

**CITY OF PACIFICA
Climate Action Plan Task Force
Minutes of March 16, 2011**

In attendance were members: Ray Ramos, Carlos Davidson, Gil Anda, David Rosenheim, Michael Northrop, Celeste Langille, Remi Tan and Joseph Murphy

Members not in attendance: Timothy Cowan

Members of the public: Todd Bray, Barbara Arietta; Green Building Task Force Chair attending as a member of the public, Mark Steckbart

Staff Liaison; Elizabeth Claycomb, Management Analyst

Item 1. Call to Order

Chair Davidson called the meeting to order at 7:15PM

Item 2. Approval of Order of Agenda

Chair Davidson made a motion to move the oral communications to Item Number 3. Ray Ramos Seconded the motion. T *The motion was unanimously approved 5/0 (at the time of this vote, only five members were at the meeting)*

Item 3. Approval of Meeting Minutes

The minutes were reviewed and members of the group found 3 grammatical errors in the minutes. Mike Northrop made a motion to edit the errors identified, Gil Anda seconded this motion. *The motion unanimously approved 5/0 (at the time of this vote, only five members were at the meeting)*

Item 4. Staff Update on Timeline for project

Staff informed the group that their input was preferred. The group and staff discussed a timeline that is made from the flow chart presented to the group by staff in August 2010 that depicts the CAP drafting process and details legal context, and other pertinent information. Gil, Anda and Mike Northrop suggested that we use the flow chart, revise it, adding dates, identifying where we are, adding information and then going with this for the final timeline. The group agreed.

Item 5. List of Measures- Presentation, Discussion and possible Decision

Chair Davidson presented a list of measures for consideration by the group for inclusion in the CAP. He then proposed a friendly amendment to his own list given the Waste subcommittee had the same measures for Waste detailed in their draft language. He removed all Waste measures from his proposal. David Rosenheim called the question and the vote was split 4/4 (*by this time 3 additional task force members had arrived*) Member of the public Barbara Arietta said that calling the question requires a 2/3 vote- so the discussion continued. Vice-Chair Langille seconded Chair Davidson motion, Chair Davidson's measures as amended was *Approved by 5/3 vote*.

Item 6. Presentation and Discussion on draft language covering Waste from the Waste Subcommittee and possible decision on draft Waste draft language

The group discussed the document and was very pleased with the section. Three Friendly amendments were accepted by Joseph Murphy. Joseph Murphy made a motion to approve the measures as put forth on pages 1 and 2 of attachment b, including the three friendly amendments: the amendment to the second to last measure on page one - suggested by Remi Tan related to changing the date from 2030 to 2020 for the zero waste deadline measure: "City to set aggressive waste diversion targets", The second amendment was the last measure on page one, amended by Michael Northrop adding language regarding plastic bags, and the third friendly amendment added a measure and changed language on page 4 item

number 3 related to exploration of Allied Waste's Recycling Incentive Program. The motion was seconded by David Rosenheim. *The motion passed 8/0.*

Item 7. Discussion and possible action on what is preferred by the group for communication with the public including:

Continued

Item 8. Oral Communications from the Public and the Task Force

This item was moved to Item 3 so that Mark Steckbart could provide his input at the beginning of the meeting. He stated that the CAPTF cannot withhold information from the public and that no information for the CAPTF is available on line which is a violation of the brown act. He also stated the CAPTF is intentionally withholding information from the public. He stated that every piece of information that comes out of the CAPTF should be on the website; is required to be on the website and be available to the public.

Staff stated that both the approved minutes and the Agendas' are up on the website currently and that all information is available to the public; all that has to be done to receive info is to ask for it. Staff stated that there was a vote some time back that intended to offset any unnecessary misinterpretations of the draft language by other agencies and the public and that reads on paper as though individuals will not disseminate information on draft language period, and that this is being misinterpreted which is unfortunate.

Item 9. Announcements

Grey water- Ray has made a point regarding the need for the CAPTF to take on an advisory role to the water conservation sections that are covered in the GBO (green building ordinance)

Item 10. Items for Next Agenda

Burlingame mayor to potentially come
Energy upgrade to come
Consultant –to come in May
Timeline
Draft of the cap put together for April
What goes on website

Item 11. Adjournment

Chair Davidson Adjourned the meeting at 8:57PM