

## MINUTES

City of Pacifica  
 Emergency Preparedness & Safety Commission  
 Pacifica Police Department Conference Room  
 2075 Coast Highway  
 Pacifica, CA 94044

**DATE:** Wednesday, October 16, 2013

**TIME:** 6:00 p.m.

**CALL TO ORDER:** The meeting was called to order 1800 hrs.

### **ROLL CALL:**

Commissioners Present: Shaw, Chiechi, Blackburn, Balestreri, Erbacher, Johnson,  
 Salisbury

Commissioners Absent: Johnson

Ex Officio Members Present: Wisell, Yee

Ex Officio Members Absent: Schultz

**STAFF PRESENT:** Captain Spanheimer  
 Sergeant Londerville

### **APPROVAL**

**OF MINUTES:** The minutes for the September 18, 2013 meeting were approved.

### **APPROVAL**

**OF AGENDA:** Agenda for the October 16, 2013 was approved.

### **COMMISSION COMMENTS:**

The Commission discussed the booth at the Fog Fest and interest level in the computer set up. There was limited use by the public on the computers and a few signups for SMC Alter. As usual the pamphlet handouts went well and the public was provided with information regarding disaster preparedness. There were twenty five people who expressed interest in the CERT program and provided contact information.

Possible changes for next year were discussed including playing video of various types of disasters or the CERT introduction video.

**EX-OFFICIO COMMENTS: None****STAFF COMMENTS:**

Sergeant Londerville provided the Commission members with the Handbook for Commission Members provided by the City of Pacifica. The handbook outlines the responsibilities and general operating guidelines for all city commissions.

The Great Shake Out exercise is scheduled for October 17, 2013. This is an exercise that will test communication from the City of Pacifica EOC to the County EOC. Sergeant Londerville will be manning the EOC and testing WEB EOC, microwave phone and satellite phones. The amateur radio operators will be testing their equipment.

Sergeant Londerville will be attending the CERT Train the Trainer course in Menlo Park from November 5, 2013 to November 7, 2013

Captain Spanheimer will be attending the CERT train the Trainer course and CERT Program Administrator course in Emmetsburg Maryland from November 11, 2013 to November 15, 2013.

Commission members were reminded of the training scheduled for October 17, 2013 concerning the Brown Act and public commissions.

Commission members were reminded of the date they were scheduled to appear before the City Council October 23, 2013 regarding their appointment to this commission.

Captain Spanheimer attended the emergency services meeting on September 19, 2013 in Redwood City.

On September 23, 2013 division 4 from the CERT program in Pacifica held their first formal meeting. Active CERT members are divided into four divisions throughout the city base upon geography.

On September 25, 2013 Captain Spanheimer participated in the Safe School Task Force meeting at the County Board of Education offices. The various schools are working on common terminology and procedures to be used by all the schools in emergency situations.

October 2, 2013 there was a full volume tsunami siren test. The system can now include verbal announcement along with common siren warnings.

**PUBLIC COMMENTS: None****PUBLIC HEARINGS: None****UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

**OTHER: None**

**ADJOURNMENT: Hrs. 1824**