

MINUTES

City of Pacifica
Emergency Preparedness & Safety Commission
Pacifica Police Department Conference Room
2075 Coast Highway
Pacifica, CA 94044

DATE: Wednesday, May 16, 2012

TIME: 6:00 p.m.

CALL TO ORDER: The meeting was called to order at 1800 hrs.

ROLL CALL:

Commissioners Present: Shaw, Balestreri, Erbacher, Chiechi, Johnson, Salisbury

Commissioners Absent: Blackburn

Ex Officio Members Present: Stone, Mahaley

Ex Officio Members Absent: Schultz, Wisell, Goodman

STAFF PRESENT: Sergeant Londerville

APPROVAL

OF MINUTES: The minutes for the April 18, 2012 meeting were approved with a correction noted under Commission Comments.

APPROVAL

OF AGENDA: The agenda for the May 16, 2012 meeting was approved.

COMMISSION COMMENTS:

Commissioner Chiechi reported that the Hill Top Mall conducted an evacuation disaster drill on 4-19-2012. The drill was very successful and the mall was safely evacuated in a timely manner.

Commissioner Shaw has been invited as a "CERT" Community Emergency Response Team member to talk with the "PMA" Pacifica Motor-Cross Association about the CERT program and how members of this group may be able to assist in a disaster.

EX-OFFICIO COMMENTS:

Ex-Officio Member Mahaley reported that there will be a county-wide emergency operations center exercise on May 24, 2012 from 8:00 AM to 12:00 Noon. The City of Pacifica will be participating in the event. The City of Burlingame will be sponsoring an emergency volunteer center where training will be provided on how to operate and process people who volunteer to help at emergency scenes. The location will be the Burlingame Golf Center. Two emergency shelters will be open as part of the exercise. One will be at Seton Coast Side in Half Moon Bay and the other in Pacifica at the Community Center.

Ex-Officio Member Mahaley stated that June 9, 2012 is the first day of the San Mateo County Fair and Disaster Preparedness Day. City and County personnel will be present at the fair from 10:00 am to 2:00 pm.

Ex-Officio Member Mahaley advised that May 15, 2013 will be the date for the Bay Area "Golden Guardian" exercise.

Ex-Officio Member Stone provided clarification on the role of the consultant the City of Pacifica would be hiring. The commission should provide the council with information they feel is important and should be addressed when considering the various options.

STAFF COMMENTS:

Sergeant Londerville reported that the Pacifica Police Department will be participating in Disaster Preparedness Day at the San Mateo County Fair on June 9, 2012. The Pacifica Police Department will be participating in the May 24, 2012 county-wide earthquake exercise. There will be a limited activation of the Emergency Operations Center. The main focus will be on emergency shelter training that will occur at the community center. Participating in this training will be City of Pacifica personnel, Pacifica Police Department personnel, CERT members, Human Services personnel and the American Red Cross.

Captain Realyvasquez met with the City Manager, Steve Rhodes concerning the volunteer position for the Emergency Preparedness & Safety Commission. The City Manager was in favor of the idea. There would be no need to change or amend the Pacifica Municipal Code in order to create this position. The Economic Development Committee has recently done a similar thing with a paid intern and the City Manager suggested that the Emergency Preparedness & Safety Commission could follow the same process.

Captain Realyvasquez spoke with the City Manager, Steve Rhodes regarding the Emergency Preparedness & Safety Commission's concerns regarding the budget issues and the identified concerns in the previous minutes. The City of Pacifica will be hiring a consultant to review the proposals from the San Mateo County Sheriff's Department and The City of South San Francisco for the outsourcing of police services. The consultant

will be doing a comparison of the proposals to the current services and costs of the Pacifica Police Department. The consultant will not be providing an opinion but a summary of the proposals compared to current services. The Emergency Preparedness & Safety Commission has done a very good job of identifying areas of concern that relate specifically to the commission's responsibilities of ensuring that the City of Pacifica is properly prepared to respond to a disaster situation.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

The Emergency Preparedness & Safety Commission will continue to finalize the details of the proposed "student volunteer" position. Considerations for this position include how to recruit candidates, what would be the application process, define duties and expectations and the selection process.

The City of Pacifica Emergency Preparedness & Safety Commission will continued open discussions concerning the City of Pacifica's financial situation and the concerns the Emergency Preparedness Commission has regarding the City of Pacifica's ability to properly respond to a disaster situation. The original points of concern will be refined into specific issues and possibly expanded as further discussions occur.

Discussion during this meeting included if the Commission should continue to refine in writing and/or have a meeting with the city council to discuss the details. There are concerns on what is the best way to ensure that the points are getting across to the people making the decisions in an accurate and timely manner. Ex-Officio Member Stone stated he would help facilitate bringing the concerns of the Commission to the City Council members during regular council meetings. The Commission felt it might be beneficial if the consultant could meet with the Emergency Preparedness & Safety Commission prior to completing the comparison report to listen to the issues and concerns of the Commission.

The Commission voted unanimously that each member would send to the Chair, Commissioner Johnson, what their specific concerns are relating to emergency preparedness. Commissioner Johnson will organize and summarize the list for the next meeting. The Commission also authorized Commissioner Johnson the authority to represent the commission and submit directly to the City Council a summary of the concerns presented to her if necessary prior to the next official meeting on June 20, 2012.

NEW BUSINESS: None

OTHER: None

ADJOURNMENT: 1903