

CITY OF PACIFICA
Climate Action Plan Task Force
Minutes of April 20, 2011 Meeting

In attendance were members: Ray Ramos, Carlos Davidson, Gil Anda, David Rosenheim, Michael Northrop, Remi Tan and Joseph Murphy

Members not in attendance: Timothy Cowan, Celeste Langille

Members of the public: Todd Bray, Barbara Arietta; Green Building Task Force Chair attending as a member of the public, Douglas Alfaro, REAP Program Coordinator (Energy Upgrade California), Napallo Gomez-Somer, Ecology Action

Staff Liaison; Elizabeth Claycomb, Management Analyst

Item 1. Call to Order

Chair Davidson called the meeting to order at 7:00PM

Item 2. Approval of Order of Agenda

Ray Ramos made a motion to move Item 5 to Item 4 and Item 7 to Item 5; with Item 4 being discussed at the end if time allowed. Gil Anda seconded this motion. ***The motion was unanimously approved 7/0*** Gil Anda made a motion to approve the amended agenda, and David Rosenheim seconded this motion. ***The motion was unanimously approved 7/0***

Item 3. Approval of Meeting Minutes

The minutes were reviewed and members of the group found 1 grammatical error and one content error. Joseph Murphy moved to approve the amended minutes. Remi Tan seconded this motion. ***The motion was unanimously approved 7/0***

Item 4. Energy Upgrade California Presentation and Questions / Answers (was Item 5)

The presentation was given by the CAPTF guests: Douglas Alfaro and Napallo Gomez-Somer. The group asked quite a few questions about how the program was being delivered to the public, and expressed interest in potentially hosting a home energy audit event; at which members of the public would be informed of the program, tiers for audits and renovations, and post renovation cost savings, and stated that the result would potentially impact GHG output in the community by lowering it over time as people join the program. No formal action was taken on this item.

Item 5. Discussion & possible action; what is preferred by group for website, & meetings with outside agencies (Was Item 7)

Ray Ramos made a motion that anything produced at large and are things that the group takes action on are available to the public. (*Staff stated this is already the case aside from attorney client privileged information*). Chair Davidson proposed a friendly amendment to Rays motion that includes three items covering, the way drafts are to be labeled for clarity of iteration, the website be updated to explain what the CAPTF has been charged with, what a CAP is, how it is being developed and what impacts the drafts, revisions, and meeting with outside agencies and stakeholders to garner necessary input, and full drafts will be posted on the website following a review by the CAPTF with the understanding that any information distributed to the task force is available to the general public at the meeting AND upon request (*barring attorney client privileged information/memos' etc*). Ray Ramos accepted this friendly amendment. Gil Anda seconded this amended motion. ***The motion was unanimously approved 7/0***

A second motion was made by Ray Ramos related to the stakeholder / outside agency input and comment on the draft language; he made a motion that the CAPTF move forward with garnering input / meeting with outside agencies as soon as possible and that there be a public meeting to get input on the draft. Chair Davidson proposed a friendly

amendment to both items that revised the first to include “June” as the meeting during which they will aim to meet with outside agencies and stakeholders and, that the CAPTF will move forward with a public meeting this summer to garner input preferably after the consultant has done their work, but depending on the timing of that, sooner if necessary. Ray Ramos accepted both of Chair Davidson’s friendly amendments. Gil seconded the motion. ***The motion was unanimously approved 7/0***

Item 6. Draft Language Presentation and Discussion

The group decided to review the draft and submit comments to the Staff Liaison with ample time to prepare the revision for the next meeting. No formal action was taken on this item. Item Number 5 dealt with current issues pertaining to this document.

Item 7. Timeline Review (was item 4)

Staff reviewed the consultant’s scope of work with the group and got input on the timeline and possible dates of completion for tasks from the group so to better prepare staff for the conference call with the consultant regarding their work and completion of the CAP.

Item 8. Oral Communications from the Public and the Task Force

Further discussion about Energy Upgrade California occurred with those in attendance requesting more information on the program, and statements were made by the program representatives regarding how to get the word out to people and interest people in the program.

Item 9. Items for Next Agenda

***Burlingame Mayor to attend meeting or meet with small group
Meet with consultant***

Item 10. Announcements

Barbara Arietta announced that the CCC Mid-Coast Local Plan is to be discussed on Saturday May 21st, 9:30-11:30AM and it will detail updated information associated with what they CCC deems acceptable in the coastal zone related to development with consideration of potential impacts from climate change. For more information, contact the CCC.

Item 11. Adjournment

Chair Davidson Adjourned the meeting at 9:02PM