

MINUTES

City of Pacifica
Emergency Preparedness & Safety Commission
Pacifica Police Department Conference Room
2075 Coast Highway
Pacifica, CA 94044

DATE: Wednesday, November 19, 2008

TIME: 6:00 p.m.

ROLL CALL:

Commissioners Present: Balesteri, Erbacher, Chiechi, Shaw, Johnson,
Salisbury, Blackburn

Commissioners Absent: None

Ex Officio Members Present: Schultz, Lancelle

Ex Officio Members Absent: Wisell, Mahaley

STAFF PRESENT: Captain Realyvasquez, Sergeant Londerville

APPROVAL OF MINUTES:

1. Approval of the minutes for the October 15, 2008 meeting.

APPROVAL OF ORDER OF AGENDA:

COMMISSION COMMENTS:

Commissioner Chiechi reported he participated in a bomb threat drill was conducted at the Hill Top Mall. The drill was conducted without local police involvement. The teams did a sweep of the mall in a very orderly manner. During the exercise a suspicious briefcase and a shopping bag left unattended were located in the parking lot. The items located provided a real life situation during the drill. These items turned out to be nothing but added to the training. The overall drill was a successful training exercise.

Commissioner Chiechi advised that the public flu shot inoculations he has spoken about in the past would be conducted on December 6, 2008 at the Hill Top Mall.

Commissioner Shaw reported that she attended the Silver Sentinel earthquake exercise on October 23, 2008 as a CERT member. She found the exercise to be very informative and educational.

Commissioner Erbacher reported that he had some feed back from the armature radio operators who attended the Silver Sentinel earthquake exercise on October 23, 2008 that there were some problems with the system. There were problems obtaining information from the county and there was no one designated as an official contact person. There are still some communication problems when the phone systems are out.

Commissioner Shaw reported that the Pacifica Baptist Church has offered its building for use during an emergency. Commissioner Shaw also reported that a number of the church members are interested in the CERT program. It was decided to put the church in contact with the Red Cross for information on becoming a designated emergency shelter.

Chris Orman is assigned as the liaison for Red Cross with the City of Pacifica. He can be reached at 650-759-2188.

EX-OFFICIO COMMENTS:

Commissioner Schultz reported that he participated in the Silver Sentinel earthquake exercise on October 23, 2008 and found it very informative. This was the third time he has participated in this type of event. He found that the participants acted extremely professional and were efficient in the process of the exercise.

Commissioner Schultz reported that the Jefferson Union High School District was trying to work with North County Fire to set up an in house CERT program. The idea hit a roadblock on that the instructor would have to be credentialed. He has done some research in a different program called "SERT" or Students Emergency Response Team. He has completed and submitted an outline that was just approved by the district to go forward with this program. He will be working with North County Fire to start the pilot program in Daly City. A survey was conducted and the individual schools are interested in the program.

Commissioner Wisell submitted a report that the Pacifica School District had conducted a very abbreviated emergency drill that was completed without complication and the school district had replaced all the expired emergency food packets.

STAFF COMMENTS:

Sergeant Londerville reported that Mr. Liston did appeal the Emergency Preparedness & Safety Commission's decision to deny his appeal during the October 15, 2008 meeting to the Pacifica City Council on 11-10-08. The city council denied his appeal and upheld the commission's decision on a four to one vote.

Captain Realyvasquez reported that on October 23, 2008 the Silver Sentinel Earthquake exercise was conducted at the Pacifica Police Department EOC. Captain Realyvasquez reported on a summary of the feedback from the sections within the EOC during the exercise.

Command Section:

Reported that they would like a larger tabletop map of the city to work off of in addition to the wall maps. The PIO found it difficult to conduct press release of information on the phone due to the high level of noise. Have a list of available equipment in the EOC for use with photographs to show what the item is. OES has binder of the equipment they have available.

Logistics Section:

Reported that the armature radio operators were able to successfully make contact during the exercise with Seton, Coast side and Burlingame. There were some problems getting through to County due to the fact no one was listening. Should have knowledge of each agencies resource. Terra Nova and Oceana High Schools are designated as emergency shelters. Terra Nova High School is the only one with an emergency generator. The Pacifica School District has one generator but each school is equipped with a receptacle outlet. Need to locate and identify alternative sites for shelter and possible inoculation sites. There are plans for an additional Red Cross emergency trailer to be stationed in North County, possibly in Pacifica.

Operations Section:

Reported that agreements should be made with local grocery stores and other businesses for emergency food and supplies. Two way radios and handhelds had been recently upgraded. There is a need for a list of all equipment available in various agencies. Identify fuel locations and how to obtain it. Maintain supply of emergency meals and water to accommodate staff during emergency. Satellite Phones were tested and found to be operating correctly. A list of the phone numbers throughout the city was prepared.

Planning Section:

Reported that there is a need to fill gaps in the hazardous mitigation plan. The hazardous mitigation plan is scheduled to be revised by 2010. Steps are in place to begin the process early next year.

Finance Section:

Emphasized the need for proper documentation and electronic tracking ability. It was discussed to have a network of computers within the EOC so each section could communicate electronically.

The overall exercise went well and was an educational experience for all. The exercise emphasized the need for communication between each section and the emergency dispatchers.

Sergeant Barranti has been assigned to be the Pacifica administrator for SMC Alert. He has been trained on how to develop the various groups for notification through SMC Alert.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

OLD BUSINESS: None

NEW BUSINESS:

Elections were held for Chairperson and Vice Chairperson. Commissioner Blackburn was elected as Chairperson and Commissioner Erbacher was elected as Vice Chairperson.

OTHER: None

ADJOURNMENT: 1915 Hrs.