

**CITY OF PACIFICA  
Climate Action Plan Task Force  
Minutes of July 20, 2011 Meeting**

**In attendance were members:** Michael Northrop Ray Ramos, Carlos Davidson, Gil Anda, Remi Tan, Timothy Cowan, and Joseph Murphy

**Members not in attendance:** David Rosenheim, and Celeste Langille

**Members of the public:** Barbara Arietta; Green Building Task Force Chair attending as a member of the public, Betty Seto, KEMA, Nathan Kinsey, KEMA

**Staff Liaison;** Elizabeth Claycomb, Management Analyst

**Item 1. Call to Order:** Chair Davidson called the meeting to order at 7:05PM

**Item 2. Approval of Order of Agenda:** Timothy Cowan made a motion to approve the order of the agenda. Michael Northrop seconded the motion. *The motion passed 6/0 one abstention*

**Item 3. Approval of Meeting Minutes:** Joseph Murphy made a motion to approve the meeting minutes with one amendment. Ray Ramos seconded the motion. *The motion was approved 4/0 with two abstentions.*

**Item 4. Discussion and Possible Action; Task Force members to discuss Cost Benefit Analysis**

Betty Seto of KEMA reviewed the cost benefit analysis and presentation with the group. Chair Davidson made a proposal to move several items which increases the items priority. Timothy Cowan seconded this motion. After a lengthy discussion and a proposed friendly amendment by Remi which was turned down by Carlos, Joseph Murphy called the question. Timothy Cowan seconded this motion. *The motion passed 5/2. The motion on Chair Davidson's proposal passed 5/2.* Remi Tam made a motion to move Carlos's item no 5 back to longer term (RECO). Gil Anda seconded the motion. *The motion failed 2/5.* Chair Davidson proposed moving items from midterm to near term. This was seconded by Timothy Cowan. *This motion passed 6/1. Next Steps: Agree on Measures, Prioritize Measures, Section Assignments, KEMA generate draft document.*

**Item 5. Discussion and Possible Action; CAP template**

Staff and the group reviewed all of the outstanding work that is to occur and discussed the timelines associated with this work. A Motion was made by Joseph Murphy to work with staff on new language associated with a sustainability coordinator position. Timothy Cowan seconded the motion. The motion passed 5/0 with two abstentions.

**Item 6. Staff presentation status of assignments to Staff for CAP.** This item was covered in item number 5.

**Item 7. Oral Communications from the Public and the Task Force**

*None*

**Item 8. Items for Next Agenda**

*Draft CAP*

**Item 9. Announcements:**

Betty will investigate the energy numbers / analysis in the appendices

**Item 10. Adjournment:** Chair Davidson adjourned the meeting at 9:25PM