

**CITY OF PACIFICA**  
**Climate Action Plan Task Force**  
**Minutes**  
April 21, 2010

**In attendance were members:** Ray Ramos, Michael Northrop, Carlos Davidson, Celeste Langille, Remi Tan, Timothy Cowan, Gil Anda and David Rosenheim

**Members of the public:** Mr. Paul Leow

**Staff Liaison;** Michael Crabtree, Planning Director

**Staff Liaison;** Elizabeth Claycomb, Management Analyst

**Not in attendance:** Joe Murphy

**Item 1: Call to Order and Introductions**

Task Force Chair Carlos Davidson called the meeting to order at 7:08 PM

**Item 2: Approval of Order of Agenda**

Ray Ramos made a motion to move agenda item number 7 to agenda item number 4 and agenda item number 4 to agenda item number 7. This was seconded by Timothy Cowan. *The Motion was passed 8-0.*

Carlos Davidson made a motion to move agenda item number 8; oral communications to agenda item number 4, moving the previously moved agenda item from 7 to 4; to agenda item number 5 and the previously moved agenda item number 4 to number 7 to agenda item number 8. This motion was seconded by Gil Anda. *The Motion was passed 8-0.*

**Item 3: Approval of Minutes**

Celeste Langille made a motion to approve the minutes.

After a brief discussion, Ray Ramos moved to amend the minutes. Remi Tan seconded Ray Ramos's motion to amend the minutes by adding the budgeted dollar amount to item 4 and by combining bullet points 4 and 5 of item 6. *The Motion was passed 8-0.*

After further discussion the group agreed to include an item on the next agenda to discuss the set meeting date and time.

Celeste Langille made a motion to approve the amended minutes. The motion was seconded by Carlos Davidson. *The Motion was passed 8-0.*

**Item 4: Oral Communications**

Mr. Paul Leow of Ecology Now; a third party consultant to the San Mateo County Energy Watch Program spoke about ongoing efforts to audit the City's municipal facility energy usage with a focus on light fixtures. He also stated he may have helpful information for energy audit programs for public schools, private schools and non profits.

## Item 5: Discussion of Relevant Legislation

*Continued to next agenda.*

## Item 6: Presentation of the Pacifica Community Inventory

Power Point presented by Carlos Davidson

## Item 7: Discussion and Establishment of Subcommittees

The group discussed the benefits of subcommittees and determined that for the Climate Action Plan Task Force, the subcommittees, should they be approved by the group for implementation, will be tasked with the following:

- Produce a list of proposed programs and actions associated with the subcommittees area of focus
- Present these proposed programs and actions to the group as a recommendation, for consideration and approval by the group

Ray Ramos made a motion to establish subcommittees. Remi Tan seconded this motion. ***The Motion passed 8-0.***

Suggestions for subcommittee topics / focus issues were discussed and listed on the board and then a vote took place to establish ***Priority of subcommittee topics*** so the highest priority subjects can be the first subjects' tackled by the subcommittees:

### Vote Tally: Priority

1 vote	1. Study Community Inventory and Identify Missing Pieces
<b>8 votes</b>	<b>2. <i>Transportation / Passenger Vehicles</i></b>
<b>8 votes</b>	<b>3. <i>Residential Energy Use/ Commercial Energy Use/ Water Energy Use</i></b>
2 votes	4. Planning for Land Use
0 votes	5. Public Education regarding GHG reduction and climate change
0 votes	6. Grants / Funding available for climate change policy implementation
1 vote	7. Waste
<b>4 votes</b>	<b>8. <i>Air Travel / Other Alternatives / Consumption</i></b>

Remi Tan made a motion to stay 10 minutes past 9:00PM so that the subcommittees can be staffed. Timothy Cowan seconded this motion. ***The Motion passed 8-0.***

The Subcommittees are:

***Transportation / Passenger Vehicles:*** Lead- Gil Anda; Ray Ramos, Michael Northrop, Remi Tan  
***Residential Energy Use / Commercial Energy Use / Water Energy Use:*** Lead: Remi Tan; Timothy Cowan, Ray Ramos, Gil Anda  
***Consumption/ Air Travel / Other Alternatives:*** Lead: David Rosenheim; Celeste Langille, Timothy Cowan, Carlos Davidson

It has been noted that as Joe Murphy was not in attendance, he will need to select on which subcommittees he will participate.

**Item 8: Discussion of desired targets for GHG reductions**

*Due to time restrictions, this item will be continued to the next agenda*

**Item 9: Announcements**

None

**Item 10: Items for next agenda**

- Discussion of Relevant Legislation- continued to next agenda
- Discussion of desired targets for GHG reductions- continued to next agenda

**Item 11: Meeting Adjournment**

The meeting was adjourned at 9:17 PM