

CITY OF PACIFICA
FINANCING CITY SERVICES TASK FORCE
AGENDA

February 25, 2010
6:30 PM
Pacifica Police Station
2075 Coast Highway

1. Call to Order
2. Approval of 2-11-10 Meeting Minutes
3. Questions from last Meeting
4. Discussion on expenditures
5. Discussion on revenues
6. Oral Communications/Questions from the Public
7. Next meeting March ~~6~~, 2010

City of Pacifica
Financing City Services Taskforce
Minutes – February 11, 2010

1. Call to Order: 7:05 by Chair Pete Shoemaker
Attending: Mary Ellen Carroll, Bill Bent, Suzan Getchell-Wallace, Bruce Banco, Sue Vaterlaus, Karen Ervin, Mary Ann Nihart, Julie Lancelle and Greg Cochran
Staff: Steve Rhodes, Ann Ritzma
Excused: Julie Lancelle, Mary Ellen Carroll

Alternate: Sue Digre

2. Approval of Minutes of 1-28-10 – Moved and approved.
3. Questions from Last Meeting – No Handouts
4. Discussion: The group reviewed the Wastewater department budget and discussed the potential savings if the sludge produced at the plant could be used for fertilizer (there remain many approvals to have the sludge classified as “A”)

Steve presented the several options that the group had discussed in previous meetings.

- A. A layoff option was presented in very broad terms. If the City were to reduce services by 10% or 18 positions – it would result in \$1.5 million annual savings. This would be \$1.2 million of the \$2.8 million needed per year.
- B. A reduction option was presented that “charged” each department with a percentage reduction based on the department’s percent of General Fund expenditures less any revenue it generated.
- C. Revenue options were presented:
 1. Transient Occupancy Tax (TOT) Hotel tax - increase from 10% to 12%. A ballot measure on the November 2010 election. The increase would generate \$190,000 per year.
 2. Public Safety Assessment (police and fire). An assessment of approximately \$85 per residential parcel that would generate \$1,000,000 annually. Mail in ballot to property owners – Spring 2011.
 3. Increase the Utility User Tax (UUT) – restructure existing by lowering the gas and electricity rate and adding all telecommunications (phone, cell phone, etc) for an additional \$800,000 annually. On the ballot in November 2012 with revenue in 2013.

Financing City Services Task Force
Final Report
February 25, 2010

Introduction

- Resolution creating committee
- Tasks Assigned to the Task Force by the Council
- Members of the Task Force

ANN/STEVE

Background

- Prior Task Force Effort
- Context of Current Budget Situation
- When the Task Force met
- Charts

ANN/STEVE

Process

- Department Presentations
- Examination of Options

Recommendation

- Preferred option
- Alternatives

Next Steps

- Presentation to City Council
- Presentation to City Staff
- Meetings with the Community

Service Reduction Option
2/25/2010

<u>Department</u>	<u>Position</u>	<u># of Positions</u>	<u>Total Comp</u>	<u>Total</u>
City Admin	City Clerk II	0.5	\$39,000	\$39,000
HR	City Clerk II	0.5	\$39,000	\$39,000
PB&R	Rec Supervisor	1	\$140,235	\$140,235
PB&R	Food Services	1	\$81,000	\$81,000
Police	Police Captain	1	\$260,000	\$260,000
Police	Evidence Supervisor	1	\$130,000	\$130,000
Police	Police Records Sup	1	\$115,000	\$115,000
Fire	Firefighter	3	\$160,000	\$480,000
Planning	Mgmt Analyst	1	\$130,780	\$130,780
Planning	Asst Planner	1	\$108,000	\$108,000
PW	Tree Trimmer	2	\$82,000	\$164,000
PW	Asst Tree Trimmer	2	\$91,000	\$182,000
PW	Sr. Tree Trimmer	1		
PW	Equipment Operator	1	\$95,000	\$95,000
WWTP	Asst. Superintendent	<u>1</u>	\$181,000	<u>\$181,000</u>
	Total	18	subtotal	\$2,145,015
	Less Contracts:			
	Street Sweeping			\$300,000
	Tree Trimming			\$390,000
			Total	<u>\$1,455,015</u>

Five Year
Financing (F)

Scenario #3

5 year Deficit \$ 13,885,432

Expenditures

Salary freeze for 5 years \$ 6,405,371

Retirement freeze in City contribution \$ 2,048,245

Total \$ 8,453,616

Difference \$ (5,431,816)

Revenue

Increase TOT \$ 720,000

On ballot in Nov 2010

Collection begins in July 2011

2% increase from 10% to 12%

Amount per year - \$180,000

Public Safety Assessment \$ 4,000,000

Property Owners Vote - Spring 2011

Collected with Property Taxes in 2011 - 12

Approximately \$85 per parcel for residential

Amount per year - approximately \$1,000,000

Revised Utility Users Tax (UUT) \$ 2,000,000

On ballot in Nov 2012

Amount per year - approximately \$800,000

Lower gas & electric and include telecommunications

Collection begins January 2013

Total \$ 6,720,000

Difference \$ 1,288,184

Service Reduction Option \$ 7,275,075
Eliminate 18 positions across departments
See detail sheet for identified positions
Saves \$1,455,015 per year

Mandated % reductions in departments \$ 14,000,000
\$2,800,000 per year - total cut made in first year
Based on % of the General Fund after credit for revenue
Credit given for revenue directly attributed to dept

CITY COUNCIL	0.68%	\$ 19,017
CITY ADMINISTRATION	2.45%	\$ 68,471
HUMAN RESOURCES	2.16%	\$ 60,607
CITY ATTORNEY	4.72%	\$ 132,177
FINANCE	5.81%	\$ 162,617
POLICE	42.22%	\$ 1,182,079
FIRE	27.70%	\$ 775,668
PLANNING	2.51%	\$ 70,292
PUBLIC WORKS	8.13%	\$ 227,741
PB&R	3.62%	\$ 101,331
NON-DEPARTMENTAL	0.00%	\$ -
OTHER	0.00%	\$ -
	100.00%	\$ 2,800,000
