

Climate Action Plan Task Force
Meeting of June 22, 2011
Pacifica Community Center – Card Room
540 Crespi, Pacifica CA
7:00PM - 9:00 PM

ITEM NUMBER	DESCRIPTION	TIME ALLOTTED	ANTICIPATED ACTION
1	Call to Order	<i>One Minute</i> 7:00PM-7:01PM	INITIATE MEETING
2	Approval of Order of Agenda	<i>Five (5) Minutes</i> 7:01PM-7:06PM	TASK FORCE APPROVE AGENDA-
3	Approval of Meeting Minutes	<i>Five (5) Minutes</i> 7:06PM-7:11PM	TASK FORCE APPROVE MINUTES
4	Discussion with possible action: Task Force to discuss draft language / measures with outside agencies. Possible action related to revising draft language based on results of discussion with outside agencies.	<i>One Hour (60 min)</i> 7:11PM-8:11PM	PRESENTATION, DISCUSSION AND VOTE(S) ON CAP DRAFT LANGUAGE
5	Discussion and possible action: CAP Template and proposed measures list comments and questions, possible vote on template sections and comments to finalize document for use when merging two documents. To decipher who will complete which sections, how and by when. Vote on list of 20 measures proposed by KEMA to be CAP measures evaluated with the Cost Benefit Analysis forms and process.	<i>Thirty (30) Minutes</i> 8:11PM – 8:47PM	DISCUSSION AND POSSIBLE ACTION ON CAP TEMPLATE SECTIONS
6	Staff presentation of revised timeline; Microsoft Project and Word Document versions	<i>Five (5) Minutes</i> 8:47PM- 8:52PM	PRESENTATION BY STAFF ON REVISED TIMELINE
7	Oral Communications -This portion of the agenda is available to the public to address the Task Force on any issue within the subject matter jurisdiction of the Task Force that is not on the agenda.	<i>Five (5) Minutes or as per need</i> 8:52PM- 8:57PM	MEMBERS OF THE PUBLIC SPEAK AS NEEDED
8	Items for Next Agenda	<i>One (1) Minute</i> 8:57-8:58PM	SUGGESTION FOR NEXT AGENDA
9	Announcements	<i>Two (2) Minutes</i> 8:58PM- 9:00 PM	TASK FORCE MEMBERS ANNOUNCE EVENTS / TOPICS OF INTEREST
10	Adjournment	9:00PM	END MEETING
ATTACHMENTS	a. Minutes Meeting of May 10,, 2011 b. Revised Preliminary Draft CAP language 4 sections combined plus approved measures list V_3_6_8_11 c. Timelines- Microsoft Project and Word Versions d. KEMA CAP Template- with assignments from KEMA, suggested measures list e. Task Force Member Comments on Template f. Proposed Task List		

THE CITY OF PACIFICA WILL PROVIDE SPECIAL ASSISTANCE FOR DISABLED CITIZENS UPON AT LEAST 24 HOUR ADVANCE NOTICE TO THE CITY MANAGER'S OFFICE (738-7301). IF YOU NEED SIGN LANGUAGE ASSISTANCE OR WRITTEN MATERIAL PRINTED IN A LARGER FONT OR TAPED, ADVANCE NOTICE IS NECESSARY. ALL MEETING ROOMS ARE ACCESSIBLE TO THE DISABLED.