA 94044

CALL TO ORDER:

Chair Murphy called the meeting to order at 7:00 PM.

I PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Commissioner Abbott.

II ROLL CALL:

Commissioners Present: Tabor, Abbott, Murphy, Urie, Sambrailo
Commissioners Absent: None
Commissioners Excused: Cochran, Finnegan
Staff Present: Director Michael Perez, Recreation Specialist Beth Phipps

III APPROVAL OF MINUTES:

Chair Murphy called for a motion to approve the minutes of the 10/30/13 meeting.
Motion was made by Commissioner Tabor, seconded by Commissioner Sambrailo, motion carried 5-0.

IV ADOPTION OF THE AGENDA:

Chair Murphy called for a motion adopting the order of the agenda. **Commissioner Sambrailo made a motion to adopt the agenda, seconded by Commissioner Abbott, motion carried 5-0.**

V Special Presentation

Scott Leslie Rec and Child Care Supervisor gave an overview of the Child Care program and reported that the program has been self-sufficient for the past 7 years. Mr. Leslie reported that the Child Care Program is going to get a permanent contract increase from the State of California. Over the past 7 years the Child Care Program has received between \$100,000 and \$300,000 dollars a year from other agencies that are under earning their contracts. This always puts our programs at risk. With the permanent status we will be receiving \$250,000 added to our contracts.

Mr. Leslie also reported that the department is in the early stages of planning their summer programming. He announced that the Department will once again be partnering with Pacificans Care in order to enable low income families to participate in these summer programs.

Mr. Leslie reported that through the generosity of the San Mateo County Office of Education, 5 of our Child Care sites have been given I-Pads. This gives all of the families in our communities an opportunity to try different technologies and the state requires the department to do developmental profiles on every child who attends our programs. There wonderful apps allow us to gather information easily and send it off to the state.

Commissioner Abbott – Asked if there was any risk of the money that City is slotted to receive going away. She was also pleased to hear about the children in the Child Care program having the chance to use I-Pads and other technology.

Mr. Leslie responded that there was a possibility of this but that our program has historically not had a problem filling positions that this money would be slotted for.

VI ORAL COMMUNICATIONS

None

VII ITEMS for CONSENT

Chair Murphy called for a motion to accept the Items for Consent. **Commissioner Abbott made a motion to accept the Items for Consent, seconded by Commissioner Urie, motion carried 5-0.**

VIII ITEMS FOR CONSIDERATION:

IX REPORTS FROM COMMISSIONERS:

Commissioner Urie – Spent some time at the Dog Park so that she would have more information on this topic in the future.

Commissioner Abbott – Went to the Little Brown Church event. She announced that the Church was going to be opened in March or April as Pacifica’s museum and event center. She encouraged the commissioners to go and visit. She also announced that the Poet Laureate was presented to the City Council at their last meeting and that the Poet Laureate would be receiving a proclamation at the next Council meeting. She also reported that the council also talked about whether or not the Fire Works Task Force should continue. This will be discussed at future council meetings.

Commissioner Sambrailo – No Report

Commissioner Tabor – Also reported on the presentation of the Poet Laureate to the City Council.

Chair Murphy – No Report

X REPORTS FROM STAFF:

Director Perez. Reported on the following:

City Council Goal Setting Session

On January 25th, 9am at the Police Station, Council will be holding a goal setting session that will include participation from department directors.

As part of the “resolution providing for appointments, terms, reporting and reorganization requirements for commission and committees,” annual reports from committees and commissions are now required. The annual report from the Parks, Beaches and Recreation Commission is to be

submitted to City Council in April. As described in the report on committees and commissions, this report should be a summary of the Commission's work for the year. It was also suggested in that report that an annual joint study session with City Council is scheduled with each commission, following the annual City Council goal setting meeting.

Staff is in the process of getting some clarification on what will be expected in that report and during the study session. At the February meeting, staff will update the Commission and provide information on the past year's work as well.

Poet Laureate

Our new poet laureate, Dorsetta Hale, who was appointed by the PB&R Commission last month, was presented to City Council at their regular meeting on January 13. Commission Chair pro-Tem Abbott made a wonderful introduction of our new poet laureate, after which Dorsetta made some remarks and recited a poem she had written about her daughter growing up. Commissioner Tabor was also on hand for the meeting. Dorsetta will receive a proclamation at the January 27th City Council meeting.

Dog Park/Sanchez Site

At last month's meeting, Commissioners voted to move forward with putting up additional signs at the Sanchez site, as well as recommended getting slats and moving the large dog entrance. Staff is awaiting receipt of funding from POOCH, which is expected by the time of January's meeting, to schedule installation of the slats and the moving of the entrance.

Public Works staff placed five "No Dogs Off Leash Allowed" signs at Sanchez. They also replaced and posted new "universal" pedestrian crossing signs, adding three. They stenciled "Slow" on the ground at the entrance to the center as well as in the back by Stephen Johnson Photography. In addition they stenciled in "Fire Lane" on the hash fire lane between the park and the building as well as put up two "No Parking" signs in the alcoves near the restrooms near Stephen Johnson Photography.

Staff received an email from Dog Park neighbor Tony Poloni with a bid for a curved 10 foot fence for the east (neighbor) side of the park. The bid was \$15,585 installed. Mr. Poloni also sent another email with information with links to Acoustical Solutions, a company that sells sound mitigating options, typically used at construction sites and in construction projects. The links to the products can be found at:

<http://www.acousticalsolutions.com/abbc-13ext-outdoor-blanket>

and

<http://www.acousticalsolutions.com/audioseal-sound-barrier>

Commissioners were also emailed these materials and links last week.

<http://www.acousticalsolutions.com/audioseal-sound-barrier>

Beach Clean-up Stations

Following a presentation by All One Ocean, the Commission recommended a pilot program for two beach clean-up stations at the Sharp Park area (promenade and pier). Staff submitted City and PB&R artwork and information in November and are awaiting a draft from All One Ocean.

Staffing Update

Our Information and Referral Coordinator, Jean Gildersleeve, will be retiring the end of January. We would like to thank Jean for her 2 ½ of service to our department. Prior to her employment with the City, Jean also served as a Meal on Wheels volunteer for 5 years. We wish her all the best in her future endeavors. Director Perez also announced that Karen Parque, who already works for us, will be stepping into this position

Director Perez and Supervisor Lange will be attending the Leadership Institute sponsored by the Continuing Education for Public Officials, Inc. (CEPO) during the last week of February. Our City Manager, Lorie Tinfow, is on CEPO's board of directors and strongly recommended this training. They will be joined by Police Captain Dan Steidle.

Snowy Plover

Staff submitted an application for a Coastal Development Permit (CDP) waiver for fencing and signage for the protection of the Western Snowy Plover at Pacifica State Beach to the Coastal Commission at the end of October, 2013. In early December of 2013, we received confirmation of our application as well as a request for additional information. During the first week of January, the Coastal Commission staff member assigned to our application contacted us to discuss the project and clarify some information. The Coastal Commission staff is not anticipating any issues with our permit at this point. Staff is hoping that this issue can be on the consent calendar for Feb.

STEM Program

The winter trimester began on Jan 13th. We will have programs at Cabrillo, Ortega, Sunset Ridge, Ingrid B. Lacy and Ocean Shore. Our STEM Alliance partners and City staff are currently working on the mid-year report due to the County of San Mateo in February.

PLAY Brochure and Registration

We have purchased Adobe InDesign and have now had two of our staff members go through a training on how to use it. One of our main objectives with getting the new program was to use it in the production of our PLAY brochure. Specialist Beth Phipps and Coordinator Michele-Bridget Ragsdale both went through the training and have been implementing new approaches in department printed material. I want to recognize their efforts and thank them for their hard work on this project.

The upcoming spring brochure will be the first one produced using the new program and will be out on the 5th of February with class registration starting that evening at midnight. Aquatics registration will begin on March 24th.

Upcoming Events

Family Movie Night

- Friday, January 31, 2014 from 6:00-9:00pm at the Community Center – sponsored by the Youth Advisory Board (YAB) sponsored.

Parents' Night Out

- February 22, 2014

Annual Spring Egg Hunts

- Friday, April 6th at Fairmont Park – 4pm
- Saturday, April 7th at Frontierland Park – 10am

50th Annual Junior Olympics

- Wednesday, April 23, 2014

- Group 1 & 2 50 Meter & 100 Meter Dash Trials Only
Oceana High School, 401 Paloma Ave. Pacifica
- Wednesday, May 7, 2014
 - Group 3 & 4 Trials & Finals
Oceana High School, 401 Paloma Ave. Pacifica
- Saturday, May 10, 2014
 - Group 1 & 2 Trials & Finals
Terra Nova High School Track, 1450 Terra Nova Blvd. Pacifica

City Council and Open Space and Parkland Advisory Committee study session – Wednesday January 29th, 6pm at the Council Chambers. On the agenda will be discussion of and comments on the GGNRA Dog Management Plan.

Commissioner Abbott – Suggested that the commission start to work on the Annual Report sooner than later. She hopes that study sessions between the commission and the council will be held.

Director Perez hopes to bring a report on the action items over the past year to the next Commission meeting. He will try to get clarification regarding the annual report for the next meeting also. The Director also stated his willingness to put this on the Agenda for the next meeting.

Chair Murphy felt that this would be a good idea.

Wed. 1/29/14 there will be a Study Session on the Dog Management plan and Open Space is taking the lead on this. Commissioners are welcome to attend.

XI CORRESPONDENCE/ANNOUNCEMENTS:

NEXT MEETING:

Regular Meeting - 3/26/14

XII ADJOURNMENT:

Commissioner Abbott made the motion to adjourn, seconded by Commissioner Urie. The motion passed 5-0 and the meeting adjourned at 8:00 PM.

Respectfully submitted,
Beth Phipps
Recording Secretary

Parks, Beaches & Recreation Commission
August Murphy, Chair