

MINUTES

City of Pacifica
Emergency Preparedness & Safety Commission
Pacifica Police Department Conference Room
2075 Coast Highway
Pacifica, CA 94044

DATE: Wednesday, January 16, 2013

TIME: 6:00 p.m.

CALL TO ORDER: The meeting was called to order 1800 hrs.

ROLL CALL:

Commissioners Present: Shaw, Johnson, Balestreri, Chiechi, Salisbury, Erbacher

Commissioners Absent: Blackburn

Ex Officio Members Present: Wisell

Ex Officio Members Absent: Schultz, Mahaley

STAFF PRESENT: Captain Spanheimer, Sergeant Londerville

APPROVAL

OF MINUTES: The minutes for the December 19, 2012 meeting were approved.

APPROVAL

OF AGENDA: Agenda for the January 16, 2013 was approved.

COMMISSION COMMENTS:

Commissioner Chiechi produced business cards for the Emergency Preparedness & Safety Commission.

EX-OFFICIO COMMENTS:

Ex Officio Members Wisell reported that the Pacifica School District is in the process of replacing all the emergency food supplies in storage and checking all equipment that would be used in case of an emergency. The school district maintains a three day supply of food for the kids and staff.

STAFF COMMENTS:

Sergeant Londerville reported that the Police Department was trying to schedule a CERT class in January or February 2013. The dates of the training were still being discussed and may include weekend classes. The Police Department had been issued new CERT bags for classes. The lists generated from the Fog Fest and Disaster Preparedness Day of interest in the CERT program is being reviewed.

The Police Department has scheduled quarterly meetings for the CERT program in Pacifica. The meetings will be designed to help organize current CERT members and provide additional and refresher course training.

Sergeant Londerville will be in contact with the city council to determine who will be assigned to participate in the Emergency Preparedness Commission and will contact the Red Cross to determine if there is a new liaison representative.

The Commission was advised of the new Yahoo group for Pacifica CERT members.

Captain Spanheimer updated the Commission on the status of the Golden Guardian exercise being planned for May 15, 2013 and Silver Dragon occurring on April 18, 2013.

The Police Department will be hosting WebEOC training on January 31, 2013. This is the web based program being used by the county to communicate through the EOC's. The system was used on a trial basis during an EOC exercise last summer.

The Police Department has been meeting with staff at the public and private schools regarding active shooter procedures and plans. The emergency plans for the school and police response for active shooter incidents are being updated and refined.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

Commissioner Balestreri submitted a draft of the letter that will be sent to the principals of the two high schools for the intern position. The draft will be reviewed by the commission and finalized at the next meeting. Further discussions will be held on the number of interns and the exact duties they will be assigned.

NEW BUSINESS:

The commission discussed goals for 2013 and improvements that could be made to the Emergency Preparedness & Safety Commission's booths at the city's annual fog fest and County disaster preparedness day.

OTHER: None

ADJOURNMENT: Hrs. 1840