

MINUTES

City of Pacifica
Emergency Preparedness & Safety Commission
Pacifica Police Department Conference Room
2075 Coast Highway
Pacifica, CA 94044

DATE: Wednesday, August 20, 2008

TIME: 6:00 p.m.

CALL TO ORDER: The meeting was called to order by Chairperson Salisbury

ROLL CALL:

Commissioners Present: Erbacher, Chiechi, Shaw, Blackburn

Commissioners Absent: Balestreri, Johnson, Salisbury

Ex Officio Members Present: Wisell, Schultz, Lancelle, Maheley

STAFF PRESENT: Realyvasquez

APPROVAL

OF MINUTES: The minutes for the July 16, 2008 meeting were approved with one correction. The amount of acres burned throughout the state was listed as 40,000 acres. The correct number of acres burned is 800,040 acres.

COMMISSION COMMENTS:

Commissioner Chiechi reported that an agreement with West Contra Costa County Health and Hilltop Mall was reached where a portion of the parking lot can be used for mass vaccinations if the need was to arise. Commissioner Chiechi questioned if there was a similar agreement in San Mateo County.

Captain Realyvasquez reported that there has been a plan drafted in the county for setting up mass vaccination sites. The plan is for public safety personnel to receive vaccinations first and then the public. There is currently no specific agreement with businesses to use their property for this type of emergency.

It was reported that the SF North Peninsula Emergency Preparedness Fair would be taking place on August 23, 2008 hosted by The Church of Jesus Christ of Latter-day

Saints located on Sharp Park Road in Pacifica. Representatives from the Amateur Radio Emergency Services, Red Cross, USGS, SMC-OES, North County Fire Authority and Pacifica Police Department would be participating. Commissioner Erbacher reported that Amateur Radio Emergency Services members who are also CERT members would be present at the fair handing out information about the CERT program.

EX-OFFICIO COMMENTS:

None

STAFF COMMENTS:

Captain Realyvasquez reported that he had attended a County CERT meeting today covering overall training going on in the county. A coordinator from SMC alert was there discussing how individual administrators can manage the web site where specific groups can be created to have messages delivered through the system. These messages can be sent through cell phone, pagers, black berry, email or any type of electronic device. The messages are sent out through county OES.

Brochures describing the SMC Alert were handed out to commission members.

Captain Realyvasquez reported that he sent out an email to all CERT members notifying them that there was a amateur radio CERT communications course training in September.

Matt Lucett sent Captain Realyvasquez a CERT brochure that could be handed out describing what is CERT, who to contact, and what subjects are covered during training.

Captain Realyvasquez put out a sign up list for the Emergency Preparedness & Safety Commission booth at the Pacifica Fog Fest on September 27 & 28, 2008. A final work schedule will be given to members at a later date.

Possible ideas for the Emergency Preparedness booth at the Fog Fest included having a lap top computer for people to sign up for the SMC Alert and a video playing the SMC Ready DVD.

Captain Realyvasquez will be looking into having CERT members involved in the Pacifica Fog Fest Parade.

Captain Realyvasquez stated he would like to have some CERT volunteers be involved in the Disaster Preparedness Fair at the county fair grounds on September 13, 2008.

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

OLD BUSINESS:

The Emergency Preparedness brochure for business was reviewed. Several suggestions were made for changes and a finalized version will be sent out for review at a later date.

NEW BUSINESS:

There is a coast side chapter of Business Network International who has regular meetings that are attended by local businesses. Permission was asked and granted for a commission member to attend this meeting and introduce the new brochure if completed on time.

It was also suggested to contact the Rotary club and Chamber of Commerce and inquire about their meetings in order to attend and pass out the business brochure.

Themes were discussed for the Emergency Preparedness booth at the Fog Fest.

OTHER: None

ADJOURNMENT: The meeting was adjourned at 7:10 p.m.