MINUTES

City of Pacifica Emergency Preparedness & Safety Commission Pacifica Police Department Conference Room 2075 Coast Highway Pacifica, CA 94044

DATE: Wednesday, February 20, 2013

TIME: 6:00 p.m.

CALL TO ORDER: The meeting was called to order 1800 hrs.

ROLL CALL:

Commissioners Present: Shaw, Balestreri, Chiechi, Salisbury, Erbacher,

Blackburn

Commissioners Absent: Johnson

Ex Officio Members Present: Schultz

Ex Officio Members Absent: Wisell, Mahaley

STAFF PRESENT: Sergeant Londerville

APPROVAL

OF MINUTES: The minutes for the January 16, 2013 meeting were approved.

APPROVAL

OF AGENDA: Agenda for the February 20, 2013 was approved.

COMMISSION COMMENTS:

Commissioner Schultz stated that he is currently reviewing the Jefferson Union High School districts emergency response plans and individual schools emergency response plans. The school district had a meeting with the Daly City and Pacifica Police Departments regarding the schools emergency response plans and the police department's active shooter plans. There will be a review of emergency drills and ultimately a joint training drill will be conducted with first responders. The high schools will be forming relationships with "Sister Schools" for development of evacuation sites.

The County Board of Education is sponsoring a workshop training Comprehensive Emergency Management Planning for Schools next month. He will be attending the training.

He did a brief presentation to the district governing board regarding the proposed internship program. The board was very receptive to the idea. Commissioner Schultz will present the finalized letter to the governing board and start the process of identifying prospective candidates.

Commissioner Schultz stated that the high school district is conducting inventory of supplies needed for an emergency and he is also researching for possible grants to help offset the costs for emergency planning.

Commissioner Schultz stated he is looking to have some kind of CERT program for high school students in the future.

The commission discussed the issue of active shooters at locations other than schools and how to provide information to businesses regarding this type of incident.

Commissioner Chiechi proposed the idea that members of the commission attend civic meetings, such as the Boy Scouts, Girl Scouts and present the 72 hour emergency preparedness pamphlets. Groups will be contacted by members of the commission to determine interest.

Commissioner Balestreri stated that it is his understanding that the City Council is requesting a written report from the consultant agency that conducted a presentation concerning the outsourcing of the police department.

Commissioner Balestreri stated that the Commission should formally request from the City Council that when this document is available a copy is made available to this commission for review. The commission has a duty to be informed regarding this issue in order to make appropriate plans.

EX-OFFICIO COMMENTS:

STAFF COMMENTS:

Sergeant Londerville reported that the County annual Disaster Preparedness Day will be held at the San Mateo County Fair again this year on June 8, 2013. There may be a CERT demonstration as part of the event this year.

Captain Spanheimer is assigned to CERT and the City of Pacifica Emergency Preparedness and Safety Commission.

The City Council will be assigning a member to be the liaison for the city. Maurice Goodman from Red Cross is still our liaison person.

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There are plans for a CERT class to be held in Pacifica in the spring.

Captain Spanheimer is working with other CERT coordinators at standardizing the CERT programs throughout the county.

The next quarterly CERT meeting is March 20, 2013 at the Pacifica Police Department. The meeting will start at 6:45PM to minimize any conflict with the Emergency Preparedness meeting the same day.

Two Pacifica CERT members have submitted letters of interest in becoming volunteers with the Police Department and taking on additional tasks for the CERT program.

The Silver Dragon exercise is set for April 18, 2013 and will be a combined operation with Pacifica, Brisbane and Daly City CERT.

Alomar and Ortega schools conducted lock down drills. The exercise went fairly well. Captain Spanheimer has been having ongoing meetings with school officials to review and update emergency plans and responses.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

The internship letter will be finalized and sent to the high schools through Commissioner Schultz.

NEW BUSINESS:

OTHER: None

ADJOURNMENT: Hrs. 1835