

CITY OF PACIFICA
Climate Action Plan Task Force
Minutes
November 17, 2010

In attendance were members: Ray Ramos, Carlos Davidson, Gil Anda, Timothy Cowan, Celeste Langille and Remi Tan

Members not in attendance: Joe Murphy, Michael Northrop, David Rosenheim,

Members of the public: None

Staff Liaison; Elizabeth Claycomb, Management Analyst

Item 1: Call to Order: Task Force Chair Carlos Davidson called the meeting to order at 7:15PM

Item 2: Approval of Order of Agenda

Ray Ramos made a motion to approve the order of the agenda. The motion was seconded by Celeste Langille
The motion was unanimously approved 6/0

Item 3: Approval of Minutes

Ray Ramos made a motion to approve the minutes. Timothy Cowan seconded the motion.
The motion unanimously approved 6/0

Item 4: Update from Staff- Climate Action Plan Consultant Contract:

Staff provided an update on the status of the contract and scope review

Item 5. Education and Outreach for Climate Action Plan and CAP drafting process:

a) Discussion and possible action on establishing a policy on how the CAPTF shall handle sharing draft information

Timothy Cowan made a motion that individual Task Force members not disseminate preliminary draft language to members of the public and public agencies for the purposes of garnering input. Remi Tan seconded the motion. *The motion was unanimously approved 6/0.*

b) Discussion and possible action on what information shall be posted on the CAPTF Webpage

Carlos Davidson made a motion that this item be continued to the next meeting. Ray Ramos seconded the motion.
The motion was unanimously approved 6/0.

c) Discussion and possible action on what methods shall be used to conduct education and outreach for the CAPTF process and the CAP including consideration of:

- a. Webpage use and Webpage email blast functions**
- b. Recurring articles and or feature stories in local news paper**
- c. CAPTF hosted meetings to stimulate community interest**
- d. Discussion and possible action on how to collaborate with school districts**
- e. Additional ideas to be considered as they arise during this discussion**

Portions of Item C were discussed at the meeting with no formal action. Several items were continued to the next meeting due to time constraints with no formal action.

Item 6. Presentation and Discussion on draft language covering Energy Use from the Energy Subcommittee and possible decision on draft Energy Use language.

Carlos Davidson made a motion that this item be continued to the next meeting. Ray Ramos seconded the motion. *The motion was unanimously approved 6/0.*

Item 7. Oral Communications -This portion of the agenda is available to the public to address the Task Force on any issue within the subject matter jurisdiction of the Task Force that is not on the agenda. None

Item 8. Announcements

Ray Ramos made a motion to get the list of measures discussed during the meeting to the Task Force. The motion was seconded by Timothy Cowan. *The motion was unanimously approved 6/0.*

Carlos Davidson made a motion that staff disseminates the Green Building Ordinance to the Task Force. Timothy Cowan seconded the motion. *The motion was unanimously approved 6/0.*

Item 9. Items for Next Agenda

*Items: 5B, 5C; a & b, and 6 continued to next agenda
Task Force Time Extension*

Item 10. Adjournment

Task Force Chair Carlos Davidson Adjourned the meeting at 9:29 PM