## **MINUTES**

City of Pacifica Emergency Preparedness & Safety Commission Pacifica Police Department Conference Room 2075 Coast Highway Pacifica, CA 94044

**DATE:** Wednesday, August 21, 2013

**TIME:** 6:00 p.m.

**CALL TO ORDER:** The meeting was called to order 1800 hrs.

**ROLL CALL:** 

Commissioners Present: Shaw, Erbacher, Johnson, Chiechi, Salisbury, Blackburn

Commissioners Absent: Balestreri

Ex Officio Members Present: Mahaley, Crowe

Ex Officio Members Absent: Schultz, Wisell

**STAFF PRESENT:** Captain Spanheimer

**APPROVAL** 

**OF MINUTES:** The minutes for the July 17, 2013 meeting were approved.

**APPROVAL** 

**OF AGENDA:** Agenda for the August 21, 2013 was approved.

**COMMISSION COMMENTS:** 

**EX-OFFICIO COMMENTS:** 

Ex-Officio member Mahaley will provide some handouts for the fog fest booth from the Office of Emergency Services for the County of San Mateo.

Red Cross representative Olga Crowe will be providing material to be handed out at the Fog Festival and an internet link to the citizens CPR demonstration video and some disaster preparedness videos that can be played.

Olga Crowe reported that Pacifica is part of "CEAP" the Coast-side Emergency Action Program. The meetings take place in Half Moon Bay on the first Friday of each month. The general meetings are held at 537 Kelly Avenue from 9:30 AM to 10:30 AM. There is an executive committee meeting from 8:30 AM to 9:30 AM. Olga Crowe. The next meeting is September 6, 2013. Olga Crowe described what the acronym VOAD stood for "Voluntary Organizations Active in Disaster" and how it related to CEAP.

Olga Crowe introduced Mike Yee who would attend the Pacifica Emergency Preparedness & Safety Commission meetings when she was not available.

## **STAFF COMMENTS:**

Captain Spanheimer reported that the Emergency Preparedness booth has been reserved for the commission at this year's Pacifica Fog Festival.

Captain Spanheimer and Chief Tasa met with the Pacifica School Board, superintendent and principals to discuss active shooter or active threat procedures. He also met with representatives from the Jefferson Union High School District and Good Shepherd School to discuss procedures in the event of an active shooter on campus.

Storm spotter training was conducted at the Pacifica Police Department by NOAA "National Oceanic Atmospheric Administration" as part of the requirements to be certified as storm ready a pre-requisite to be certified as tsunami ready.

**PUBLIC COMMENTS: None** 

**PUBLIC HEARINGS: None** 

## **UNFINISHED BUSINESS:**

The Commission finalized several ideas for the disaster preparedness booth and staffing at the Pacifica Fog Festival. There will be two computers available to the public. One computer will be set up for registering on SMC Alert. The second computer will be an interactive computer set to some specific disaster preparedness sites.

Ex-Officio Commissioner Shultz had advised Captain Spanheimer that there were no applications submitted for the intern position.

## **NEW BUSINESS:**

**OTHER: None** 

**ADJOURNMENT: Hrs. 1843**