# **MINUTES**

City of Pacifica Emergency Preparedness & Safety Commission Pacifica Police Department Conference Room 2075 Coast Highway Pacifica, CA 94044

**DATE:** Wednesday, August 17, 2011

**TIME:** 6:00 p.m.

**CALL TO ORDER:** Commissioner Balestreri called the meeting to order at 1800 hrs.

# **ROLL CALL:**

Commissioners Present: Balestreri, Erbacher, Shaw, Johnson, Blackburn, Chiechi

Commissioners Absent: Salisbury

Ex Officio Members Present: Mahaley, Schultz

Ex Officio Members Absent: Wisell, Dejarnet, Peterson

**STAFF PRESENT:** Sgt Londerville

**APPROVAL** 

**OF MINUTES:** The minutes for the June 15, 2011 were approved.

**APPROVAL** 

**OF AGENDA:** Agenda for the August 17, 2011 meeting was approved.

# **COMMISSION COMMENTS:**

Commissioner Erbacher and Commissioner Balestreri made motions that this meeting be adjourned in the honor of Rodger Spindler and Pacifica Police Department Captain Mike Blagrove both of whom recently passed away. Rodger Spindler and Captain Blagrove were both founding members of the Emergency Preparedness & Safety Commission and contributed many hours to the success of the organization.

Commissioner Chiechi commented that he has noticed that businesses in the private sector over the past couple of years have been adopting NIMS procedures for their

emergency plans. Businesses are also utilizing the Emergency Management Institute to assist their employees in receiving training in emergency management over the internet.

Commissioner Shaw reported that she will be attending disaster preparedness training at Stanford.

Commissioner Balestreri stated that the commission needs to provide the Pacifica Tribune a new supply of tips of the day or information for the weekly space in the paper designated for the Emergency Preparedness & Safety Commission.

#### **EX-OFFICIO COMMENTS:**

Ex Officio Member Schultz reported that Oceana High School and Terra Nova High School did open as emergency shelters during the tsunami warning and everything went well during that event. The event was a good training session for staff.

Ex Officio Member Schultz reported that in July 2011 the Jefferson Union High School District signed an MOU with the San Mateo County Board of Health to utilize Westmore High School as an Emergency Medical Center in the event of a major disaster due to its close proximity to Seton Medical Center. Considerations are being made to use either Terra Nova or Ocean High School in the same capacity.

Ex Officio Member Mahaley distributed copies of the messages that would be installed into the 10's system for automated warnings and information to the public.

Ex Officio Member Mahaley advised that October 20, 2011 at 1020 am is the date for the "Great Shake Out" exercise.

# STAFF COMMENTS:

Sergeant Londerville reported on training that the Red Cross will be having on August 20, 2011 and September 17, 2011. The training is designed to teach people various techniques to help cope with emergency situations or crises.

The date and time for the National Test of the Alert System will be November 9, 2011 at 11:00 am.

Sergeant Londerville confirmed that commission members did receive copies of the City of Pacifica municipal code sections that applied to the Emergency Preparedness & Safety Commission.

**PUBLIC COMMENTS:** None

**PUBLIC HEARINGS: None** 

**UNFINISHED BUSINESS:** 

The commission discussed the Commissions involvement in the Fog Fest. Commission members will advise of their availability to work the booth through email.

**NEW BUSINESS:** None

**OTHER:** None

ADJOURNMENT: 1830 Hrs.