

**Climate Action Plan Task Force  
Meeting of August 17, 2011  
Pacifica Parks Beaches and Recreation Department Conference Room  
1810 Francisco Boulevard  
7:00PM - 9:00 PM**

<b>ITEM NUMBER</b>	<b>DESCRIPTION</b>	<b>TIME ALLOTTED</b>	<b>ANTICIPATED ACTION</b>
1	<b>Call to Order</b>	<i>One Minute</i> 7:00PM-7:01PM	INITIATE MEETING
2	<b>Approval of Order of Agenda</b>	<i>Five (5) Minutes</i> 7:01PM-7:06PM	TASK FORCE APPROVE AGENDA
3	<b>Approval of Meeting Minutes</b>	<i>Five (5) Minutes</i> 7:06PM-7:11PM	TASK FORCE APPROVE MINUTES
4	<b>Discussion with action: Task Force To Discuss the Administrative Draft CAP; to review merged document and to discuss any proposals presented to the group for consideration. To work on the document until it is ready for release to the public.</b>	<i>One Hour-Forty Five minutes (1:45)</i> 7:11-8:55	PRESENTATION, DISCUSSION AND VOTE(S) ON ANY PROPOSALS RECEIVED AND ON DRAFT LANGUAGE FOR RELEASE TO PUBLIC
5	<b>Oral Communications -This portion of the agenda is available to the public to address the Task Force on any issue within the subject matter jurisdiction of the Task Force that is not on the agenda.</b>	<i>Three minutes</i> 8:55M- 8:58 PM	MEMBERS OF THE PUBLIC SPEAK AS NEEDED
6	<b>Items for Next Agenda</b>	<i>One (1) Minute</i> 8:58- 8:59PM	SUGGESTION FOR NEXT AGENDA
7	<b>Announcements</b>	<i>Two (2) Minutes</i> 8:58PM- 9:00 PM	TASK FORCE MEMBERS ANNOUNCE EVENTS / TOPICS OF INTEREST
8	<b>Adjournment</b>	<b>9:00PM</b>	<b>END MEETING</b>
<b>ATTACHMENTS</b>	a. Meeting Minutes of July 20, 2011 b. CAP – Template and Draft CAPTF language combined into one document c. Written Proposals received from various group members for CAP draft		

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