# **MINUTES**

City of Pacifica Emergency Preparedness & Safety Commission Pacifica Police Department Conference Room 2075 Coast Highway Pacifica, CA 94044

**DATE:** Wednesday, September 17, 2008

**TIME:** 6:00 p.m.

**CALL TO ORDER:** The meeting was called to order by Chairperson Salisbury

**ROLL CALL:** 

Commissioners Present: Erbacher, Chiechi, Shaw, Balestreri, Johnson,

Salisbury

Commissioners Absent: Blackburn

Ex Officio Members Present: Wisell, Schultz, Lancelle, Maheley

**STAFF PRESENT:** Realyvasquez

APPROVAL

**OF MINUTES:** The minutes for the August 20, 2008 meeting were approved.

### **COMMISSION COMMENTS:**

Commissioner Chiechi reported on a tabletop exercise conducted in Contra Costa County involving anthrax release. The exercise was multi agency and interactive through computer. The exercise was very educational with the multi agencies working together. He also reported that three shopping centers had been selected to perform mass inoculations and a term "SPOD" (super point of dispention) was used to designate these locations.

Commissioner Chiechi reported there would be several drills run using these sites under various methods to perform mass inoculations.

It was reported that several CERT members attended the Air Crisis 2008 drill at the San Francisco International airport. This exercise was very informative to CERT members in helping to understand their roles during an emergency.

Commissioner Erbacher reported that he has attended a few disaster preparedness meetings involving the armature radio operators. He has found that many have become more prepared to respond to an emergency but some have yet to prepare adequately. The common problem is making sure that equipment is functioning on a regular basis and having the tools available with you.

Commissioner Erbacher reported that he would inspect the radio room in the EOC and make any necessary changes to ensure it is equipped and prepared for use.

## **EX-OFFICIO COMMENTS:**

It was reported that there would be training sessions with the schools in cooperation with The California Health Alert Network or (CAHAN). The California Health Alert Network is a secure web-based system accessible anytime and anywhere for emergency planning and response communication with public health partners. The Emergency Preparedness Office administers CAHAN to facilitate alerting and collaboration between Federal, State, Local County Health Departments, Clinics, Hospitals, and other public health emergency partners on a 24 x 7 x 365 basis.

#### **STAFF COMMENTS:**

Captain Realyvasquez reported that on August 23, 2008 the Pacifica Police Department participated in the disaster preparedness fair at the Mormon Church on Sharp Park Road. The fair was well attended and OES was present with their command trailer. Sign ups were available for the SMC Alert system and very successful.

On August 29, 2008 he met with retired Capt Blagrove to continue work on the city emergency plan.

On September 3, 2008 OES conducted a full volume test of the tsunami sirens. The sirens are very loud and the test was successful.

On September 13, 2008 Commissioner Schultz and Commissioner Erbacher worked the booth at the San Mateo County Disaster Preparedness Fair along with two CERT members and Sgt Dave Barranti.

On September 15, 16, 2008 He attended ICS 300 training through OES. The training involves the use if the Incident Command System that was used on September 13, 2008 for the Hells Angels gathering in Pacifica.

Coordinating and offering training to CERT members is continuing. There are currently 35 CERT members living in town. September training class is currently in session.

The OES command trailer will be at the Fog Fest with a computer available for SMC Alert sign ups. There was not much interest by CERT members to be part of the Fog Fest parade. It was decided not to use the tsunami siren as part of the Fog Fest.

Booth assignments and supplies were finalized for the Emergency Preparedness Booth at the Fog Fest.

The Commission was advised there might be a Tow hearing appeal at the next meeting. Information regarding the specifics of the two would be provided to Commission members prior to the next meeting.

**PUBLIC COMMENTS: None** 

**PUBLIC HEARINGS:** None

## **OLD BUSINESS:**

The Emergency Preparedness brochure for business was reviewed. Several suggestions were made for changes and a finalized version will be sent out for review at a later date.

#### **NEW BUSINESS:**

There is a coast side chapter of Business Network International who has regular meetings that are attended by local businesses. Permission was asked and granted for a commission member to attend this meeting and introduce the new brochure if completed on time.

It was also suggested to contact the Rotary club and Chamber of Commerce and inquire about their meetings in order to attend and pass out the business brochure.

Themes were discussed for the Emergency Preparedness booth at the Fog Fest.

**OTHER:** None

**ADJOURNMENT:** The meeting was adjourned at 7:10 p.m.