

CITY OF PACIFICA CITY COUNCIL AGENDA

MAYOR JIM VREELAND
MAYOR PRO TEM JULIE LANCELLE
COUNCILMEMBER CALVIN HINTON
COUNCILMEMBER SUE DIGRE
COUNCILMEMBER PETER DEJARNATT

CITY COUNCIL CHAMBERS
2212 BEACH BOULEVARD
PACIFICA, CALIFORNIA 94044

October 27, 2008

www.cityofpacifica.org

Off-street parking is allowed by permit for attendance at official public meetings. Vehicles parked without permits are subject to citation. You should obtain a permit from the rack in the lobby and place it on the dashboard of your vehicle in such a manner as is visible to law enforcement personnel.

5:30 p.m. CLOSED SESSION

1. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a): Conference with legal counsel: pending litigation. Lennon v. City of Pacifica, San Mateo County Superior Court Case No. CIV 476795.**
2. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(b): Conference with legal counsel: anticipated litigation. One potential case.**
3. **PURSUANT TO GOVERNMENT CODE SECTION 54956.8: Conference with real property negotiator. Discussion concerns price and terms of payment. Agency negotiator attending session: Stephen Rhodes. Property: 2075 Coast Highway, Pacifica, California. Negotiating Parties: City of Pacifica and Verizon Wireless.**

7:00 p.m.

Call to Order
Roll Call
Salute to the Flag led by Council Member Digre
Commission Liaisons: Member of the Open Space Committee
Closed Session Report:

CONSENT CALENDAR

Items on the consent calendar will be adopted by one motion unless a Councilmember or person in the audience requests, before the vote on the motion, to have an item discussed under the Consideration portion of the agenda. Time limit on comments is three minutes or less.

1. Approval of Disbursements (not available will be listed on November 10, 2008 agenda)
2. Approval of Minutes of Regular City Council Meeting of October 13, 2008 (**Proposed action:** approve)
3. Approval of the Construction Management Contract Agreement between the City of Pacifica and Cotton Shires and Associates for the 635/639 Big Bend Drive Debris Flow Barrier project (**Proposed action:** approve construction management contract agreement between the City of Pacifica and Cotton, Shires and Associates, Inc. for the 635/639 Big Bend Drive Debris Flow Barrier Project; authorize the City Manager to execute all contract documents; and approve additional budget authority in the amount of \$41,000.00 from the General Fund to be reimbursed by FEMA)

CITY OF PACIFICA CITY COUNCIL AGENDA

MAYOR JIM VREELAND
MAYOR PRO TEM JULIE LANCELLE
COUNCILMEMBER CALVIN HINTON
COUNCILMEMBER SUE DIGRE
COUNCILMEMBER PETER DEJARNATT

CITY COUNCIL CHAMBERS
2212 BEACH BOULEVARD
PACIFICA, CALIFORNIA 94044

October 27, 2008

www.cityofpacifica.org

Off-street parking is allowed by permit for attendance at official public meetings. Vehicles parked without permits are subject to citation. You should obtain a permit from the rack in the lobby and place it on the dashboard of your vehicle in such a manner as is visible to law enforcement personnel.

5:30 p.m. CLOSED SESSION

1. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a): Conference with legal counsel: pending litigation. Lennon v. City of Pacifica, San Mateo County Superior Court Case No. CIV 476795.**
2. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(b): Conference with legal counsel: anticipated litigation. One potential case.**
3. **PURSUANT TO GOVERNMENT CODE SECTION 54956.8: Conference with real property negotiator. Discussion concerns price and terms of payment. Agency negotiator attending session: Stephen Rhodes. Property: 2075 Coast Highway, Pacifica, California. Negotiating Parties: City of Pacifica and Verizon Wireless.**

7:00 p.m.

Call to Order

Roll Call

Salute to the Flag led by Council Member Digre

Commission Liaisons: Member of the Open Space Committee

Closed Session Report:

CONSENT CALENDAR

Items on the consent calendar will be adopted by one motion unless a Councilmember or person in the audience requests, before the vote on the motion, to have an item discussed under the Consideration portion of the agenda. Time limit on comments is three minutes or less.

1. Approval of Disbursements (not available will be listed on November 10, 2008 agenda)
2. Approval of Minutes of Regular City Council Meeting of October 13, 2008 (**Proposed action:** approve)
3. Approval of the Construction Management Contract Agreement between the City of Pacifica and Cotton Shires and Associates for the 635/639 Big Bend Drive Debris Flow Barrier project (**Proposed action:** approve construction management contract agreement between the City of Pacifica and Cotton, Shires and Associates, Inc. for the 635/639 Big Bend Drive Debris Flow Barrier Project; authorize the City Manager to execute all contract documents; and approve additional budget authority in the amount of \$41,000.00 from the General Fund to be reimbursed by FEMA)

4. Approve Purchase of a Vac-Con Truck from Municipal Maintenance Equipment Company (**Proposed action:** approve purchase of a Vac-Con Truck from Municipal Maintenance Equipment Company in the amount of \$279,451.71; and authorize the City Manager to sign the purchase contract)
5. Purchase of Fairmont Park Play Equipment (**Proposed action:** approve purchase of the play equipment and authorize the City Manager to sign the purchase order)
6. Approval of Revised Project Limit for the San Pedro Terrace Multipurpose Trail Project (**Proposed action:** find the project exempt under California Environmental Quality Act and direct planning staff to file a notice of exemption; approve the Revised Project Limit for the San Pedro Terrace Multipurpose Trail; authorize the advertising of the project for bid pending receipt of the Authorization to Proceed with construction from FHWA)

SPECIAL PRESENTATION

None.

PUBLIC HEARING

During public hearings, an applicant or their agent and appellants have ten minutes for their opening presentation and three minutes for rebuttal before the public hearing is closed. Members of the public are limited to three minutes.

None.

COUNCIL COMMUNICATIONS

The purpose of Council Communications is for Councilmembers to inform each other of items of potential interest to other Councilmembers, such as interagency meetings.

ORAL COMMUNICATIONS

This portion of the Agenda is available for the public to address the City Council on any issue that is not on the Agenda. Any person wishing to address the Council shall be recognized by the Mayor during Oral Communications, provided, however, that during the Oral Communications portion of the agenda, only items not on the agenda for that meeting may be addressed. All remarks shall be addressed to the Council as a body and not to any member thereof. Councilmembers shall not enter into debate with speakers under Oral Communications. A maximum time of three minutes will be allowed for any speaker. Pursuant to Pacifica Municipal Code Title 2, Chapter 1, Section 2-1.118 any person making impertinent, slanderous, or profane remarks or who becomes boisterous while addressing the Council shall be called to order by the presiding officer and, if such conduct continues, may, at the direction of the presiding officer, be ordered barred from further audience before the Council during the meeting.

CONSIDERATION

7. Waiver of Planning Permit Fees for Pacifica Historical Society (**Proposed action:** move that the City Council grant the fee waiver request in the amount of \$2,750.00)
8. Approval of Consultant Services Agreement between the City of Pacifica and Lamphier-Gregory Manor Drive Overcrossing and Northbound Milagra Drive On-Ramp (**Proposed action:** approve the consultant services agreement between the City of Pacifica and Lamphier-Gregory for the Manor Drive Overcrossing and Northbound Milagra Drive On-Ramp project for the preparation of an initial study and mitigated negative declaration subject to legal changes as may be required by the City Attorney; authorize the City Manager to execute the document, and approve budget authority in the amount of \$104,000.00 (\$89,000 for consultant services and \$15,000 for legal review and other services that may be necessary) from the Oceana Manor Palmetto Mitigation Fund)
9. Parks, Beaches and Recreation Projects Update (**Proposed action:** information only)

ADJOURNMENT (adjourn in memory of Dave Davis, City of Pacifica employee for over 40 years)

* * * * *

NOTICE: If you challenge a city's zoning, planning or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. Judicial review of any city administrative decision may be had only if a petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environmental determinations may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision.

The City of Pacifica will provide assistance for disabled citizens upon at least 24 hours advance notice to the City Manager's Office (650) 738-7301, or send request via email to: o'connellk@ci.pacifica.ca.us If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

The Pacifica Municipal Code is available on line at the City's website (www.cityofpacifica.org); at the website, scroll down to find the Link.

HOW TO OBTAIN CITY COUNCIL AGENDAS

Posted agendas:

Agendas are posted the Friday prior to the City Council meeting date, at the entrance to City Hall, 170 Santa Maria Avenue

View on the Internet:

Follow the link to Council agenda, at www.cityofpacifica.org

E-mail subscription:

Send a request to Kathy O'Connell, at o'connellk@ci.pacifica.ca.us

City Clerk's Office/City Manager's Office

City Hall, 170 Santa Maria Avenue, 2nd Floor

Council meetings:

Agendas are available at the City Council meeting

HOW TO OBTAIN CITY COUNCIL AGENDA PACKET MATERIALS

City Clerk's Office or the Library:

A copy of the complete agenda packet is available for public review on the Friday prior to the City Council meeting, at the Pacifica Library, 104 Hilton Way or the Sanchez Library, 1111 Terra Nova Blvd., Pacifica

View staff reports on the Internet:

Follow the link to Council agenda, www.cityofpacifica.org

Council meetings:

A complete agenda packet is available for review at the City Council meeting.

HOW TO REACH YOUR LEGISLATORS

- Governor Arnold Schwarzenegger, State Capitol Building, Sacramento CA 95814 (916) 445-2841
- State Senator Leland Yee, 400 So. El Camino Real, Ste. 630, San Mateo, CA 94402 (650) 340-8840
- Assemblymember Gene Mullin, 1528 So. El Camino Real, Ste 302, San Mateo CA 94402 (650) 341-4319
- Congresswoman Jackie Speier, 400 So. El Camino Real, Ste 410, San Mateo CA 94402 (650) 342-0300
- Senator Barbara Boxer, 1700 Montgomery Street, Ste 240, San Francisco CA 94111 (415) 403-0100
- Senator Dianne Feinstein, #1 Post Street, Ste 2450, San Francisco CA 94104 (415) 393-0710
- President George W. Bush, 1600 Pennsylvania Ave. NW, Washington DC 20500 (202) 456-1111

**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
OCTOBER 27, 2008**

Agenda Item No. 3

SUBJECT:

Approval of the Construction Management Contract Agreement between the City of Pacifica and Cotton Shires and Associate for the 635/639 Big Bend Drive Debris Flow Barrier Project.

ORIGINATED BY:

Engineering Division
Public Works Department

BACKGROUND/DISCUSSION:

During the winter storms of 2005 a debris flow occurred on City property behind the homes at 635 & 639 Big Bend Drive. The debris flow inundated both backyards with mud, especially the swimming pool at 639 Big Bend. Fortunately, it did not reach the existing homes and more importantly there were no injuries to any of the residents. The debris flow however, left an unsupported cut on the slope that has the potential for additional debris to slip.

Immediately after the incident staff asked Cotton Shires and Associates (CS&A), a consulting geotechnical firm, to do a site visit and evaluate the risk for additional debris sliding that may affect the residences. A thorough assessment of the condition of the hillside, an evaluation of the risk to life and property, various alternatives for addressing the hillside condition and an estimate of the recommended fix was prepared by CS&A. A copy of the report was presented to and accepted by Council on July 24, 2006. In the report CS&A recommended the installation of three rows of GeoBrugg Debris Flow Barrier System. The GeoBrugg Debris Flow Barrier System is the most cost effective, least disruptive and practical solution to the hillside situation at Big Bend. With the approval from the City Council, CS&A proceeded with the design of the project plans.

This incident on Big Bend is included in the FEMA declared disaster of 2005. FEMA paid for the debris removal and initially approved the installation of only one row of fencing. The City filed an appeal with FEMA to approve the installation of the second and third rows of fencing as recommended by CS&A and on August 20, 2008 this appeal was approved.

On June 9, 2008 Council awarded the construction contract to AIS Construction Company which included a Construction Management cost in the amount of \$30,000.00. However, this is just for the installation of one row of fencing which is all that FEMA had approved at the time. When the City appeal was granted by FEMA,

Council Agenda Summary Report

Approval of the Construction Management Contract Agreement between the City of Pacifica and Cotton Shires and Associate for the 635/639 Big Bend Drive Debris Flow Barrier Project

Page 2

Cotton, Shires and Associate provide staff with a proposal in the amount of \$71,000.00 for Construction Management to install the three rows of debris barrier. This amount also includes necessary testing and preparations of As-Built plans.

FISCAL IMPACT:

As the Council had previously authorized \$30,000.00 for the Construction Management, Fiscal impact will be in the form of an additional budget authority of \$41,000.00. This amount is normally covered by FEMA.

DOCUMENTS ATTACHED:

1. Cotton, Shires and Associates, Inc. agreement and proposal.

COUNCIL ACTION REQUESTED:

Approve Construction Management Contract Agreement between the City of Pacifica and Cotton, Shires and Associates, Inc. for the 635/639 Big Bend Drive Debris Flow Barrier Project; authorize the City Manager to execute all contract documents; and approve additional budget authority in the amount of \$41,000.00 from the General Fund to be reimbursed by FEMA.

**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
October 27, 2008**

Agenda Item No. 4

SUBJECT:

Approve purchase of a Vac-Con Truck from Municipal Maintenance Equipment Company.

ORIGINATED BY:

Field Services Division - Department of Public Works

DISCUSSION:

A Vac-Con Truck is a combination truck that can flush the storm drain lines by using high water pressure and also vacuum out the foreign material at the same time. This truck will be used solely for cleaning the City's storm drain facilities in order to meet the current NPDES requirements. NPDES prohibits the use of equipments that may introduce contaminants into our creeks, streams and the ocean. Three companies responded to our Request For Quotation and the result is as follows:

1. Vac-Con	\$258,154.00
2. Vactor	\$283,692.00
3. Hi-Vac-Aquatech	\$271,542.00

All of these quotes include the freight cost, but not the sales tax.

The lowest bid received is from Municipal Maintenance Equipment Company for a Vac-Con Truck. Staff recommends approval of the purchase of the Vac-Con Truck from Municipal Maintenance Equipment Co.

FISCAL IMPACT:

The total cost for this purchase, including taxes, is \$279,451.71. Funds for this purchase have been previously budgeted as part of this Fiscal Year's budget, no additional budget authority is necessary at this time.

ATTACHMENTS:

None

COUNCIL ACTIONS REQUESTED:

Approve purchase of a Vac-Con Truck from Municipal Maintenance Equipment Company in the amount of \$279,451.71; and authorize the City Manager to sign the purchase contract.

CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
October 27, 2008

Agenda Item No. 5

SUBJECT:

Purchase of Fairmont Recreation Play Equipment

ORIGINATED BY:

Parks, Beaches, and Recreation

DISCUSSION:

The second play equipment has been selected for Fairmont Park. The equipment selected matches the newly installed Tot Lot play structure. The company selected is Miracle who was the company representing the previously mentioned Tot Lot. The purchase price is \$49,900.87 which is based on Miracle's CMAS (California Multiple Award Schedules) contract #4-99-78-0006A. CMAS offers local government agencies the ability to purchase without competitive bidding and provides a significant discount.

Staff is looking forward to the completion of the play area by the end of December at which time a dedication will be planned to honor the Roy H. Davies playground.

There is no general fund involvement as the equipment is purchased out of the Roy Davies Fund as a part of the Park Improvement project.

FISCAL IMPACT:

Fiscal Impact: \$49,900.87 previously budgeted from the Roy Davis Trust Fund.

ATTACHMENTS:

Miracle Play Systems Equipment Quotation

COUNCIL ACTION REQUESTED:

Approve the purchase of the play equipment from Miracle and authorize the City Manager to sign the purchase order.

**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
SEPTEMBER 27, 2008**

Agenda Item No. 6

SUBJECT:

Approval of Revised Project Limit for the San Pedro Terrace Multipurpose Trail Project.

ORIGINATED BY:

Engineering Division
Department of Public Works

BACKGROUND/DISCUSSION:

The San Pedro Terrace Multipurpose Trail Project is intended to construct a combination of mostly Class I & III multipurpose trails from Pacifica State Beach to the end of Higgins Way, where it connects to the Montara Mountain Trail. The San Mateo County Bicycle Pedestrian Advisory Committee recently approved the realignment and make-up of two sections of the original trail layout. The new westerly realignment would have directed trail users to cross the highway at the existing crosswalk at Linda Mar Boulevard, connect to a proposed Class I path along the easterly edge of Highway 1 and over a prefabricated pedestrian bridge to be installed across San Pedro Creek.

City Staff has been diligently working with Caltrans towards meeting the obligation deadline for this Congestion Mitigation and Air Quality (CMAQ) program funded project. However, with the proposed pedestrian bridge going over San Pedro Creek (a known habitat for the endangered Steelhead Trout, Red Legged Frog and San Francisco Garter Snake), all work within or even near this creek would require extensive studies and consultations from various regulatory agencies like U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, Department of Fish and Game, National Marine Fisheries and the California Coastal Commission. In addition, Caltrans considers the proposed prefabricated pedestrian bridge within their right-of-way as a significant structure and would require extensive review from their structures division in Sacramento. The City was also informed that the pedestrian bridge would need to go through a bridge selection process with Caltrans that takes several months to complete.

After numerous meetings and consultations with Caltrans and the regulatory agencies, it became apparent that going through these processes would make it extremely difficult to meet the funding deadline established by the Federal Highway Administration (FHWA), thus placing the entire grant amount at risk. In order not to lose the full funding, staff explored all options and reached the conclusion that it will be best to omit the bridge portion and terminate the trail at the westerly end of San Pedro Terrace Road, where a trailhead will be constructed instead. Based on an environmental and biological assessment prepared by TRA Environmental Sciences Inc., the trail has been designed to avoid impacting biological resources.

Proceeding in this manner will enable the City to construct a usable trail, which is still 95% of the overall trail length. More importantly, this proposed trail will still provide the connection to the Montara Mountain Trail, which is an integral part of the coastal trail network.

Upon Council approval of the revised project limit, Staff will be hard at work to submit all the necessary documents to FHWA (through Caltrans) to secure the Authorization to Proceed with Construction. Receiving this authorization secures the funding for the project and allows the City to advertise for bid. Staff asks the Council to authorize advertisement of the San Pedro Terrace Multipurpose Trail Project pending receipt of the Authorization to Proceed with Construction from FHWA.

FISCAL IMPACT:

Revising the project limit will help meet the obligation deadline for the San Pedro Terrace Multipurpose Trail and help secure the grant funding to pay for the construction of the remaining portion of the trail, estimated at \$650,000. The excess grant funds will be allocated by C/CAG towards funding other similar projects in San Mateo County.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Staff recommends that the City Council find this project exempt from CEQA under CEQA Guidelines sections 15301(c) and 15304(h) as the project involves creation of bicycle lanes on existing right of way and minor alteration of land, existing streets, trails and similar facilities.

DOCUMENTS ATTACHED:

Aerial photo that shows the revised limits of the San Pedro Terrace Multipurpose Trail and how it still connects to the Montara Mountain Trail.

COUNCIL ACTION REQUESTED:

Find the project exempt under the California Environmental Quality Act and direct planning staff to file a notice of exemption; approve the Revised Project Limit for the San Pedro Terrace Multipurpose Trail; authorize the advertising of the project for bid pending receipt of the Authorization to Proceed with construction from FHWA.

CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
October 27, 2008

Agenda Item No. 7

SUBJECT:

Waiver of Planning Permit Fees for Pacifica Historical Society

ORIGINATED BY:

Planning and Economic Development

DISCUSSION:

On October 6, 2008 the Planning Commission approved planning permits associated with the Pacifica Historical Society's (PHS) reuse of the Little Brown Church (LBC) as a museum and meeting center. The deposit for the permits was \$2,750.00, of which \$1,987.50 was used (or 13.25 hours of staff time). A refund \$762.50 is due. According to Pacifica Historical Society, the total estimated project cost is \$546,650.00. The waiver would be in an amount far below 2% of that projected cost.

PHS has submitted a request that the City waive fees associated with the processing of the planning permits (attached). Administrative Policy 2, section 1, states that "it shall be the policy of the City to establish fees and charges for City services which fully reimburse the City for the associated services, unless specified otherwise by the City Council." Therefore, it is within the discretion of the City Council to grant or deny such waiver requests. If granted, the City would refund \$1,987.50 to PHS in addition to the \$782.50 already due to be refunded, for a total refund of \$2,750.00.

A number of circumstances make this particular situation unique, such that the Council would not be setting a precedent for possible future fee waiver requests. PHS is a long standing philanthropic organization that has a lease agreement with the City to occupy and use City property (the Little Brown Church). The planning permits will allow PHS to restore the LBC, thereby preserving one the City's most important historic structures, and to reopen it as a museum and meeting center which will benefit the entire community.

FISCAL IMPACT:

Granting the fee waiver request will mean the City will refund the entire \$2,750.00 deposit for staff time associated with the processing of planning permit fees for the Little Brown Church.

ATTACHMENTS:

1. Communication from Kathleen Manning

COUNCIL ACTION REQUESTED:

Move that the City Council grant the fee waiver request in the amount of \$2,750.00.

**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
October 27, 2008**

AGENDA ITEM NO. 8

SUBJECT:

Approval of Consultant Services Agreement between the City of Pacifica and Lamphier-Gregory to perform environmental review services for the Manor Drive Overcrossing and northbound Milagra Drive On-Ramp to Highway 1 Project.

ORIGINATED BY:

Planning and Economic Development Department

DISCUSSION:

The Manor Drive Overcrossing Project will widen the vehicular overcrossing over Highway 1 at Manor Drive and signalize the intersections. The proposal will not only improve the worsening morning and afternoon peak hour traffic at the overcrossing it will also improve vehicular and pedestrian safety. The congestion problem is not only attributed to the increase in traffic volume but also to the substandard geometrics of the freeway overcrossing. Currently the overcrossing has several deficiencies including a short distance between intersection and inadequate turning radii to accommodate large trucks and buses. The Manor Drive Overcrossing Project will widen the vehicular overcrossing and provide signalization of the existing Manor Drive Overcrossing to promote safer and more efficient circulation of trucks and buses.

Additionally, the project involves constructing a new on-ramp to northbound Highway 1 at Milagra Drive/Oceana Boulevard by converting an existing bus re-entry ramp so that all traffic can access it from Milagra Drive/Oceana Boulevard.

Staff has solicited a scope of work from Lamphier-Gregory to perform the necessary environmental review for the project. The cost to prepare the necessary environmental review is \$89,000.00. The City Attorney is also requesting an additional \$15,000.00 for legal review and other services that may be necessary.

FISCAL IMPACTS:

Fiscal Impact will be in the amount of \$104,000.00 (\$89,000 for consultant services and \$15,000 for legal review and other services that may be necessary) from the Oceana Manor Palmetto Mitigation Fund.

ATTACHMENTS:

1. Consultant Services Agreement between the City of Pacifica and Lamphier-Gregory for the Manor Drive Overcrossing and north Milagra Drive On-Ramp Project.

COUNCIL ACTION REQUESTED:

Move to **APPROVE** the attached Consultant Services Agreement between the City of Pacifica and Lamphier-Gregory for the preparation of an Initial Study/Mitigated Negative Declaration for the Manor Drive Overcrossing and northbound Milagra Drive On-Ramp Project, subject to legal changes as may be required by the City Attorney, authorize the City Manager to execute the document, and approve the budget authority in the amount of \$104,000.00 (\$89,000 for consultant services and \$15,000 for

City Council Agenda Summary Report
Environmental Review –Manor Overcrossing and Milagra On-Ramp Project
October 27, 2008
Page 2

legal review and other services that may be necessary)from the Oceana Manor Palmetto Mitigation Fund.

CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
October 28, 2008

Agenda Item No. 9

SUBJECT:

PB&R Projects Update

ORIGINATED BY:

Parks, Beaches, and Recreation

DISCUSSION:

At the February 2008 meeting Council approved the Roy Davies Park Improvement plan recommended by the PB&R Commission. Since that time, several projects have been completed or are in the stages of completion. The interest yield on the principal has been reduced considerably due to the economy, which will impact the time the projects were originally scheduled while the fund grows. Higher than estimated engineering consultant and project costs are contributing factors as well.

Safety and preservation was a major consideration as to the priority of the projects.

Completed Projects:

- Fairmont West and Fairmont Recreation were internally refurbished in addition to two tot lot play structures with funds from a child care Smart Kids Start up Grant and supplemented with minimal RD funds.
- Fairway Restroom and Snack Bar - a volunteer project by PNLL with some funding from Roy Davies.
- Community Center Roof with CDBG match to Roy Davies funds.
- Imperial Park, using a previous Fairmont West play structure and the addition of Fibar and small equipment.

Projects in progress:

- Skate Park Restroom: Plans & Specs completed by CSG engineering consultant's inc. and the project is in the bid process.
- Fairmont Recreation play structure should be completed by the end of this year with a dedication event for the 'Roy H. Davies' playground.
- Kitchen Floor and East Side paving: these have a CDBG match and are time sensitive and the top priority based on safety. The Kitchen floor will be a major impact on staff and programs as the kitchen could be closed for 2 to 3 weeks. Jim Lange, Senior Services Supervisor is linking with an alternative source to be able to continue senior meal preparation. CSG consultants have submitted their estimate for plans, specs, & oversight and the total floor project could exceed original estimates. It is staff's desire to have the project move forward in February when a time has been earmarked for non-rental use of the kitchen for events.
- Fairmont Roof: CSG consultants have submitted their estimate for plans and specs and staff is exploring the CMAS or U.S. Communities program, to see if this alternative will lower the costs.
- Beach signage project, awaiting approval from the Coastal Commission.

Upcoming Projects:

- Sanchez Fields: Study sessions are scheduled with sports concerns for December and January with project scheduled for 2009/10 fiscal year.
- Dog Park: Study session is scheduled 11/12/08 with the POOCH organization attending to explore the Sanchez site as the desired location.
- Rockaway Surfers Beach Shower.
- Edgemar Play ground: equipment in need of replacement.
- Brighton Mini Park
- Fairmont West Fields drainage and irrigation.

Staff is tremendously busy with these considerations in addition to operating very busy programs and events.

Supervisor Perez continues to meet with the Bike Park Committee who is meeting less but still remains interested in creating a bike park for Pacifica. Site location remains a major hurdle for this project, and until one is found, it will be difficult for the committee to work on fundraising and exploration of grant possibilities.

Sites identified by the committee as desirable.

- San Pedro Terrace-City and Cal Trans owned: deemed unusable for bike park usage, per city engineering
- Sanchez Library field/site
- Lower Frontierland Park

Non-City Owned Considerations

- San Francisco Rifle Range-East Sharp Park
- Rockaway Quarry-privately owned
- Fairmont School-recently came under usage of St. Ignatius and now unavailable for consideration.
- Linda Mar School back area-PSD owned and now has increased usage with the garden project.
- Mori Point/GGNRA Land

FISCAL IMPACT:

None

ATTACHMENTS:

February 11, 2008, Agenda Item No. 9

COUNCIL ACTION REQUESTED:

No Action, information only.

CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT
February 11, 2008

Agenda Item No.

SUBJECT:

Park Improvements use of Roy Davies Funds

BACKGROUND:

The funds are to be used to help acquire, build, remodel, improve, support, and maintain the equipment, buildings, grounds, yard, gardens, and landscaped areas of the various parks, beaches, and recreational areas located in Pacifica, to conduct related educational and recreational programs for the benefit of the general public.

Pacifica shall:

- Commemorate decedent's contribution by replacing the playground located at Fairmont Park, and renaming the same as the 'Roy Hewson Davies Park,' or equivalent acknowledgment.
- \$100,000 is earmarked to repair and improve the building, playground, and grounds along with a "Roy Davies" Dedication goal for late summer.

Public Works, PB&R staff, and PB&R Commissioners have spent considerable time over the course of last fiscal year to review best use. There was a unanimous consensus that ADA repairs, safety, maintenance, and highest use should be the priority and focus, while factoring in some programming to honor Roy Davies name with an eye to the future for new projects.

Interest from the Roy Davies fund has been earmarked as three separate projects: Community Center roof (\$350,000), Fairmont Recreation Dedication (\$100,000), and Park Improvements (interest accrued from \$3,450,000 invested).

Staff continues to leverage match grants with these funds: \$170,000 CDBG for roof, application in for additional \$45,000 CDBG grant for Kitchen floor/delivery area, and approximately \$80,000 in Smart Kids grants for (2) tot lots and building enhancements at both Fairmont's.

Since inception it the interest has yielded between \$13,834 and \$15,345, with an average in 2007 of \$14,829, but interest rates have been dropping--e.g. monthly interest paid for October thru December, 2007 has all been under \$15,000. The money is invested in a money market cash management account with American Beacon.

The funds have had a chance to accumulate as big projects such as the roof and time sensitive projects relating to match funding have taken precedence.

DISCUSSION:

Staff took into consideration the input from the commission to formulate the overview and timeline charts based on rough estimates of costs, using carry over amounts to be able to accomplish major projects.

The timeline presents a guideline to prioritize projects and is only as good as available staffing levels and conditions. These funds are not intended to supplant ongoing maintenance, staffing costs, or city Capital Improvements, but can assist in the expedition of many projects to offset possible closure of compromised areas, improve recreational areas/facilities and service to the community. There is much to be done to preserve our current inventory that the general fund has not been able to keep up with; however, this funding stream can also serve as a match for the city as the funds are not large enough to cover all needs. The Roy Davies trust provides a vehicle to provide equipment and needed repairs that will relieve public works of ongoing repairs, which in the long run will be a savings.

Staff and the PB&R Commissioners will meet in study session format two or three times a year to discuss & evaluate progress as well as review of new projects. Periodic updates will be provided to Council and Council will have the final authority to review and approve large projects through the normal process as defined in the Municipal Code and as is protocol.

It was the desire of staff and the commission to fix what we currently have in place. When discussions progress as relates to new projects, ongoing maintenance costs will be important to factor as what is the cause and effect on staff. Some of the future projects mentioned were: Bike Park, renovation of lower Frontierland Park, Rockaway North area enhancements. It would also be prudent to include the needs of other city owned facilities/potential recreation areas in the discussions.

The project timeline is based on defined criteria: ADA, Safety, and highest use. Due to the high cost of field renovation, the chart represents the accumulation of funds over a period of time while fitting in smaller playground projects to show progress. The fields are in need of grading and the replacement of 40 year old irrigation/drainage systems, which require ongoing 'patching'. It was the desire of staff and the commission to have some immediate doable projects to show some progress.

First Phase of Projects: 2008

- Fairway Park Fields: 2nd half of next fiscal year due to spring time use, \$10,000 miscellaneous available to assist as Pacifica National Little League is placing a bathroom and concession stand at the site. The City has recently renovated the play area.
- PB&R program projects to include internship/scholarships for camps for low income families to assign the Roy Davies name in honor of this endowment and to satisfy the miscellaneous service/program component of the trust, annual.
- Imperial Park upgrade: relocated Fairmont West Play structure to this site.
- Parks Master Plan Contract
- Palmetto Mini Park at Brighton
- ADA repairs: Frontierland, Edgemar, Oddstad, Portola, Saltaire
- Oceana Polo nets & miscellaneous equipment, match funds
- Skatepark Bathroom/Irrigation
- Maintenance budget for Skatepark-annual
- Play structure 1/Edgemar and DG Path
- Fairmont Roof
- Benches/tables for Fairmont West and Pomo Park
- Rockaway Surfers Beach Showers

Agenda Summary Report
Roy Davies Park Improvements Five-Year Plan
February 11, 2008

- Community Center Kitchen Floor/park area providing CDBG grant match

Parks, Beaches and Recreation Commission recommends City Council approve the Roy Davies Park Improvements Five (5) Year Plan.

ATTACHMENTS:

Project Identification Timeline
Safety Maintenance Identification
CIP Project Worksheet

CITY COUNCIL ACTION REQUESTED:

Approve the Roy Davies Park Improvements Five (5) Year Plan.