

CITY OF PACIFICA  
FINANCING CITY SERVICES TASK FORCE  
AGENDA

December 3, 2009  
7:00 PM  
Pacifica Police Station  
2075 Coast Highway

1. Call to Order
2. Approval of 11-12-09 Meeting Minutes
3. Questions from last Meeting
4. Discussion of expenditures
5. Oral Communications/Questions from the Public
6. Next meeting December 10, 2009

City of Pacifica  
Financing City Services Taskforce  
Minutes – November 12, 2009

1. Call to Order: 7:05 by Vice Chair Mary Ellen Carroll  
Pete Shoemaker, Bill Bent, Susan Getchell-Wallace, Bruce Banco, Sue Vaterlaus, Mary Ellen Carroll, Karen Ervin, Omar Saleh, Mary Ann Nihart and Greg Cochran  
Staff: Steve Rhodes, Ann Ritzma  
Excused: Julie Lancelle

Audience: Mike Perez, Cecilia Quick, Nicole Acquisti, Vicky Russo, Jim Lange, Scott Leslie, Glenn Stevens, Gloria Stevens and Sue Digre.

2. Approval of Minutes of 10-5-09 – Moved and approved.
3. Questions from Last Meeting – None.
4. Department Review:  
City Attorney (page 12)  
Parks, Beaches and Recreation (page 31 and page 81)

5. Roundtable:

Steve reminded the group that the results from an RFI (Request for Information) on contracting legal services would be on the upcoming City Council meeting.

Mary Ann thanked the audience for attending.

The group discussed revenue generation utilizing grants. The pros and cons of grants included restrictions on public agencies using grant funds or public dollars for a grant writer and grants that tend to be used for specialized programs and capital (as opposed to operating funds for a city).

The group asked for more information on:

- Expenditures and revenues (budget focus)

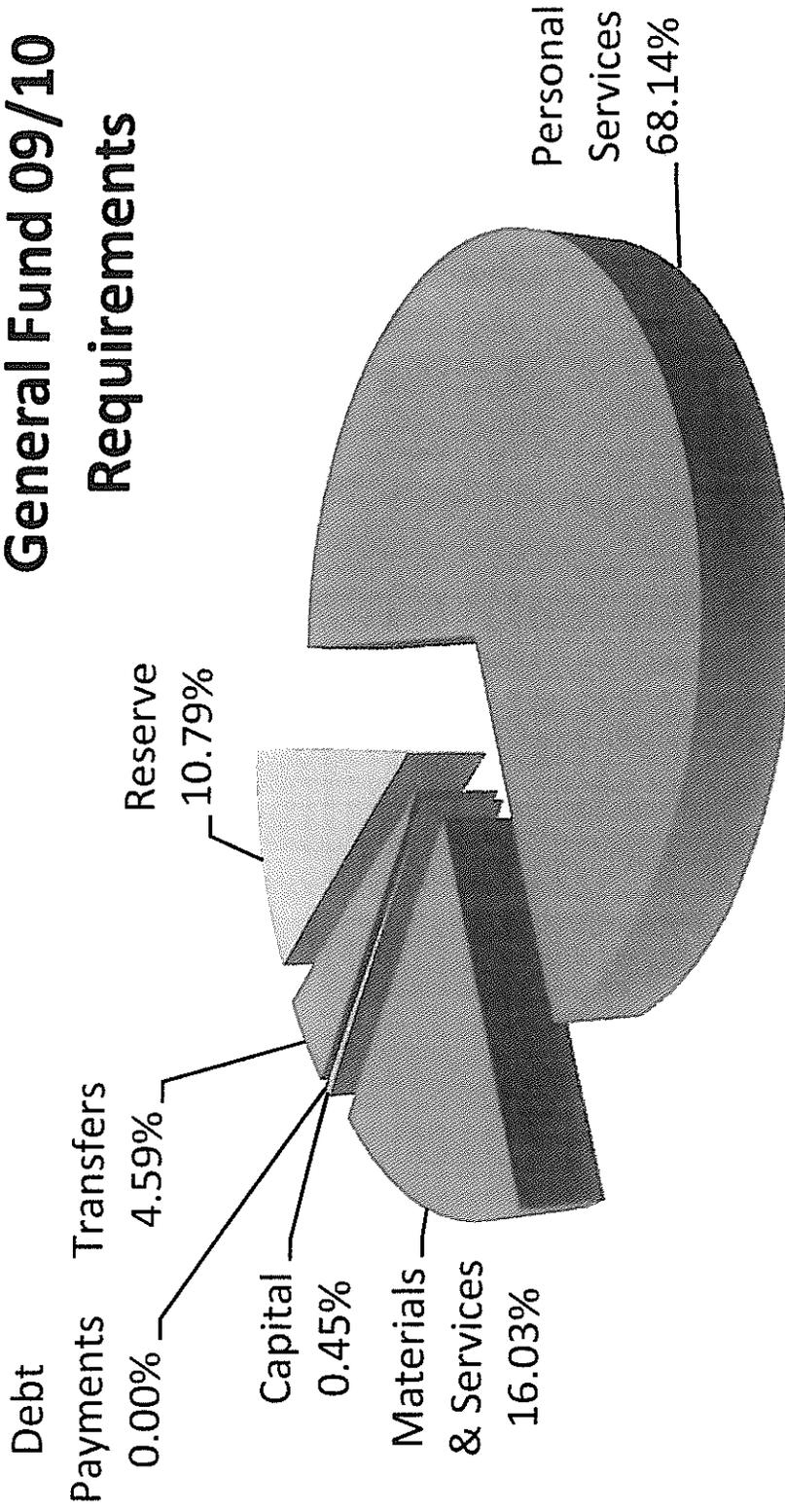
- Understanding the cafeteria plan

- Looking at the ERAF shift over the past ten years (State taking City money)

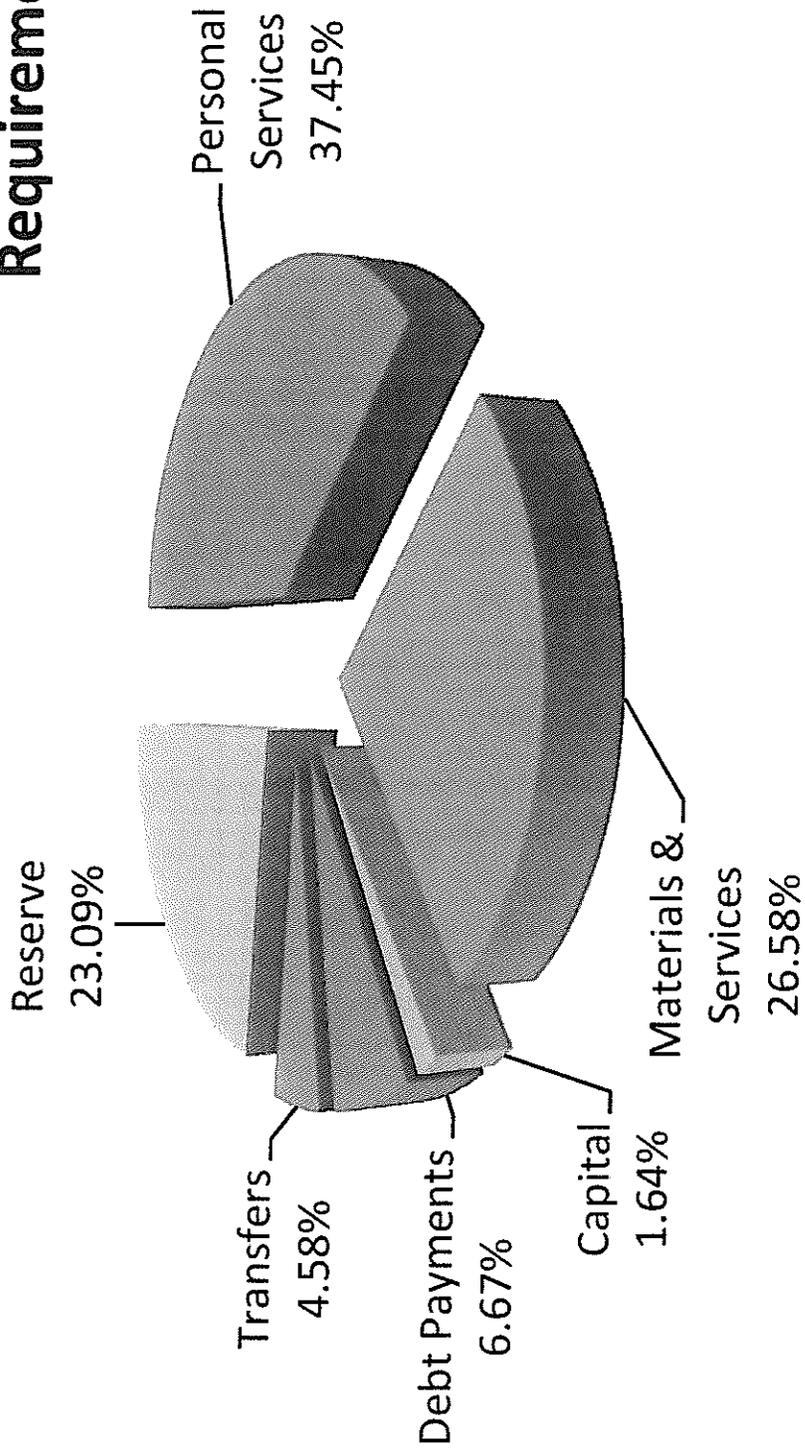
6. Next Meeting: December 3, 2009 – Police Department - EOC.

Adjourned at 9:05 pm.

# General Fund 09/10 Requirements



# Total Budget 09/10 Requirements



# Memorandum

**TO:** Members of Financing Task Force ✓

**CC:** Honorable Mayor and Councilmembers  
City Manager  
Director of Administrative Services

**FROM:** Cecilia M. Quick *CMQ*  
City Attorney

**DATE:** November 23, 2009

**SUBJECT: UPDATED NUMBERS FROM TASK FORCE PRESENTATION**

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It was a pleasure to be able to meet most of you and speak with you regarding the City Attorney presentation at your most recent task force meeting. I did not prepare a handout for the meeting, but in response to your request, I am providing you with written data.

Number of claims demanding money damages received by City from January, 1998 to September, 2009: 327

Dollars demanded: \$100,072,550 (One Hundred Million Seventy Two Thousand and Five Hundred Fifty Dollars)

Dollars paid: \$1,077,917 (One Million Seventy Seven Thousand Nine Hundred Seventeen Dollars); less than one percent of the money demanded.

Number of lawsuits in which the City was a party from December, 2001 to January, 2009: 58. Of these, the City was the plaintiff in ten and the defendant in 48.

**STATE AND COUNTY TAKE-A-WAYS  
FY1991-1992 THROUGH FY2006-2007**

	<u>Fines and Forfeitures (1)</u>	<u>ERAF Shift (2)</u>	<u>Booking Fees (3)</u>	<u>Property Tax Administration</u>	<u>Vehicle License Fee</u>	<u>ANNUAL TOTALS THROUGH June 2007</u>
Fiscal Year 91 - 92	\$ 77,005	-	\$ 53,366	\$ 77,320	\$ -	\$ 207,691
Fiscal Year 92 - 93	124,002	411,618	57,924	74,565	-	668,109
Fiscal Year 93 - 94	132,042	845,445	54,717	57,815	-	1,090,019
Fiscal Year 94 - 95	130,526	872,419	58,122	57,190	-	1,118,257
Fiscal Year 95 - 96	125,323	905,920	52,382	69,074	-	1,152,699
Fiscal Year 96 - 97	69,851	929,655	75,651	70,482	-	1,145,639
Fiscal Year 97 - 98	82,765	987,942	79,307	79,307	-	1,229,321
Fiscal Year 98 - 99	-	1,027,657	74,914	66,647	-	1,169,218
Fiscal Year 99 - 00	-	1,122,304	82,888	72,228	-	1,277,420
Fiscal Year 00 - 01	-	1,221,067	61,692	75,276	-	1,358,035
Fiscal Year 01 - 02	-	1,320,339	85,096	75,231	-	1,480,666
Fiscal Year 02 - 03	-	1,410,520	63,360	65,511	-	1,539,391
Fiscal Year 03 - 04	-	1,529,003	88,072	75,817	707,553	2,400,445
Fiscal Year 04 - 05	-	1,635,422	94,200	80,953	403,998	2,214,573
Fiscal Year 05 - 06	-	1,803,300	38,808	96,261	403,998	2,342,367
Fiscal Year 06 - 07	-	1,932,185	36,500	115,609	-	2,084,294
	<u>\$ 741,514</u>	<u>\$ 17,954,796</u>	<u>\$ 1,056,999</u>	<u>\$ 1,209,286</u>	<u>\$ 1,515,549</u>	<u>\$ 22,478,144</u>

(1) Fines and Forfeitures were reduced by 50% beginning in FY91-92, beginning in FY98-99 they were restored.

(2) ERAF is the Educational Revenue Augmentation Fund (transfer of city, county, & special district property taxes to schools).

(3) Booking Fees and Property Tax Administration costs were not charged to cities prior to FY91-92.

(4) Booking Fees reinstated 2004-05.

# Memorandum

**TO:** Members of Financing Task Force

**CC:** Honorable Mayor and Councilmembers  
City Manager  
Director of Administrative Services ✓

**FROM:** Cecilia M. Quick *CMQ*  
City Attorney

**DATE:** November 23, 2009

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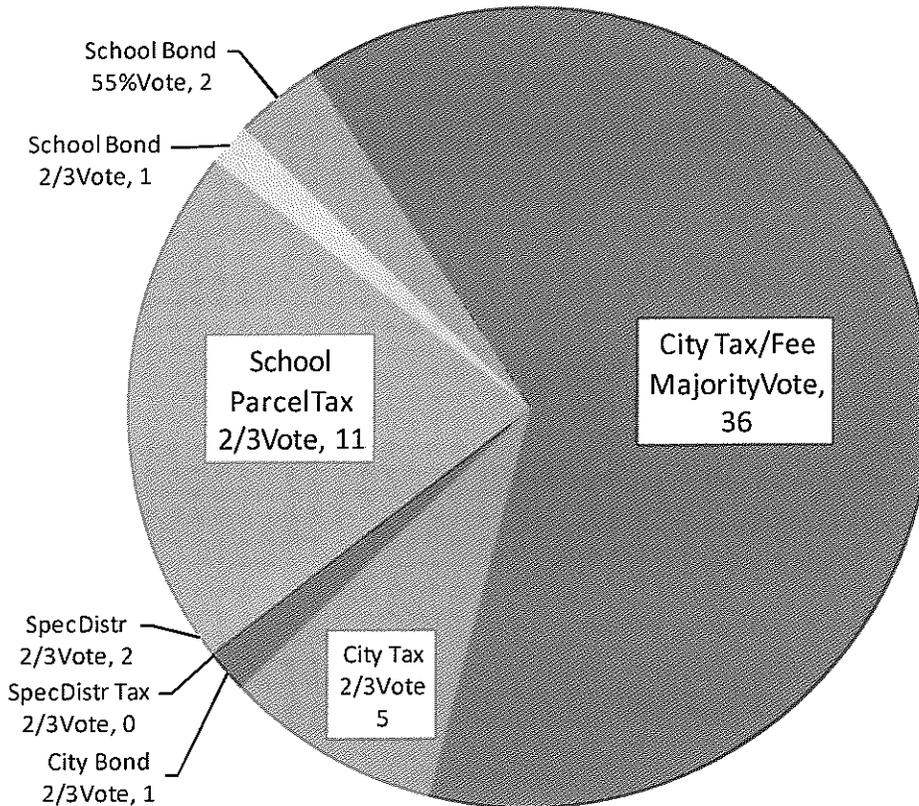
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# Local Revenue Measures November 2009

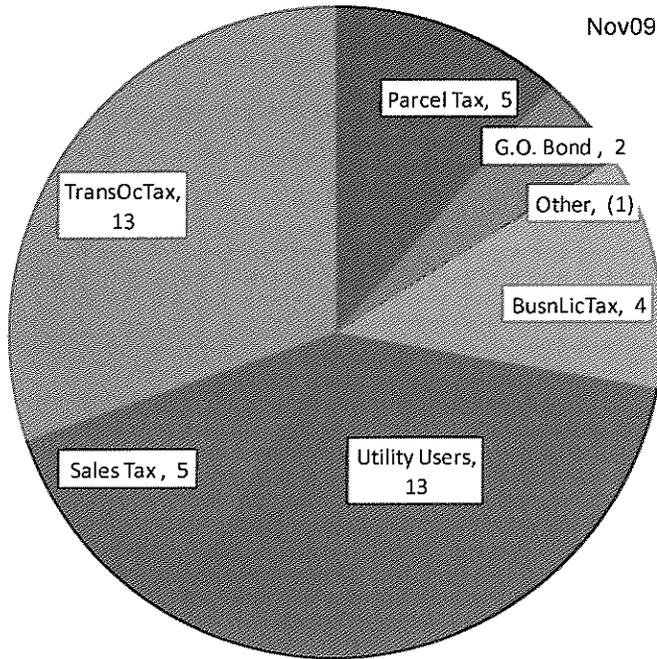
Elections were held on November 3 of California. In addition to a number of elections to fill legislative and agency governing board positions, voters decided the fate of over 100 local measures including 57 concerning taxes, fees or bonds for cities, counties, special districts and schools.<sup>1</sup> There were five local bond measures, including three for schools, seeking approval of a total of \$214 million to finance capital facility construction and repair. There were also 11 school parcel tax measures requiring two-thirds voter approval.

Among the non-school local fiscal measures 42 concerned cities and one concerned a special district. Among the city measures, most (36) are majority vote general tax measures. Five city measures required two-thirds voter approval including four special taxes and one general obligation bond. There were 13 utility user tax measures, including three new UUTs and nine modernization proposals. Five cities sought sales tax increases ranging from ¼ cent 1 cent. Eleven cities proposed hotel tax increases and two sought to impose hotel taxes for the first time. There were five parcel tax proposals and just five bond measures including three school bonds.

## Proposed Local Revenue Measures Nov2009



**Types of Non-School Local Tax Measures**

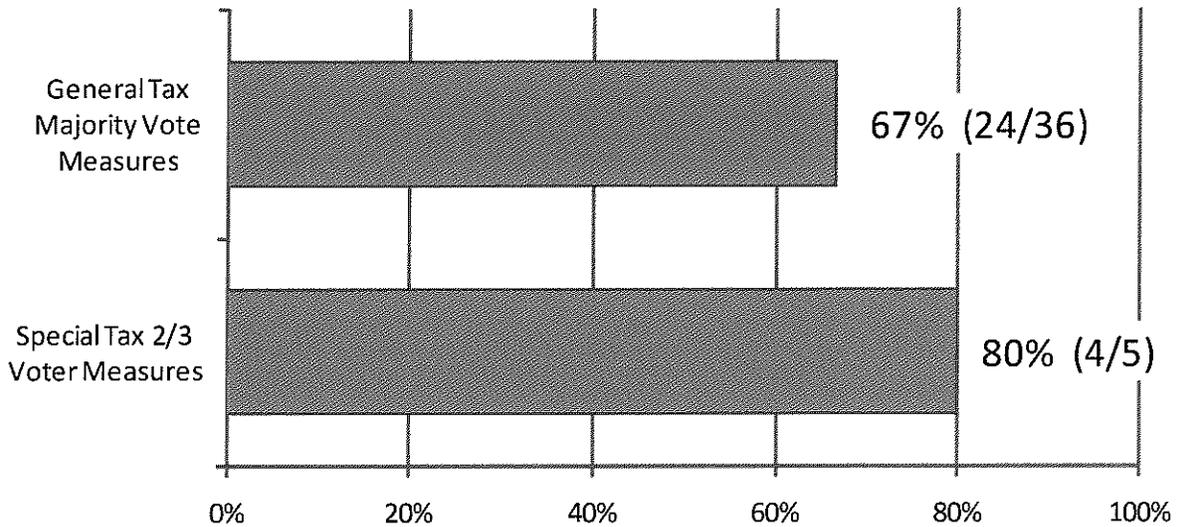


**Local Revenue Measures Nov 2009**

	Total	Pass	Passing%
City Tax/Fee MajorityVote	36	24	67%
City Tax 2/3Vote	5	3	60%
City Bond 2/3Vote	1	0	0%
SpecialDistrict Bond 2/3Vote	1	1	100%
School ParcelTax2/3	11	7	64%
SchoolBond 2/3Vote	1	0	0%
School Bond 55%	2	2	100%
<b>Total</b>	<b>57</b>	<b>37</b>	<b>65%</b>

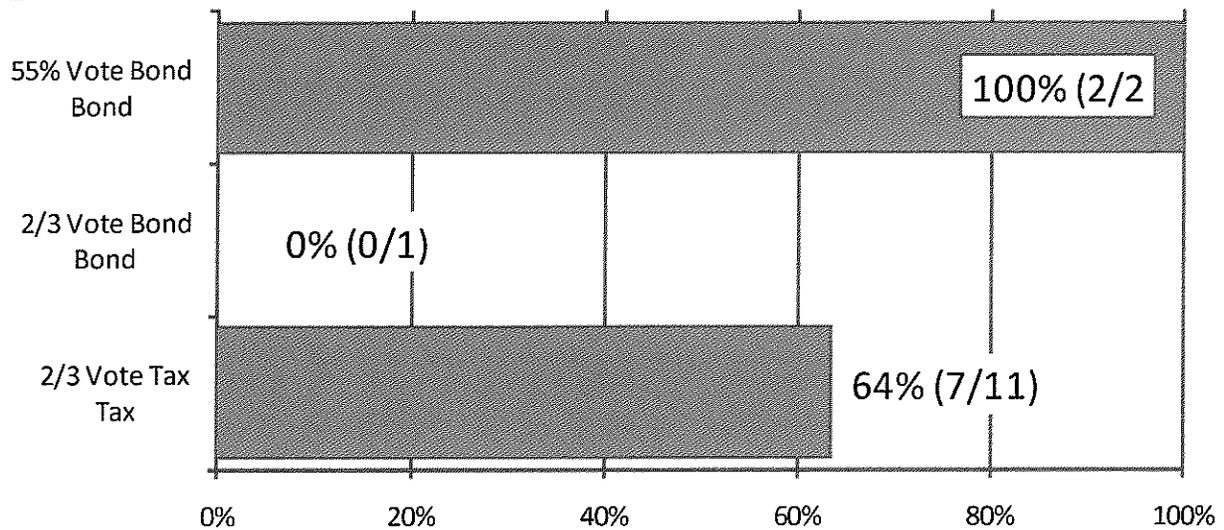
The overall passage rate of non-school local tax measures this election was similar to that of prior elections over the last decade. Of the 36 majority-vote tax measures, two out of three (24) passed. Since 2001, 65% of majority vote local tax measures have passed. Of the five special tax measures requiring two-thirds voter approval, four passed, exceeding the 45% passage rate of special taxes in prior elections.

**City / County / Special District Tax & Bond Measures Nov2009**



The passage rates for school measures also mirrored passage rates since 2001. Both 55% school bond measures passed, but Springvale Union Elementary School District's bond measure did not meet the Proposition 39 rules for 55% approval and failed to garner the required two-thirds voter approval. Of the eleven school parcel tax measures, seven passed.

**School Tax & Bond Measures Nov2009**



**Local Add-On Sales Taxes (Transaction and Use Taxes)**

Five cities asked their voters to consider sales tax add-ons (transactions and use taxes) for general purposes. The proposals ranged from increases of ¼ percent to 1 percent and require majority voter approval. Two of the measures passed: a ¼ cent increase in San Mateo and a ½ cent rate in Gustine. Since 2001, three out of five add-on sales tax measures have passed.

**Transactions and Use Tax: General Tax Measures (Majority voter approval required)**

Agency Name	County		Rate	Sunset	YES%	NO%	
San Mateo	San Mateo	Measure L	1/4cent	8yrs	60.8%	39.2%	PASS
Gustine	Merced	Measure B	1/2cent		52.5%	47.5%	PASS
San Carlos	San Mateo	Measure U	1/2cent	6yrs	44.3%	55.7%	FAIL
San Buenaventura	Ventura	Measure A	1/2cent	4yrs	44.1%	55.9%	FAIL
Salinas	Monterey	Measure K	1cent		39.2%	60.8%	FAIL

**Utility User Taxes**

There were 13 measures to increase or expand utility user taxes. Five cities asked voters to modernize their existing Utility User Taxes (UUTs) on telecommunications to cover new telecommunications technologies while maintaining existing rates. All passed. Four cities similarly asked voters to modernize their existing UUTs but also reduced the tax rate. All passed. The City of Portola Valley succeeded in extending the sunset on its UUT for another four years. Among all these measures just two (Newark and Coachella) proposed tax rate increases. Coachella’s proposal was rejected, but Newark’s measure is narrowly passing – currently by just eight votes. Voters in Redondo Beach rejected a proposal to extend their UUT to tax power plants in the city.

**Utility User Tax Measures - Nov 2009**

	Proposed	Passed
Expand what is taxed & reduce rate	4	4
Expand what is taxed & maintain rate	5	5
Extend sunset	1	1
Expand to powerplant	1	0
New/increase rate	2	1
	<b>13</b>	<b>11</b>

These outcomes are similar to recent historical passage results. Since 2001, nearly all of the 56 proposals to modernize UUTs without increasing the tax rate have passed. But proposals for new or increased UUTs this decade have fared much worse with just one in four passing.

**Utility User Tax Measures**

Agency Name	County		Rate		%Needed	YES%	NO%	
Tulare	Tulare	Measure N	7%to6%	expand&reduce	50.0%	<b>83.0%</b>	17.0%	PASS
Portola Valley	San Mateo	Measure P	maintain4.5%	extend 4yrs	50.0%	<b>82.1%</b>	17.9%	PASS
Cupertino	Santa Clara	Measure B	maintain 2.4%	expand	50.0%	<b>75.5%</b>	24.5%	PASS
Palm Springs	Riverside	Measure G	5%to4.5%	expand&reduce	50.0%	<b>70.3%</b>	29.8%	PASS
Vallejo	Solano	Measure U	7.5%to7.3%	expand&reduce	50.0%	<b>69.4%</b>	30.6%	PASS
Pico Rivera	Los Angeles	Measure TR	5%to4.5%	expand&reduce	50.0%	<b>67.3%</b>	32.7%	PASS
Dinuba	Tulare	Measure M	maintain 7%	expand	50.0%	<b>64.7%</b>	35.4%	PASS
Pomona	Los Angeles	Measure PC	maintain 9%	expand	50.0%	<b>59.7%</b>	40.4%	PASS
Huntington Park	Los Angeles	Measure E	6.5% and 7% to 9.25% and 9.75%	increase	50.0%	<b>51.4%</b>	48.6%	PASS
Irwindale	Los Angeles	Measure I-U	maintain 7.5%	expand	50.0%	<b>51.0%</b>	49.0%	PASS
Newark	Alameda	Measure L	3.9%	new	50.0%	<b>50.1%</b>	49.9%	PASS?
Coachella	Riverside	Measure M	5%	new	50.0%	47.1%	<b>52.9%</b>	FAIL
Redondo Beach	Los Angeles	Measure UU	4.75%(existing)	expand:PowerPlant	50.0%	46.6%	<b>53.4%</b>	FAIL

**Transient Occupancy (Hotel) Taxes**

Voters in eleven cities considered increasing their Transient Occupancy (Hotel) Tax and two cities considered adopting a transient occupancy tax (TOT) for the first time. All were majority-vote general purpose taxes. Nine of the measures succeeded including all six in San Mateo County. San Anslemo rejected a new 10% TOT, while voters in Irwindale approved their new 10% tax.

This was a slightly better overall showing for TOTs compared to past elections. In prior elections since 2001, three of five measures to increase TOTs have passed.

**Transient Occupancy Tax Tax Measures - General Taxes - Majority Vote**

<u>Agency Name</u>	<u>County</u>		<u>Rate</u>		<u>YES%</u>	<u>NO%</u>	
Burlingame	San Mateo	Measure H	10%to12%	increase	79.4%	20.6%	PASS
South San Francisco	San Mateo	Measure O	9%to10%	increase	77.9%	22.1%	PASS
Banning	Riverside	Measure L	6%to12%	increase	75.0%	25.0%	PASS
San Mateo	San Mateo	Measure M	10%to12%	increase	74.5%	25.5%	PASS
San Bruno	San Mateo	Measure F	10%to12%	increase	70.1%	29.9%	PASS
Millbrae	San Mateo	Measure J	10%to12%	increase	68.1%	31.9%	PASS
Brisbane	San Mateo	Measure G	10%to12%	increase	63.9%	36.1%	PASS
Norco	Riverside	Measure B	8%to11%	increase	54.6%	45.4%	PASS
Irwindale	Los Angeles	Measure I-T	10%	new	51.0%	49.0%	PASS
Artesia	Los Angeles	Measure S	6% to 12.5%	increase	49.4%	50.6%	FAIL
Rancho Palos Verdes	Los Angeles	Measure TOT	10%to12%	increase	48.7%	51.3%	FAIL
Blythe	Riverside	Measure H	10%to13%	increase	47.0%	53.1%	FAIL
San Anselmo	Marin	Measure F	10%	new	40.0%	60.0%	FAIL

**Parcel Taxes (non-school)**

There were five city parcel tax measures on the ballot. Three extended existing taxes. All passed. The two proposals for new parcel taxes failed, including a measure in Pacific Grove which garnered 62.2% yes vote, but short of the 2/3 approval needed.

**Parcel Taxes (2/3 vote)**

<u>Agency Name</u>	<u>County</u>		<u>Rate</u>	<u>Purpose</u>	<u>Sunset</u>	<u>YES%</u>	<u>NO%</u>		
South Pasadena	Los Angeles	Measure L	no increase	Library	extend	5yrs	79.7%	20.3%	PASS
Atherton	San Mateo	Measure S	no increase	general	extend	4yrs	77.6%	22.4%	PASS
Fairfax	Marin	Measure I	no increase	general	extend	5yrs	72.9%	27.2%	PASS
Pacific Grove	Monterey	Measure J	\$75/parcel	Library	new		62.2%	37.8%	FAIL
Perris	Riverside	Measure C	\$136/parcel	general	new		42.1%	57.9%	FAIL

**Business License Taxes**

Four cities proposed increases to local business license taxes. All were majority vote general taxes. Palo Alto, previously one of the few cities in the state not to impose a business license tax, succeeded with its proposal. Emeryville increased its tax on card rooms. But business tax increase proposals in Artesia and Redwood City failed. Historically since 2001 three out of five business license tax increase measures have passed.

**Business License Tax Measures - General Tax - Majority Vote**

<u>Agency Name</u>	<u>County</u>				<u>YES%</u>	<u>NO%</u>	
Emeryville	Alameda	Measure K	9% to 10% cardroom	increase	82.6%	17.4%	PASS
Palo Alto	Santa Clara	Measure A		new	56.4%	43.6%	PASS
Artesia	Los Angeles	Measure Y		increase	49.4%	50.6%	FAIL
Redwood City	San Mateo	Measure Y		increase	45.5%	54.5%	FAIL

**General Obligation Bonds**

Non-school local general obligation bond measures require 2/3 supermajority voter approval and involve the approval of a “tax override,” a higher ad-valorem (property-value-based) tax rate to pay off the approved bonds. There were just two non-school general obligation bond measures including a hospital district and a city public safety facility bond. The Tehachapi Valley Health Care District measure passed, but the City of San Rafael measure failed with 61% “yes” votes.

**G.O. Bonds (2/3 vote)**

<u>Agency Name</u>	<u>County</u>		<u>Amount</u>		<u>YES%</u>	<u>NO%</u>	
Tehachapi Valley Health Care District	Kern	Measure A	\$50M	hospital	69.8%	30.2%	PASS
San Rafael	Marin	Measure G	\$88M	Police/Fire/EMS	61.0%	39.0%	FAIL

**Other Revenue Measures**

Voters in Paso Robles rejected an increase in water rates.

**Other Fiscal Measures (majority vote)**

<u>Agency Name</u>	<u>County</u>		<u>Tax/Fee</u>	<u>YES%</u>	<u>NO%</u>	
El Paso de Robles	San Luis Obispo	Measure A-09	WaterRates	45.5%	54.5%	FAIL

**City Incorporation and Other Measures of Note**

A majority of residents in Carmel Valley said “no” to becoming California’s 481<sup>st</sup> city. In advisory votes, residents of the unincorporated Los Angeles communities of Sunset Pointe, Stevenson Ranch, Southern Oaks, Westridge, Tesoro, Castaic and Val Verde said “no” to incorporation, but “yes” to becoming an “official unincorporated community” and also to annexation into the City of Santa Clarita. The cities of Palmdale and El Centro both voted to become charter cities.

**Other Measures of Note**

<u>Agency Name</u>	<u>County</u>			<u>YES%</u>	<u>NO%</u>	
Proposed Town of Carmel Valley	Monterey	Measure G	Proposed Town of Carmel Valley	47.7%	52.3%	FAIL
Unincorporated Sunset Pointe,		Measure A	Official Community In Unincorporat	56.3%	43.7%	PASS
Stevenson Ranch, Southern Oaks,	Los Angeles	Measure C	Annex Into the City of Santa Clarita	52.9%	47.1%	PASS
Westridge, Tesoro, Castaic and Val Verde		Measure B	Incorporate Into a New Separate City	22.2%	77.8%	FAIL
Palmdale	Los Angeles	Measure CH	Charter City	82.0%	18.0%	PASS
El Centro	Imperial	Measure G	Charter City	60.4%	39.6%	PASS

**Appointed versus Elected Clerks and Treasurers**

Voters in three out of the four cities proposing to switch from elected to appointed city clerk positions said “yes.” In Millbrae, voters approved switch from an elected city treasurer to appointed.

**Appointed City Clerk / City Treasurer**

<u>Agency Name</u>	<u>County</u>		<u>Purpose</u>	<u>YES%</u>	<u>NO%</u>	
San Carlos	San Mateo	Measure V	Appointed City Clerk (not elected)	60.9%	39.1%	PASS
Willits	Mendocino	Measure B	Appointed City Clerk (not elected)	55.4%	44.6%	PASS
Burlingame	San Mateo	Measure I	Appointed City Clerk (not elected)	54.0%	46.0%	PASS
Perris	Riverside	Measure E	Appointed City Clerk (not elected)	45.7%	54.4%	FAIL
Millbrae	San Mateo	Measure K	Appointed City Treasurer (not elected)	51.3%	48.7%	PASS

**School Parcel Taxes**

Eleven school parcel taxes were on the ballot. Seven achieved the 2/3 voter approval needed. This mirrors recent history of such measures. Since 2001, three out of five school parcel taxes have passed.

**School Parcel Taxes (2/3 voter approval)**

<u>Agency Name</u>	<u>County</u>		<u>Rate</u>	<u>Sunset</u>	<u>YES%</u>	<u>NO%</u>	
Albany Unified School District	Alameda	Measure J	\$559/du	combine +CPI	76.7%	23.3%	PASS
Albany Unified School District	Alameda	Measure I	\$149/parcel	new 5yrs	75.8%	24.2%	PASS
Walnut Creek School District	Contra Costa	Measure H	\$82/parcel	extend-same rate	75.4%	24.6%	PASS
Culver City Unified School District	Los Angeles	Measure EE	\$96/parcel	new 5yrs	74.7%	25.4%	PASS
Acalanes Union High School District	Contra Costa	Measure G	\$189/parcel	extend-same rate	74.0%	26.0%	PASS
Larkspur School District	Marin	Measure B	\$369/parcel	extend	69.9%	30.1%	PASS
Lagunitas School District	Marin	Measure A	\$325/parcel	new	68.1%	31.9%	PASS
Santa Clara Unified School District	Santa Clara	Measure C	\$138/parcel	new	62.6%	37.4%	FAIL
Fremont Union High School District	Santa Clara	Measure G	\$98/parcel	extend-same rate	58.9%	41.1%	FAIL
Oxnard Elementary School District	Ventura	Measure E	\$99/parcel	new	46.8%	53.2%	FAIL
Long Beach Unified School District	Los Angeles	Measure T	\$92/parcel	new 5yrs	43.0%	57.0%	FAIL

**School Bonds**

There were just three school bond measures on the ballot. Two passed.

**School Bond Measures**

<u>Agency Name</u>	<u>County</u>		<u>Rate</u>	<u>Needed</u>	<u>YES%</u>	<u>NO%</u>	
Mill Valley School District	Marin	Measure C	\$59.8M	55.0%	66.5%	33.5%	PASS
Shoreline Unified School District	Marin / Sonoma	Measure D	\$9.29M	55.0%	63.0%	37.0%	PASS
Springville Union Elementary School	Tulare	Measure O	\$6.7M	66.7%	34.5%	65.5%	FAIL

**General Obligation Bonds**

Despite the difficult economy local voters appeared just as willing as in prior times to pass many taxes and bonds. Passage rates of local revenue measures for the November 3, 2009 election generally mirror those of elections since 2001. There are a number of factors that may be at work here. While the economy has been hard on most people, it has also been very hard on cities, counties, and schools. But each of these measures reflects a local circumstance and a local issue, with all the factors at work that are unique to each particular community.

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For more information: Michael Coleman 530-758-3952. coleman@muni1.com

Source: County elections offices.



GENERAL FUND - 01  
 PB&R - CC-START-UP GRANTS - 800915

	ACTUAL 06/07	ACTUAL 07/08	ACTUAL 08/09	BUDGETED 09/10	PROJECTED 10/11	PROJECTED 11/12	PROJECTED 12/13	PROJECTED 13/14	PROJECTED 14/15
51700.0000.0000	0	30	0	0	0	0	0	0	0
52300.0000.0000	27,353	78,056	69,405	0	0	0	0	0	0
52700.0000.0000	0	450	450	0	0	0	0	0	0
52800.0000.0000	4,653	10,405	150	0	0	0	0	0	0
55130.0000.0000	36,230	54,752	34,657	0	0	0	0	0	0
TOTAL	68,236	143,693	104,662	0	0	0	0	0	0

GENERAL FUND - 01  
 PB&R - RECREATION PRESCHOOL CLASSES - 800937

	ACTUAL 06/07	ACTUAL 07/08	BUDGETED 08/09	PROJECTED 09/10	PROJECTED 10/11	PROJECTED 11/12	PROJECTED 12/13	PROJECTED 13/14	PROJECTED 13/14
51200.0000.0000	1,711	1,501	0	0	0	0	0	0	0
51300.0000.0000	26,872	27,732	29,103	28,000	28,700	29,418	30,153	30,907	31,679
51500.0000.0000	1,681	1,640	1,387	0	0	0	0	0	0
51600.0000.0000	1,216	1,247	1,237	1,300	1,339	1,393	1,434	1,477	1,522
51700.0000.0000	0	0	0	0	0	0	0	0	0
52300.0000.0000	6,503	6,373	6,776	4,000	4,100	4,203	4,308	4,415	4,526
TOTAL	37,983	38,494	38,503	33,300	34,139	35,013	35,895	36,799	37,727

PB&R TOTAL 3,362,755 3,789,271 3,956,264 3,655,432 3,807,851 3,988,038 4,177,108 4,319,952 4,468,768

40 a



# Total Budget 09/10 Requirements

