

## MINUTES

City of Pacifica  
Emergency Preparedness & Safety Commission  
2212 Beach Blvd  
2075 Coast Highway  
Pacifica, CA 94044

DATE: Wednesday, February 17, 2016

TIME: 6:30 p.m.

CALL TO ORDER: The meeting was called to order 1841 hrs.

### ROLL CALL:

Commissioners Present: Taverna, Shaw, Chiechi, Salisbury, Blackburn

Commissioners Absent: Johnson, Erbacher

Ex Officio Members Present: Keener, Fleming

Ex Officio Members Absent: Hashizume, Schultz, Mahaley

STAFF PRESENT: Captain Spanheimer  
Captain Clements  
Sergeant Glasgow

### APPROVAL

OF MINUTES: The minutes for the January 20, 2016 were approved.

### APPROVAL

OF AGENDA: Agenda for the February 17, 2016 was approved.

### COMMISSION COMMENTS:

Commissioner Blackburn provided updated information regarding the number of flood insurance policies in the City of Pacifica. Blackburn reported as of August 31 2015; there is 277 polices that covered about 77.5 million dollars in protection. As of December 31, 2015 the number of polices increased to 370 polices with a coverage of 104 million dollars. Blackburn attributed the increase to outreach and the amount of media coverage of EL Nino.

Commissioner Blackburn said he attended a Regional Interagency Steering Committee, which included numerous federal and state agencies that reported as of January 2016 the

State is at 100% of normal for snow and rain fall levels. Overall, Commissioner Blackburn said the drought outlook in California is looking much better.

Commissioner Salisbury said Seton Hospital is conducting HAZMAT training on April 6<sup>th</sup> and 7<sup>th</sup> 2016, and a re-certification class is scheduled (unknown date). This training is being put on by the San Mateo County Health Care Coalition. Salisbury updated the commission on how the hospital responded and prepared for Super Bowl.

Commissioner Shaw said Pacifica CERT had its quarterly meeting last week and it was attended by a large amount of community members. During this meeting two presentations were conducted that included active shooter and a segment on evacuations in San Mateo County to include the safe evacuations of large animals in an emergency.

#### EX-OFFICIO COMMENTS:

None

#### STAFF COMMENTS:

Capt. Clements said he attended various meetings with local agencies in preparation for Super Bowl 50, and was impressed how well all the agencies collaborated with each other.

Capt. Clements attended the San Mateo County Emergency Managers meeting on January 28 2016, where a presentation was conducted by Janice Carter. Carter provided the group with information pertaining to at risk elderly and persons with disabilities during an emergency. Information packets were provided to better prepare agencies and persons in dealing with these obstacles during an emergency.

Capt. Clements attended a private sector advisory council meeting in Foster City. The group consists of businesses in private sector that work together to prepare for emergencies. The council is in the process of training its members to become CERT certified and has integrated this concept with the Foster City CERT program.

Capt. Clements told the Commission that Volunteer Listman has just submitted a draft of the Emergency Operations Ops Plan, which is currently under review and should be implemented in several weeks.

Capt. Clements and Volunteer Listman attended a WEB EOC course put on by the Office of Emergency Services. WEB EOC is a data base that tracks storm damage throughout the county. The course showed how to document, track and request services during an emergency. With this training Capt. Clements and Capt. Spanheimer has been able to update the City of Pacifica damage into this database.

Capt. Clements said the Pacifica Police Department has met with both school districts and conducted training on lock down drills.

A CERT member is in the process of proposing an earthquake preparedness course. Information related to this course will be presented at a later date.

PUBLIC COMMENTS: None

PUBLIC HEARINGS:

Michael Biddle with the law firm of Burke, Williams and Sorensen introduced himself as special counsel to the commission. Mr. Biddle presented the commission with a memo outlining the appeal process of 310 Esplanade. Mr. Biddle took questions from the Commission and informed them that an information packet will be provided to them in preparation to the special meeting scheduled on March 2, 2016. A copy of the memo was attached to the minutes.

UNFINISHED BUSINESS:

The commission discussed and set goals for 2016. Some of these goals included ones set in 2015.

- 1) Continue to expand and develop the CERT and Medical Branch membership
- 2) Support for map your neighborhood , to include establishment at senior housing complexes
- 3) Begin preparations to Re-certify Tsunami ready status

NEW BUSINESS: Next Meeting March 2, 2016 at 6:30pm at Council Chambers

OTHER: None

ADJOURNMENT: 1923hrs